

Mount Royal University
Quarterly Expense Reporting

Name: Tim Rahilly
Title: President and Vice-Chancellor



July 1, 2023, to September 30, 2023

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on University Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc. (Note: Mileage is reimbursed on a per KM basis at MRU)
- ** "Meals and Incidentals" at Mount Royal University are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees and other miscellaneous travel expenses

Position:	#	Dates:	Destination	Purpose	Received Expenses				Non-Received			Grand Total	
					Airfare	Transportation *	Accommodation	Other ***	Sub-total	Meals ** & Incidentals	Other Transportation *		Sub-total
President	1	September 21, 2023	Banff, AB	Global Business Forum							131	131	131
											131	131	131

2) Hosting and Working Session Expenses

Mount Royal University Policy provides for hosting and working session expenses to be reimbursed for University business activity. Business activity can include meetings with external parties(E) and MRU employees (M).

Position:	#	Dates:	Purpose	Location	Received Expenses				Non-Received Expenses			Grand Total	
					Meals	Transportation *	Other	Sub-total	Meals & Incidentals	Other Transportation *	Sub-Total		
President	1	July 6, 2023	External Event	Calgary, AB				-			5	5	5
President	2	July 8, 2023	External Meeting (1E)	Calgary, AB	82	2		84			6	6	90
President	3	July 9, 2023	External Meeting (1E)	Calgary, AB		21		21				-	21
President	4	July 10, 2023	External Event	Calgary, AB	4			4				-	4
President	5	July 11, 2023	External Meeting (1E)	Calgary, AB	50			50			2	2	52
President	6	July 13, 2023	External Meeting (1E)	Calgary, AB		3		3			13	13	16
President	7	July 13, 2024	External Event	Calgary, AB				-			6	6	6
President	8	July 16, 2023	External Event	Calgary, AB				-			13	13	13
President	9	July 18, 2023	External Meeting	Calgary, AB		19		19				-	19
President	10	July 19, 2023	External Meeting (1E)	Calgary, AB		14		14			9	9	23
President	11	July 20, 2023	External Meeting (2E)	Calgary, AB	58	34		92			9	9	100
President	12	July 21, 2023	External Meeting (1E, 1M)	Calgary, AB	12			12				-	12
President	13	July 24, 2023	External Meeting (1E)	Calgary, AB	8			8				-	8
President	14	August 21, 2023	External Meeting (3M, 14 E)	Calgary, AB	1735			1,735					1,735
President	15	August 22, 2023	Internal Meeting	Calgary, AB	214			214					214
President	14	August 22, 2023	External Meeting (1E)	Calgary, AB	7			7				-	7
President	15	August 23, 2023	External Meeting (2E)	Calgary, AB		2		2				-	2
President	16	August 24, 2023	External Meeting (1E, 1M)	Calgary, AB				-			7	7	7
President	17	August 31, 2023	External Meeting (1E, 2M)	Calgary, AB				-			2	2	2
President	18	September 3, 2023	Internal Event	Calgary, AB		17		17				-	17
President	19	September 6, 2023	External Meeting (1E)	Calgary, AB	41			41				-	41
President	20	September 7, 2023	External Meeting	Calgary, AB		13		13			9	9	22
President	21	September 14, 2023	External Event	Calgary, AB		10		10			24	24	34
President	22	September 15, 2023	External Meeting	Calgary, AB				-			5	5	5
					2,210	134	-	2,345	-		110	110	2,454