

Non-Receipted Expenses: Lesley Brown, Provost and Vice President, Academic

Dates: April 1-2, 2019

Meeting/Trip Purpose: National Freedom of Speech on Campus Conference

Location: Toronto, ON

Per Diems:	Date	Breakfast (\$12)	Lunch (\$16)	Dinner (\$24)	Incidentals (\$8)	Daily Total
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Total Per Diems: \$ _____

Claim Mileage? Yes No

Start Address 4825 Mount Royal Gate SW Calgary, AB

Destination

Return Address 4825 Mount Royal Gate SW Calgary, AB



Booking Confirmation

Booking Reference:

Date of issue: 12 Mar, 2019

This is your e-Flight Itinerary Receipt. You must bring this receipt to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review this receipt as it contains the general conditions of carriage. Our full conditions of carriage apply to the itinerary. Track it online or set up our detailed mobile app. Airfare, baggage, lounge access and other ancillary information is applied to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable laws in your jurisdiction. Your booking is made via a reservation system provided by GDS. All information, including available at the Air Canada website or via the national GDS directly, is subject to the documentation which applies to your booking and specifies, for example, how your personal data is collected, stored, processed and managed. We also make your travel to Air Canada Privacy Policy directly.

Depart

Economy - Comfort			
Sunday 17 Mar 2019	07:00 Calgary Calgary Int. (YYC) AB		12:44 Toronto Toronto-Pearson Int. (YYZ) ON Terminal 1
			AC134 3hr44 Economy S Operated by Air Canada (A321XLR) [S, Wi-Fi] Air Canada Bistro

Return

Economy - Comfort			
Tuesday 02 Apr 2019	18:55 Toronto Toronto-Pearson Int. (YYZ) ON Terminal 1		21:07 Calgary Calgary Int. (YYC) AB
			AC151 4hr12 Economy Q Operated by Air Canada (A320XLR) [S, Wi-Fi] Air Canada Bistro

Passengers

Lesley Anne Brown Seats

Ticket Number

Air Canada - Aeroplan



Purchase summary

Amount paid: \$1042.81	1 adult
Tax information	
GST no.: 10009-2287-RT0001 \$10.00	
GST/HST no.: 10009-2287-RT0001 \$3.25	
Base Fare - discount applied - Depart - Economy - Comfort	\$65.00
Base Fare - discount applied - Return - Economy - Comfort	\$115.00
Surcharge(s)	\$6.00
Goods and Services Tax - Canada (no. 100092287-RT0001)	\$6.37
Harmonized Sales Tax - Canada (GST/HST #100092287-RT0001)	\$3.25
Air - Travelers Security Charge - Canada	\$4.25
Airport Improvement Fees - Canada	\$5.00
Total fares and taxes before options	\$194.82¹
GRAND TOTAL (Canadian dollars)	\$1042.81¹



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You must check in at least 90 minutes before departure. This is when you may be required to check in bags and go through security.

45
minutes

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass, and reported for check-in at the baggage drop-off 45 minutes before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate table at least 15 minutes before departure.

¹ From Toronto City Airport (YTZ). Check-in and baggage drop-off deadline 20 minutes.

RECEIPT
GST NO. R122556194

TKT NO:180151622
EXIT No. A15
IN: 03/31/19 05:40
OUT: 04/02/19 21:54
DURATION: 2 16: 14
PAID: \$ 47.10
(GST INCLUDED)

AUTH. CODE
REF.
THANK YOU FOR
YOUR VISIT



4/16/2019

Google@mtroyal.ca Mail - [Business] Your Sunday evening trip with Uber



Lesley Brown

[Business] Your Sunday evening trip with Uber

Uber Receipts <uber.canada@uber.com>
To:

Sun, Mar 31, 2019 at 4:50 PM

Uber

Total: CA\$13.40
Sun, Mar 31, 2019

Thanks for riding, Lesley

We hope you enjoyed your ride
this evening.



