

December 2, 2022

1:00 p.m.

MRU, EC 1040

**PRESENT:**

Brenden Hunter- Public Member  
Chris Lee, Vice-Chair - Public Member  
Morgan Loberg - Staff Member  
Carrie Lonardelli - Public Member  
Pamela Malec – Student Member  
Denise Man – Public Member  
Jacqueline Musabende - Faculty Member

Joseph Nguyen – Student Member  
Thomas O’Leary – Public Member  
Shannon Pestun - Alumni Member  
Tim Rahilly - President and Vice-Chancellor  
David Routledge – Alumni Member  
Shannon Ryhorchuk - Public Member  
Rob Schaefer – Public Member

**RESOURCES:**

Elizabeth Evans, Interim Provost and Vice President, Academic  
Kathy Homer, Assistant University Secretary-Board, Recording Secretary  
Amy Nixon, General Counsel and University Secretary  
Paul Rossmann, Vice-President, University Advancement  
Phil Warsaba, Vice-President, Students

**REGRETS:**

Dawn Farrell- Chancellor  
Alex Pourbaix, Chair - Public Member

Kenna Olsen - Faculty Member  
Salimah Walji-Shivji - Public Member

**CALL MEETING TO ORDER**

**1. CALL THE MEETING TO ORDER**

C. Lee, Vice-Chair of the Board of Governors, called the Open Session to order at 1:00 p.m., confirmed quorum, and T. Rahilly commenced with a territorial land acknowledgement.

**1.1. Conflict of Interest Declaration**

There were no conflicts declared.

**ACTION ITEMS**

**2. APPROVAL OF AGENDA**

Moved and seconded:

**THAT** the agenda be approved, as distributed.

**CARRIED.**

**3. APPROVAL OF MINUTES**

**3.1. Approval of Minutes of Meeting Held on October 13, 2022.**

Moved and seconded:

**THAT** the minutes of the Open Session of the Board of Governors’ meeting held October 13, 2022 be approved as distributed.

**CARRIED.**

### **3.2. Business Arising from the Minutes**

There was no business arising from the past set of minutes.

## **4. TUITION AND FEES: 2023-2024**

The Board considered the regulated tuition and mandatory non instructional programs for the 2023-2024 academic year as presented in the meeting package.

It was reported that the maximum allowable tuition increase per regulation returns to being capped to the Consumer Price Index (CPI) after a three-year period of a maximum allowable increase of 7%; the calculated allowable maximum increase for 2023-2024 is 5.5%.

R. Schaefer, Chair of the Finance Committee (FC), reported that the Committee had a robust discussion on the proposal, discussing the importance of fiscal responsibility and recognizing the impact of the proposal on students. He reported the students were consulted on the recommendation and that the students' request for an increase to the bursary amount was heard. The Finance Committee approved all recommendations

T. Rahilly spoke to the consultation process and noted the great amount of analysis that went into the proposal and that the recommendation is endorsed by the senior administration.

E. Evans, reiterated there was lengthy deliberation through Provost's Council, followed by Deans' Council and then the Tuition and Fees Consultation Committee (**TFCC**), which includes SAMRU representation. Mount Royal needs to continue to ensure sustainability for the level of support made available to students as well as the degree of support to teaching/ learning taking place.

The consultation process for credit and non-credit programs was discussed. The non-credit programs fall within the Tuition and Fees Regulation but those students are not represented by SAMRU so market values and program advisory committees for those programs are also consulted.

A statement was read on behalf of a board member who was not able to attend the meeting in person. The statement indicated that the member was in favour of the tuition raise, but wished to register concern for students who experience barriers to tuition and education and the potential impact on students' emotional and educational well-being.

Discussion ensued regarding barriers some students face, specifically those who are from equity deserving groups. It was noted that Mount Royal University is the only institution to allocate \$1M in bursary funding for students. The TFCC requested an increase to this amount for the 2023-2024 budget, and as a result, MRU will allocate an additional \$200 000 to a total of \$1.2 M.

Moved and seconded:

**THAT** the Board of Governors approve the tuition and fees for 2023-2024 as set out in the attached documents and as recommended by the Finance Committee.

