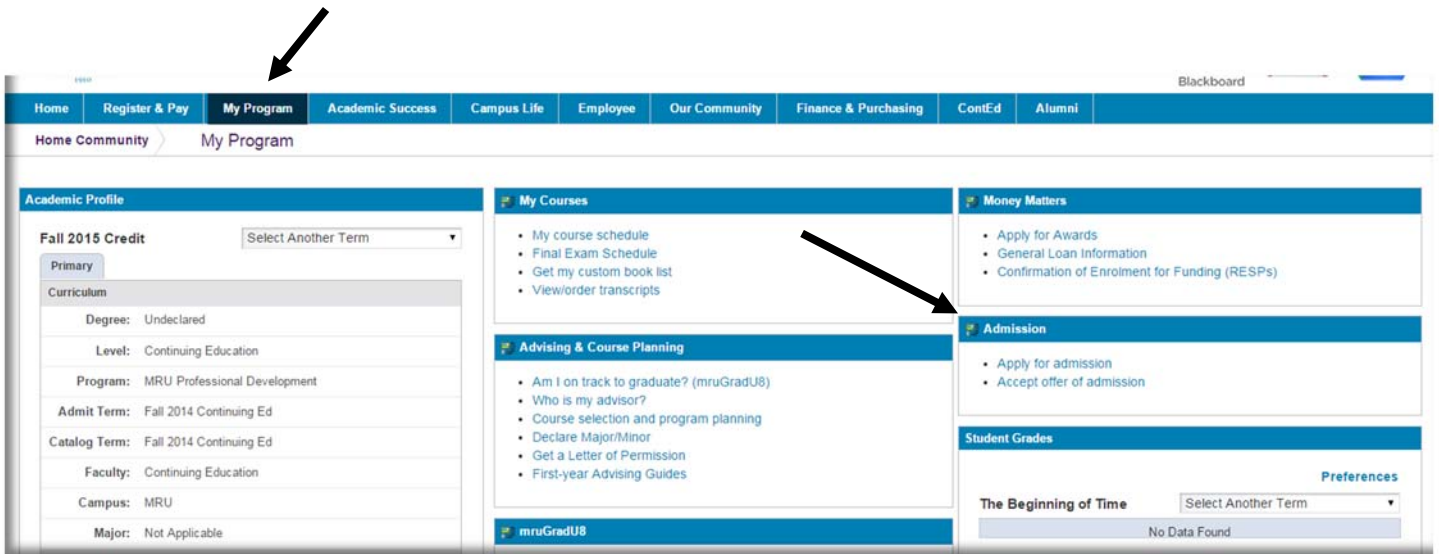


Applying For A New Program Online

1. Login to MyMRU and click on the **My Program** tab. Look for the Admissions Box and click "Apply for admission".



The screenshot shows the MyMRU interface. The top navigation bar includes 'Home', 'Register & Pay', 'My Program', 'Academic Success', 'Campus Life', 'Employee', 'Our Community', 'Finance & Purchasing', 'ContEd', and 'Alumni'. The 'My Program' tab is active. Below this, the 'My Program' page is displayed with several sections: 'Academic Profile', 'My Courses', 'Money Matters', 'Admission', 'Advising & Course Planning', and 'Student Grades'. The 'Admission' section is highlighted with a black arrow and contains the following links: 'Apply for admission' and 'Accept offer of admission'. Another black arrow points to the 'My Program' tab in the navigation bar.

2. Select **Credit** as Student Type and click Continue

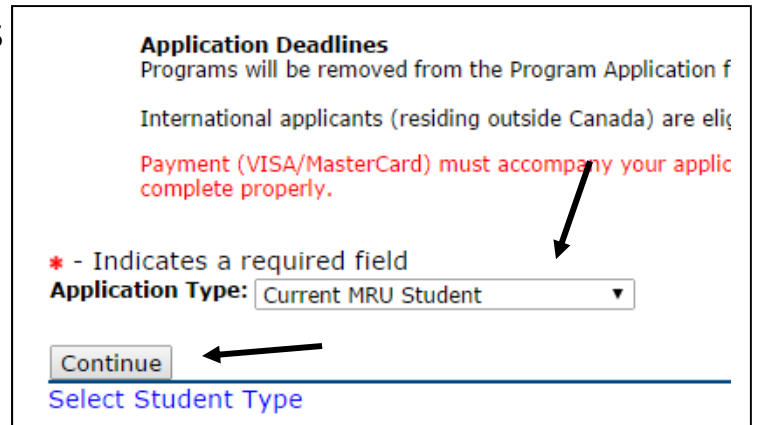
Select Student Type

Please select one of the following types from the drop down menu

- **Credit:** Student applying for a program of study such as a degree or diploma
- **Continuing Education:** Student registering for a course

Student Type:

3. Select **Current MRU Student** as your Application Type and click Continue.



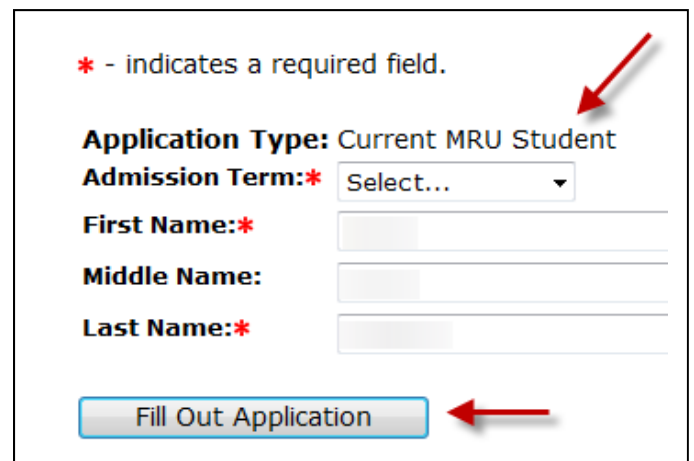
Application Deadlines
Programs will be removed from the Program Application f
International applicants (residing outside Canada) are eli
Payment (VISA/MasterCard) must accompany your applic
complete properly.