Total

CA\$13.40

Trip Fare	CA\$9.11
Subtotal	CA\$9.11
Tolls, Surcharges, and Fees	CA\$2.75
HST	CA\$1.54

Amount Charged



Switch

CA\$13.40

Visit the trip page for more information, including invoices (where available)

4/16/2019

Google@mtroyal.ca Mail - [Business] Your Sunday evening trip with Uber

Download PDF

Download link expires 4/30/19

You rode with Ken



4.77 ★ Rating

Ken is known for:
Excellent Service

How was your ride?



License Plate:

PTC License

5.53 km | 7 min

■ 06:42pm

■ 06:50pm



Map data ©2019 Google



Tue, Apr 02, 2019

Thanks for riding, Lesley

So glad you enjoyed your ride this afternoon!

Total CA\$44.10

Trip Fare CA\$31.71

Subtotal CA\$31.71

Tolls, Surcharges, and Fees CA\$6.75

FST CA\$5.64

Wait Time CA\$0.99

Amount Charged **CA\$44.10**

[View more details about this](#)

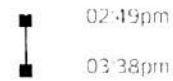
[View the trip page](#) for more details, including ride status or issues or resolution

You rode with (Waqas)

UberX

UberX

UberX 27.10 km, 18 min, 35 min



From: 12000th Street, Richmond, BC V6V 1K9. To: 12000th Street, Richmond, BC V6V 1K9. Driver: Waqas, UberX, 27.10 km, 18 min, 35 min. Driver's phone number: (604) 271-XXXX. Driver's license: B2, B1, B3, B4, B5, B6, B7, B8, B9, C1, C2, C3, C4, C5, C6, C7, C8, C9, D1, D2, D3, D4, D5, D6, D7, D8, D9, E1, E2, E3, E4, E5, E6, E7, E8, E9, F1, F2, F3, F4, F5, F6, F7, F8, F9, G1, G2, G3, G4, G5, G6, G7, G8, G9, H1, H2, H3, H4, H5, H6, H7, H8, H9, I1, I2, I3, I4, I5, I6, I7, I8, I9, J1, J2, J3, J4, J5, J6, J7, J8, J9, K1, K2, K3, K4, K5, K6, K7, K8, K9, L1, L2, L3, L4, L5, L6, L7, L8, L9, M1, M2, M3, M4, M5, M6, M7, M8, M9, N1, N2, N3, N4, N5, N6, N7, N8, N9, O1, O2, O3, O4, O5, O6, O7, O8, O9, P1, P2, P3, P4, P5, P6, P7, P8, P9, Q1, Q2, Q3, Q4, Q5, Q6, Q7, Q8, Q9, R1, R2, R3, R4, R5, R6, R7, R8, R9, S1, S2, S3, S4, S5, S6, S7, S8, S9, T1, T2, T3, T4, T5, T6, T7, T8, T9, U1, U2, U3, U4, U5, U6, U7, U8, U9, V1, V2, V3, V4, V5, V6, V7, V8, V9, W1, W2, W3, W4, W5, W6, W7, W8, W9, X1, X2, X3, X4, X5, X6, X7, X8, X9, Y1, Y2, Y3, Y4, Y5, Y6, Y7, Y8, Y9, Z1, Z2, Z3, Z4, Z5, Z6, Z7, Z8, Z9.



MARRIOTT BLOOR YORKVILLE HOTEL

GUEST FOLIO

ROOM	BROWN/L	299.00	04/02/19	12:00	
NAME		RATE	DEPART	TIME	ACCT#
TYPE			03/31/19	19:57	
			ARRIVE	TIME	
ROOM CLERK	ADDRESS	PAYMENT			MBV#:

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
03/31	ROOM	415.1		
03/31	ROOM TAX	415.1		
03/31	MAT	415.1		
03/31	MAT HST	415.1		
04/01	ROOM	415.1		
04/01	ROOM TAX	415.1		
04/01	MAT	415.1		
04/01	MAT HST	415.1		
04/02				\$702.76

TO BE SETTLED TO: CURRENT BALANCE .00

THANK YOU FOR CHOOSING MARRIOTT! TO EXPEDITE YOUR CHECK-OUT, PLEASE CALL THE FRONT DESK, OR PRESS "MENU" ON YOUR TV REMOTE CONTROL TO ACCESS VIDEO CHECK-OUT.

