



Mount Royal University - Environmental Health & Safety Documentation		
Lockout Tag Out Permit		
Rev: 01	Date: September 2019	Page: 1 of 1

LOCKOUT / TAG OUT PERMIT

*Required when extensive shutdown operations are required
(e.g. entire buildings or wings on campus, tasks involving multiple workers).
Post at worksite for duration of task and file in the Department Office when work is complete.*

Work Location:	Date:
Scope of Work:	
Campus Areas Affected:	
Estimated Duration of Work: <i>Limit to one shift per permit</i>	
Employee(s) Performing Work:	
Equipment Lockout Procedures Available? <i>Manufacturer's procedures or internal</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	
All Energy Sources Locked / Tagged Out, Stored Energy Released, and Isolation Verified? <input type="checkbox"/> Yes	
Permit Authorizer: <i>Supervisor Name / Signature</i>	
Work Complete, Workers Clear, Equipment Operational and Safe to Start, Locks Off? <input type="checkbox"/> Yes	
Work Complete: <i>Supervisor Name / Signature</i>	