**CARRIED.**

## **REPORTS**

### **5. REPORTS**

#### **5.1. Board Chair**

A. Pourbaix, Board Chair, provided a written report that highlighted the recent changes in Cabinet; Minister of Advanced Education, Demetrios Nicolaides, continues to serve in the role. Additionally, the Chair received a letter from the Premier to the Minister of Advanced Education regarding the

mandate for post-secondary institutions.

**5.2. President and Vice-Chancellor**

President and Vice-Chancellor, T. Rahilly, provided a written report that included an update regarding: academic affairs; equity, diversity and inclusion; enrolment management; student affairs; international education; fundraising; Alumni relations; marketing and communications; and finance and administration.

T. Rahilly expressed gratitude to faculty, staff and students for the work done as the semester winds down.

**5.3. General Faculties Council**

The General Faculties Council report for the meeting held on October 21, 2022, was received for information. The President reported that a generative discussion took place regarding the governance of GFC.

**COMMITTEE MATTERS**

**6. AUDIT AND RISK COMMITTEE**

**6.1. Committee Report**

S. Ryhorchuk, Chair of the Audit and Risk Committee, reported that the Committee met this morning to receive information on the Asset Retirement Obligation (ARO) and the impact it will have on MRU’s net asset; a status update on the Internal Audit Plan; an update regarding the Enterprise Risk Management program; a report on the University’s insurance; and the second quarter financial reports.

**7. CAMPUS DEVELOPMENT COMMITTEE**

**7.1. Committee Report**

A written report from the November 29, 2022 meeting was included in the package for information. D. Routledge, Chair of the Campus Development Committee, reported that the Committee met with members from Colliers who were invited to answer questions regarding the G-Wing construction. The Committee also received information regarding the upgrades being planned for the Springbank Hangar. He noted at the meeting that the G-Wing project is complex due to supply constraints and resources and that there will likely be a three to six month delay that is being worked through.

**8. FINANCE COMMITTEE**

**8.1. Committee Report**

R. Schaefer, Chair of the Finance Committee, provided a written report on the topics discussed at the meeting held this morning. He noted that the tuition and fees proposal was the focus of the meeting, but that the Committee also reviewed the Q2 results and received an update on the budget.

**9. GOVERNANCE AND NOMINATING COMMITTEE**

**9.1. Committee Report**

A. Pourbaix, Chair of the Governance and Nominating Committee, provided a written report summarizing the discussions from the November 21, 2022 meeting.

**CONSENT AGENDA**

**10. ITEMS REMOVED FOR DISCUSSION**

There were no items removed from the consent agenda for discussion.

Moved and seconded:

**THAT** the Board of Governors approve the consent agenda items for the December 2, 2022 Open Session.

**CARRIED.**

## **11. ITEMS FOR APPROVAL**

### **11.1. Institutes' Annual Report 2021-2022**

*THAT the Board of Governors accept and approve the 2021-2022 Annual Reports from the Mount Royal University Institutes.*

### **11.2. Human Resources Policies Rescindments**

11.2.1. Employee Benefits Policy

11.2.2. Employment of Contractual Employees Policy

11.2.3. Deferred Salary Leave (Support Staff) Policy

11.2.4. Deferred Salary Leave (Management) Policy

11.2.5. Vacation-Staff Policy

*THAT the Board of Governors approve the rescindment of the above five management policies, effective immediately.*

## **12. ITEMS FOR INFORMATION**

### **12.1. Financial Reports: Second Quarter to September 30, 2022**

Received for information.

### **12.2. University Insurance**

Received for information.

### **12.3. Internal Renovation Project Update**

12.3.1. G-Wing and Adjacent Areas

12.3.2. Springbank Hangar

Received for information.

### **12.4. Board Committee Membership 2023**

Received for information.

## **OTHER BUSINESS**

## **13. NEW BUSINESS**

Formal acknowledgement and thanks were directed to Elizabeth Evans, Interim Provost and Vice-President, Academic for her service to MRU, and her extraordinary contribution to the Women's Entrepreneurship Hub.

## **14. ADJOURNMENT**

Moved and seconded:

**THAT** the Board of Governors meeting be terminated at 1:30 p.m.

**CARRIED.**