DESCRIPTION	TAXES & FEE SUMMARY	TAXED AMOUNT	TAX
HST ROOMS (A)			77.74
A 13% HST (ROOMS)		.00	77.74
HARMONIZED SALES TAX (EGJK)			.00
NET CHARGES	TAX	77.74	
625.02		.00	702.76

See our "Privacy & Cookie Statement" on Marriott.com

Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy Account Statement for updated activity. See members.marriott.com for new Marriott Bonvoy benefits.



MARRIOTT BLOOR YORKVILLE HOTEL
 90 BLOOR EAST
 TORONTO ON M4W 1A7
 416-961-8000 HST# 869427344

Treat yourself to the comfort of Marriott Hotels in your home. Visit ShopMarriott.com.

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credit column (excluding any credit card entry in the references column above) will be charged to the credit card number set forth above. (The credit card company will bill to the usual member.) If for any reason the credit card company does not make payment on this amount, you will owe us such amount. If you are credit billed, on the next payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 15% per month (ANNUAL RATE 18%) until payment is received. We do not bear the reasonable cost of collection, including attorney fees.

Signature X

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1/24/2019

2018 National Freedom of Speech on Campus Conference - RegOnline

RegOnline®



2018 National Freedom of Speech on Campus Conference

Monday, April 01, 2019 8:00 AM (2019-04-01T08:00-06:00) - Tuesday, April 02, 2019 4:00 AM (2019-04-02T04:00-06:00) (Eastern Time)

Toronto Marriott Bloor Yorkville Hotel
90 Bloor Street East
Toronto, ON M4W 1A7
Canada

Phone: 1-800-323-2458
Email Us

Thank you for your registration.

We look forward to meeting you at the conference!

Profile

Registration ID:

Registrant:

Lesley Brown
Provost and Vice President, Academic
Mount Royal University

Registration Date:

1/14/2019 12:26 PM

Status:

Confirmed

Email:

Name as it would appear on the badge:

Dr. Lesley Brown

Emergency Contact Name:

Emergency Contact Phone:

1/24/2019

2018 National Freedom of Speech on Campus Conference - RegOnline

Fees

Birchmount Group Conference Fee

Quantity:	1
Unit Price:	CDN\$899.00
Amount:	CDN\$899.00

Subtotal:	CDN\$899.00
HST	CDN\$116.87
Total:	CDN\$1,015.87

Transactions

^

Transaction Amount

Date:	1/14/2019
Amount:	CDN\$1,015.87
Balance:	CDN\$1,015.87

Online Credit Card Payment

Details

Date:	1/14/2019
Amount:	-CDN\$1,015.87
Balance:	CDN\$0.00

Current Balance:	CDN\$0.00
-------------------------	------------------

Payment Method:

Credit Card

The online credit card payment for this event will be listed on your credit card statement with the name Birchmount Group.

Refund Information

If you are unable to attend, please make cancellations in writing and email to info@birchmountgroup.com no later than Tuesday, March 26, 2019. A credit voucher will be issued to you for the full amount, redeemable against any other BIRCHMOUNT CONFERENCES GROUP course and is valid for twelve (12) months (1 year) from the date of issue. If you prefer, you may request a refund of fees paid, less a 15% administration fee. Registrants who cancel after Tuesday, March 26, 2019, will not be eligible to receive any credits or refunds and are liable for the entire registration fee. Confirmed registrants who do not cancel by Tuesday, March 26, 2019, and fail to attend will be liable for the entire registration fee.

4/16/2019

Google@mtroyal.ca Mail - Here's Your Air Canada Receipt - Order #



Lesley Brown

Here's Your Air Canada Receipt - Order

1 message

Gogo <gogo@e.gogoair.com>
Reply-To: Gogo <customer@e.gogoair.com>
To: I

Sun, Mar 31, 2019 at 8:48 AM

Purchase Details | Order #
To ensure you receive emails from Gogo, visit [gogo.com](#) to update your email address book.