* - Indicates a required field

Application Type:

[Select Student Type](#)

4. Choose the appropriate **Admission Term:** (E.g.: Fall 20XX Credit, Winter 20XX Credit).
Make sure your personal information is correct, and then click Fill Out Application.



* - indicates a required field.

Application Type: Current MRU Student

Admission Term:*

First Name:*


Middle Name:

Last Name:*

5. Complete the **Application Checklist**.

You can apply for up to 2 programs on the same application.

Application Checklist

 This is a checklist of your application sections.

- When you have entered required data in a section, a checkmark will appear.
- When you have completed and are ready to submit your application, click **Application is Complete**.
- If you select Finish Later your application information will be saved.

Name Personal Information
 Permanent Address and Phone High Sch. Self-Reported Grades
 Program Choice

Freedom of Information and Protection of Privacy

The personal information you provide on, or with, this form is collected under the authority of the Post-Secondary Learning Act and the Alberta, Section 33(c). This information will be used for academic administration, the administration of Mount Royal support services, and in compliance with data sharing agreements with the Students Association of Mount Royal. The complete statement is available in I directed to the Office of Registrar at 4825 Mount Royal Gate SW; Calgary, AB; T3E 6K6 or by phone at 403.440.6346.


Your Personal Information is collected under the authority of Section 33 of Alberta's Freedom of Information and Protection of Privacy personal information to facilitate the processing of electronic transcript requests from other Alberta Post-secondary institutions and Alb University. I consent to other Alberta Post-secondary institutions that I have attended who participate in APAS and to Alberta Educator Royal University collecting electronic copies of my transcripts from other Alberta Post-secondary institutions that I have attended who p

Declaration

I certify that I have read and understood the instructions and information accompanying this application and that all statements made acknowledge that I have read and understand the Freedom of Information and Protection of Privacy notice and give consent to Mount F misrepresentation, falsification of documents, or withholding requested information, are serious offenses which will result in the cancell bound by the rules and regulations in existence or as amended from time to time by the Board of Governors of Mount Royal University.

6. Make sure to self declare any upgrading you will be completing prior to entering your new program. Make sure to select the course(s) you are taking, the course status, the academic year you are taking the course(s), and the grade (where requested).

High Sch. Self-Reported Grades (Checklist item 5 of 5)

 You are required to report all 5-credit grade 12 subjects (or equivalents) which are in progress or you are planning to take. Please:

- Indicate in-progress courses with anticipated grades (see below)
- Indicate courses you plan to take (no grade entry is required)

For "In Progress" courses you are selecting an anticipated grade. Anticipated grades should be based on your current grade or the actual grade achieved for the previous level courses (eg. BIOL 30 - in progress, use BIOL 20 - actual 80%). For "Planning to Take" courses no grade entry is required.

For "Completed" courses use the actual grade achieved. For "In Progress" or "Planning to Take" courses you are en grade achieved for the previous level courses (eg. BIOL 30 - in progress, use BIOL 20 - actual 80%).


If you would like to retain a copy of the information you have provided on the Application for Admission, please print it before you "Submit" the information to Mount Royal.

	Grade 12 Subjects (or equivalent)	Course Status	Year Taken (YY/YY) Eg. 2014/2015 enter as 14/15	% Grade
1.	Mathematics 30-1	In Progress	14/15	080
2.	English Language Arts 30-1	Planning To Take	14/15	
3.	French 30/30N/31/Francais30/FLA 30	In Progress	14/15	076
4.	Not Applicable/No Value Found	None		No Grade

- Once you have completed the Application Checklist click **Application is Complete**. You will then need to pay your application fee in order to finalize your application. Only after you have paid your application fee will you receive an email from Admissions & Recruitment acknowledging the receipt of your application in 2-3 business days.

[SITE MAP](#) [HELP](#)

Application Checklist

 This is a checklist of your application sections.

- When you have entered required data in a section, a checkmark will appear.
- When you have have completed and are ready to submit your application, click **Application is Complete**.
- If you select Finish Later your application information will be saved.

Name Personal Information
 Permanent Address and Phone High Sch. Self-Reported Grades
 Program Choice


Freedom of Information and Protection of Privacy

The personal information you provide on, or with, this form is collected under the authority of the Post-Secondary Learning Act and the F This information will be used for academic administration, the administration of Mount Royal support services, scholarship and financial a with the Students Association of Mount Royal. The complete statement is available in the academic calendar and at www.mtroyal.ca . Qu AB; T3E 6K6 or by phone at 403.440.6346.

Your Personal information is collected under the authority of Section 33© of Alberta's Freedom of Information and Protection of Privacy (facilitate the processing of electronic transcript requests from other Alberta Post-secondary institutions and Alberta Education to support secondary institutions that I have attended who participate in APAS and to Alberta Education to send to Mount Royal University copies of other Alberta Post-secondary institutions that I have attended who participate in APAS and from Alberta Education.

Declaration

I certify that I have read and understood the instructions and information accompanying this application and that all statements made in read and understand the Freedom of Information and Protection of Privacy notice and give consent to Mount Royal regarding obtaining n requested information, are serious offenses which will result in the cancellation of my admission and registration. If I am admitted, I agr Board of Governors of Mount Royal University.



Questions? Email advising@mtroyal.ca with your ID# and program goals.