



April 1, 2022 - June 30, 2022

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on University Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc. (Note: Mileage is reimbursed on a per KM basis at MRU)
- ** "Meals and Incidentals" at Mount Royal University are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees and other miscellaneous travel expenses

Position:	Dates:	Destination	Purpose	Received Expenses					Non-Received			Grand Total	
				Airfare	Transportation *	Accommodation	Other ***	Sub-total	Meals ** & Incidentals	Other Transportation *	Sub-total		
President	April 7-8, 2022	Edmonton, AB	Government Meetings	595.61	92.6	172.28		860.49		76.48	47.64	124.12	984.61
President	April 22-24, 2022	Montreal, QC	Donor Meetings	2469.45				2469.45				0	2469.45
President	April 25-27, 2022	St. John's, NL	Universities Canada Membership Meetings		108.43	382.52		490.95				0	490.95
President	April 28-30, 2022	Toronto, ON	Ryerson University - Student Spaces		136.2	919		1055.2	311.26			311.26	1366.46
President	May 12-14, 2022	Vancouver, BC	Scarborough Charter Symposium			845.38		845.38				0	845.38
President	May 18-19, 2022	Vancouver, BC	TechBC Conference	930.56	81.7	309.3		1321.56				0	1321.56
President	June 5-6, 2022	Victoria, BC	Human Resources Committee Debrief	1062.86	204.18	585.43		1852.47	20.22			20.22	1872.69
			TOTAL	5,058	623.11	3,214		8895.5	407.96		47.64	455.6	9351.1

Multiple legs of flight Apr 24-30, 2022

2) Hosting and Working Session Expenses

Mount Royal University Policy provides for hosting and working session expenses to be reimbursed for University business activity. Business activity can include meetings with external parties (E) and MRU employees (M).

Position:	Dates:	Purpose	Location	Received Expenses			Non-Received Expenses		Grand Total
				Meals	Transportation *	Sub-total	Other Transportation *		
President	21-Apr-22	Internal (2M)	Calgary, AB		36.29	36.29			36.29
President	22-Apr-22	Business Meeting (2E, 2M)	Calgary, AB	109.82		109.82			109.82
President	May 3, 2022	Government Meeting	Calgary, AB		22.34	22.34			22.34
President	5-May-22	Government Meeting	Calgary, AB		5.5	5.5			5.5
President	7-May-22	Business Meeting (1E, 2M)	Calgary, AB		10.5	10.5			10.5
President	7-May-22	Business Meeting (1E, 2M)	Calgary, AB	122.02		122.02			122.02
President	26-May-22	Top 7 over 70 Event	Calgary, AB			0	4.91		4.91
President	3-Jun-22	Honourary Degree Dinner	Calgary, AB			0	0.8		0.8
President	7-Jun-22	Calgary Area Post Secondary Presidents	Calgary, AB		8.5	8.5	9.68		18.18
President	13-Jun-22	Donor Lunch (5E, 4M)	Calgary, AB	266.91		266.91	1.6		268.51
President	14-Jun-22	Provost Search Committee	Calgary, AB		0.5	0.5	3.73		4.23
President	16-Jun-22	Provost Search Committee	Calgary, AB			0	3.72		3.72
President	17-Jun-22	Donor Breakfast (1E, 1M)	Calgary, AB			0	3.73		3.73
President	17-Jun-22	Donor Lunch (1E, 1M)	Calgary, AB			0	3.72		3.72
President	22-Jun-22	Lunch with AVP-HR (2M)	Calgary, AB	38.17		38.17			38.17
President	23-Jun-22	Convocation Luncheon (8M)	Calgary, AB	258.41		258.41	1.6		260.01
President	27-Jun-22	Breakfast with Chancellor (1M, 1E)	Calgary, AB	51.92		51.92	0.8		52.72
President	27-Jun-22	Dialog Open House (1M)	Calgary, AB		5.55	5.55	4.55		10.1
President	27-Jun-22	Conservatory Advisory Committee Dinner (4M, 3E)	Calgary, AB			0	1.02		1.02
President	28-Jun-22	Breakfast with Board Member and Donor (1M, 2E)	Calgary, AB		10.75	10.75	4.36		15.11
President	28-Jun-22	Calgary Economic Development Event	Calgary, AB			0	4.66		4.66
				Total	883.54	63.64	947.18	48.88	996.06