Mobile device | Web browser

[My Account](#) | [Contact Us](#)



Thanks for your purchase!

You can view your purchase history at any time by visiting [My Account](#). For more information about Gogo, visit our [Privacy Policy](#) and [Terms of Use](#).

Receipt Info

Customer: Lesley Brown
Email Address:
Order #
Date: 3/31/2019 8:48 AM MDT

Product	Quantity	Price
Flight Pass	1	\$19.95 CAD

Payment Info

Payment Type:
Payment Info

HST: \$1.00 CAD
Total: \$20.95 CAD

How to get online, in air.

Turn on your WiFi

Connect to the

Launch your

4/16/2019

Google@mtroyal.ca Mail - Here's Your Air Canada Receipt - Order #



Lesley Brown

Here's Your Air Canada Receipt - Order

Gogo <gogo@e.gogoair.com>
Reply-To: Gogo <customercare@gogoair.com>
To:

Tue, Apr 2, 2019 at 6:22 PM

Purchase Details - Order #
To ensure you receive emails from Gogo, add gogo@e.gogoair.com to your email address book.

Mobile device | Web browser

[My Account](#) | [Contact Us](#)



Thanks for your purchase!

You can view your purchase history at any time by visiting [My Account](#). For more information about Gogo, visit our [Privacy Policy](#) and [Terms of Use](#).

Receipt Info

Customer: Lesley Brown
Email Address:
Order #:
Date: 4/2/2019 8:21 PM EDT

Product	Quantity	Price
Flight Pass	1	\$19.95 CAD

Payment Info

Payment Type:
Payment Info

HST: \$2.59 CAD
Total: \$22.54 CAD

How to get online, in air.

Turn on your Wi-Fi enabled device

Connect to the "GogoInflight" network

Launch your browser and sign

Non-Receipted Expenses: Lesley Brown, Provost and Vice President, Academic

Dates: April 23-24, 2019
 Meeting/Trip Purpose: Singularity U Canada Summit 2019
 Location: Edmonton, AB

Per Diems:	Date	Breakfast (\$12)	Lunch (\$16)	Dinner (\$24)	Incidentals (\$8)	Daily Total
	April 23	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 32
	24	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 36
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Total Per Diems: \$ 68

Claim Mileage? Yes
 No

Start Address 4825 Mount Royal Gate SW Calgary, AB
 Destination Chateau Lacombe Hotel- 10111 Bellamy Hill Rd NW Edmonton
 Return Address 4825 Mount Royal Gate SW Calgary, AB



CHATEAU
LACOMBE
HOTEL

04-24-19

Ms Lesley Brown Canada	Folio No. :	Room No. :
	A/R Number :	Arrival : 04-23-19
	Group Code :	Departure : 04-24-19
	Company :	Conf. No. :
	Membership No. :	Rate Code :
		Page No. : 1 of 1

Date	Description	Charges	Credits
04-23-19	Room Charge	154.00	
04-23-19	ERDMF-3%	4.62	
04-23-19	Tourism Levy	6.34	
04-23-19	Room GST	7.93	
04-24-19			172.89
	Total	172.89	172.89
	Balance	0.00	

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: X _____

GST Summary:

Room	7.93
F&B	6.34
Misc.	0.00

G.S.T. Registration Number: R816322242

Singularity U
Edmonton, AB

Expenses For
Lesley Brown



Images

Singularity U Canada Summit - Edmo...



0 Comments 2 Attachments

DATE	EXPENSE	SPENT	PAY ME			

Per Diem

Date of Receipt 04/23/2019

Spent 32.00 CAD

Business Purpose Per Diems April 23
Singularity U Canada Summit 2019

Description

Location MRU Rates - Canada - All, Ca...

Deductibles

- Breakfast
- Lunch
- Dinner
- Additional Deduction

FOAP

← Expenses For
Lesley Brown



← Images

Singularity U Canada Summit - Edmo...



