

Retirement Checklist



- Confirm your personal details with us online or by phone
- Pick a retirement date
(3-6 months in the future)
- Notify your employer if you are still contributing to LAPP
- Send in your retirement application
(2-3 months before your retirement date)
- After you receive your package, read it, choose your pension option & sign the *Declaration of Pension Partner Status*
- Send in your completed forms
(1-2 months before)
- Receive your first pension payment
(within 30 days of your retirement date)

Tools & Information to Help You Along the Way

Thinking of Retiring?

- Try the Pension Projection Calculator within LAPP's secure online portal
- Things to consider when choosing your retirement date at [LAPP.ca/WhenToRetire](https://lapp.ca/WhenToRetire)

Ready to Retire?

- See videos explaining your pension options at [LAPP.ca/VideoLibrary](https://lapp.ca/VideoLibrary)
- Free Commissioner for Oaths service for pension forms available at our Edmonton Office

Retired Life

- Pension payments are made the second last business day of each month
 - Except December when payments are made before the 25th
- Get answers to common questions after retirement at [LAPP.ca/RetiredLife](https://lapp.ca/RetiredLife)