0 Comments 2 Attachments

Per Diem

DATE EXPENSE SPENT PAY ME



Date of Receipt 04/24/2019

Spent 36.00 CAD

Business Purpose Per Diems April 24
Singularity U Canada Summit 2019

Description

Location MRU Rates - Canada - All, Ca...

Deductibles

- Breakfast
- Lunch
- Dinner
- Additional Deduction

FOAP

Expense Report

Total Pay Me A...

← Previous

4 of 4

Expenses For
Lesley Brown



← Images

Singularity U Canada Summit - Edmo...



0 Comments 2 Attachments

Mileage

DATE EXPENSE SPENT PAY ME



Date of Receipt 04/23/2019

Spent 139.69 CAD

GST Location Alberta, Canada

Business Purpose Mileage to Chateau Lacombe Hotel
Singularity U Canada Summit 2019

Description From:: Mount Royal University, Mount Royal Gate Southwest, Calgary, AB, Canada
To:: Chateau Lacombe Hotel, Bellamy Hill Road Northwest, Edmonton, AB, Canada

Rate 0.45

Kilometers 310.42

Expense Report

1 of 4

Next >

Expenses For
Lesley Brown



Images

Singularity U Canada Summit - Edmo...



0 Comments 2 Attachments

Mileage

DATE EXPENSE SPENT PAY ME



Date of Receipt 04/24/2019

Spent 139.70 CAD

GST Location Alberta, Canada

Business Purpose Return mileage from Chateau Lacombe Hotel to MRU Singularity U Canada Summit 2019

Description From:: Chateau Lacombe Hotel, Bellamy Hill Road Northwest, Edmonton, AB, Canada
To:: Mount Royal University, Mount Royal Gate Southwest, Calgary, AB, Canada

Rate 0.45

Kilometers 310.45

Expense Report

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Next >

Non-Receipted Expenses: Lesley Brown, Provost and Vice President, Academic

Dates: May 15-16, 2019
Meeting/Trip Purpose: Leading Team: Governance for Indigenous Councils & Bds.
Location: Banff, AB

Per Diems:	Date	Breakfast (\$12)	Lunch (\$16)	Dinner (\$24)	Incidentals (\$8)	Daily Total
	May 15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 8
	May 16	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 20
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Total Per Diems: \$ 28

Claim Mileage? Yes
 No

Start Address 4825 Mount Royal Gate SW Calgary, AB
Destination 107 Tunnel Mountain Drive Banff, AB
Return Address 4825 Mount Royal Gate SW Calgary, AB

BANFF

CENTRE FOR ARTS AND CREATIVITY

Lesley Brown

4825 Mount Royal Gate SW
Calgary, AB T3H5T5 CA

Room:

Confirm #:

Folio #:

Arrival Date: 05/15/2019

Booking ID:

Status:

Post Date	Description	Comment	Reference	Charges	Credits
05/15/2019	ROOM CHARGE		2650	\$202.00	
05/15/2019	ATL	ALBERTA TOURISM LEVY	2650t	\$8.24	
05/15/2019	GST TAX	GST TAX	2650t	\$10.30	
05/15/2019	TIF	TIF	2650t	\$4.04	
05/15/2019	GST OTHER TAX	Recurring:	Recur 621t	\$0.75	
05/15/2019	FACILITY FEE	Recurring:	Recur 621	\$15.00	
05/16/2019	PAY		0430		(\$240.33)
Total:				<u>\$240.33</u>	<u>(\$240.33)</u>
Balance:				\$0.00	

00 BANFF CENTRE FRONT DESK
107 TUNNEL MOUNTAIN DR
BANFF, AB
NOA 1020 SIN 18 11 1H5
1-403-662-6170

Term ID: 50614887

Purchase

Entry Method: C

Total: \$ 240.33
2019/05/16 07:30:10

Seq II:

Appr Code:

Resp Code:

A0000000041010
38 CF 48 37 68 68 72 108
00 00 00 00 00 00
E8 00
15 78 90 04 05 82 F 22

**APPROVED
Thank You**

Customer Copy

IMPORTANT -
retain this copy for your records

Expenses For
Lesley Brown



Images

May Business Expenses

0 Comments 3 Attachments



Per Diem

DATE	EXPENSE	SPENT	PAY ME			
						✓
						✓
						✓
						✓
						✓

Date of Receipt 05/15/2019

Spent 8.00 CAD

Business Purpose Leading Team Governance for Indigenous Councils and Boards Banff, AB

Description Incidentals

Location MRU Rates - Canada - All. Ca...

Deductibles

- Breakfast
- Lunch
- Dinner
- Additional Deduction

FOAP

Expense Report

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Expenses For
Lesley Brown



Images

May Business Expenses



0 Comments 3 Attachments

Per Diem

DATE EXPENSE SPENT PAY ME

Date of Receipt 05/16/2019

Spent 20.00 CAD

Business Purpose Leading Team Governance for Indigenous Councils and Boards Banff, AB

Description Breakfast & Incidentals

Location MRU Rates - Canada - All, Ca...

Deductibles

- Breakfast
- Lunch
- Dinner
- Additional Deduction

FOAP

Expense Report

Total Pay Me A...
178.45 CAD

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Expenses For
Lesley Brown



Images

May Business Expenses

0 Comments 3 Attachments



Mileage

DATE	EXPENSE	SPENT	PAY ME			
						✓
						✓
						✓
						✓
						✓

Date of Receipt 05/16/2019

Spent 57.67 CAD

GST Location Alberta, Canada

Business Purpose Leading Team Governance for Indigenous Councils and Boards Banff, AB

Description From:: 107 Tunnel Mountain Drive, Banff, AB, Canada
To:: Mount Royal University, Mount Royal Gate Southwest, Calgary, AB, Canada

Rate 0.45

Kilometers 128.15

Deduction

FOAP

Expenses For
Lesley Brown



Images

May Business Expenses

0 Comments 3 Attachments



Mileage

DATE EXPENSE SPENT PAY ME



Date of Receipt 05/15/2019



Spent 58.36 CAD



GST Location Alberta, Canada



Business Purpose Leading Team Governance for Indigenous Councils and Boards Banff, AB



Description From:: Mount Royal University, Mount Royal Gate Southwest, Calgary, AB, Canada
To:: 107 Tunnel Mountain Drive, Banff, AB, Canada

Rate 0.45

Kilometers 129.69

Deduction

FOAP

Non-Receipted Expenses: Lesley Brown, Provost and Vice President, Academic

Dates: *May 29, 2019*
Meeting/Trip Purpose: *Dean Retreat*
Location: *Bragg Creek, AB*

Per Diems:	Date	Breakfast (\$12)	Lunch (\$16)	Dinner (\$24)	Incidentals (\$8)	Daily Total
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Total Per Diems: \$ *0*

Claim Mileage? Yes
 No

Start Address 4825 Mount Royal Gate SW Calgary, AB
Destination *36 White Avenue Bragg Creek, AB TOLOKO*
Return Address 4825 Mount Royal Gate SW Calgary, AB

← Expenses For
Lesley Brown



← Images

May Business Expenses



0 Comments 3 Attachments

Mileage

DATE	EXPENSE	SPENT	PAY ME			
						✓
						✓
						✓
						✓
						✓

Date of Receipt	05/29/2019
Spent	34.42 CAD
GST Location	Alberta, Canada
Business Purpose	Dean Retreat Bragg Creek, AB
Description	From:: Mount Royal University, M ount Royal Gate Southwest, Calg ary, AB, Canada To:: The CountryWood Retreat & Conference Centre, White Avenu e, Bragg Creek, AB, Canada To:: Mount Royal University, Mou nt Royal Gate Southwest, Calgar y, AB, Canada
Rate	0.45
Kilometers	76.49
Deduction	
FOAP	

Expense Report

Non-Receipted Expenses: Lesley Brown, Provost and Vice President, Academic

Dates: June 3, 2019
Meeting/Trip Purpose: Canadian Society for the Study of Higer Education
Location: Vancouver, BC

Per Diems:	Date	Breakfast (\$12)	Lunch (\$16)	Dinner (\$24)	Incidentals (\$8)	Daily Total
	June 3, 19	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 60
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Total Per Diems: \$ 60.00

Claim Mileage? Yes
 No

Start Address 4825 Mount Royal Gate SW Calgary, AB
Destination YYC Airport
Return Address 4825 Mount Royal Gate SW Calgary, AB

Submitted
July 8, 2019



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary receipt to the airport.

Main Contact Information

Name: Dr Lesley Brown

E. mail:

Payment:

Booking reference:

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533
[International Reservations](#)

[Alert me of flight changes](#)
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
ACS489	Calgary (YYC)	Vancouver (YVR)	CR9	Economy Standard (Q)	Confirmed

Operated by: Mon 03-Jun 2019

Mon 03-Jun 2019

Air Canada Express-
Jazz 06:45

07:11 - TERMINAL M -MAIN

Seat number(s) requested:

AC226	Vancouver (YVR)	Calgary (YYC)	321	Economy Standard (Q)	Confirmed
-------	-----------------	---------------	-----	-------------------------	-----------

Mon 03-Jun 2019

Mon 03-Jun 2019

19:00 - TERMINAL M -MAIN

21:23

Seat number(s) requested:

Passenger Information

AIR CANADA

Passenger: 1 [View details](#)

Ticket number:

Frequent Flyer Pgm: 0

Program number:

FARE RULES SUMMARY

Passenger: 1 Ticket number:	
Date of issue:	27 May 2019
Fare Amount in Canadian dollars:	776.00
(including taxes/fees & other charges)	
TAXES, Fees & Charges:	
Total Fare (C\$):	No Additional collection
Options:	
Preferred Seat in Canadian dollars:	20.00
Canada Goods and Services Tax (GST/HST # 10609-2-287-R0001) (1XG)	1.00
Preferred Seat in Canadian dollars:	20.00
Canada Goods and Services Tax (GST/HST # 10609-2-287-R0001) (1XG)	1.00
Ticket particulars:	
EADY52 00 NONREF RG AC	
Fare calculation:	
0111N193YU AC AYR 012.00R276.00 AC YYC 012.00R276.00 CAD0576.00	
END R0E1.00 PDI4.25CA32.01XG50.00S01	
Canadian tax registration numbers:	
MG Canada Goods and Services Tax (GST/HST # 10609-2-287-R0001)	
RC Canada Harmonized Sales Tax (GST/HST # 10609-2-287-R0001)	
NQ Canada Quebec Sales Tax (QST # 1000-043-172-101991)	

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are traveling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non-transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change to a flight disruption, cancellation, to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Additional Information

RECEIPT
NOT VALID FOR TRAVEL

TransLink
130 CANADA LINE
Waterfront Stn
T0M5B2Z1
Mon 03 Jun 19 08:17AM

Payment Type:
Purchase: Add \$ 1.00
Product Price: \$ 1.00
Compass Ticket #:
Receipt #:

Detailed Receipt for \$ 6.90
did not print.

Retain for your records.
View TransLink Policies
at www.translink.ca

Thank You!

You must tap in and out as required by TransLink's Transit Tariff.
Once tapped, this ticket is valid for 90 minutes for single fares, and until the end of service for DayPasses.
Tickets expire at the end of service on the day of purchase even if not tapped.
Use of this Compass ticket is deemed acceptance of the terms and conditions of TransLink's Transit Tariff and the Compass Ticket Terms and Conditions of Use, as amended from time to time. Contravention may result in confiscation of this ticket, prosecution, and/or other consequences. To view the full Compass Ticket Terms and Conditions of Use, the Transit Tariff and the Privacy Policy, visit www.translink.ca.
When a Concession Product is purchased, it may only be used by children 5-13 years, Youth 14-18 years possessing valid secondary school or government photo ID, Seniors 65 years or over with proof of age, or as otherwise permitted under the Transit Tariff. Proof of Concession fare eligibility, as stated in the Transit Tariff, and this Compass ticket must remain in the possession of the user at all times, and must be produced for inspection on request of any Transit Employee.

Compass Inquiries	TransLink Customer Information
604.398.2042 www.compasscard.ca	604.953.3333 www.translink.ca

NO REFUNDS OR REPLACEMENTS - NON TRANSFERABLE ONCE TAPPED

01:17:21 Compass No: 6

YELLOW CAB #880
1441 CLARK DR
VANCOUVER BC

CARD
CARD TYPE
DATE 2019/06/03
TIME 0595 16:19:49
CLERK ID 1
RECEIPT NUMBER

PURCHASE
AMOUNT \$40.15
TIP \$8.00
TOTAL

\$48.15

APPROVED

AUTH# 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GST105762447RT0001

RECEIPT
GST NO. R122556194

TKT NO:
EXIT No. A15
IN: 06/03/19 05:45
OUT: 06/03/19 21:38
DURATION: 0 15: 53
PAID: \$ 15.70
(GST INCLUDED)

AUTH. CODE
REF.
THANK YOU FOR
YOUR VISIT

 FlyYYC

 **YYC** CALGARY
INTERNATIONAL
AIRPORT

Expenses For
Lesley Brown



Images

June 2019 Expenses

0 Comments 4 Attachments



Per Diem

DATE EXPENSE SPENT PAY ME

Date of Receipt 06/03/2019

Spent 60.00 CAD

Business Purpose Per Diems
June 3, 2019
Canadian Society for the Study of
Higher Education Provost Panel

Description

Location MRU Rates - Canada - All, Ca...

Deductibles

- Breakfast
- Lunch
- Dinner
- Additional Deduction

FOAP

← Expenses For Lesley Brown



← Images

June 2019 Expenses

0 Comments 4 Attachments



Mileage

DATE	EXPENSE	SPENT	PAY ME			
						✓
						✓
						✓
						✓
						✓
						✓
						✓
						✓
						✓
						✓

Date of Receipt 06/03/2019

Spent 25.47 CAD

GST Location Alberta, Canada

Business Purpose Mileage June 3, 2019 Canadian Society for the Study of Higher Education Provost Panel

Description From:: Mount Royal University, Mount Royal Gate Southwest, Calgary, AB, Canada To:: Calgary International Airport (YYC), Airport Road Northeast, Calgary, AB, Canada To:: Mount Royal University, Mount Royal Gate Southwest, Calgary, AB, Canada

Rate 0.45

Kilometers 56.61

Deduction

Expense Report

< Previous

2 of 9

Next >

Non-Receipted Expenses: Lesley Brown, Provost and Vice President, Academic

Dates: June 9-11, 2019

Meeting/Trip Purpose: CAUBO 2019

Location: Halifax, N.S.

Per Diems:	Date	Breakfast (\$12)	Lunch (\$16)	Dinner (\$24)	Incidentals (\$8)	Daily Total
	June 9	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 60
	10	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 44
	11	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 44
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Total Per Diems: \$ _____

Claim Mileage? Yes No

Start Address 4825 Mount Royal Gate SW Calgary, AB
Destination
Return Address 4825 Mount Royal Gate SW Calgary, AB

Submitted July 8

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference:

Name: Dr Lesley Brown

E-mail:

Payment:

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC318	Calgary (YYC)	Montreal Trudeau (YUL)	319	Economy Flex (Y)	Confirmed
	Sat 08-Jun 2019 08:30	Sat 08-Jun 2019 14:29			

Seat number(s) requested:

AC7566	Montreal Trudeau (YUL)	Halifax (YHZ)	E75	Economy Flex (Y)	Confirmed
--------	------------------------	---------------	-----	---------------------	-----------

Operated by: Sat 08-Jun 2019 Sat 08-Jun 2019

Air Canada Express-Sky Regional 18:40 21:10

Seat number(s) requested:

Passenger Information

Passenger: 1 Dr Lesley Brown

Ticket number:

Frequent Flyer Pgm:

Program number:

Purchase Summary

Passenger: 1 Ticket number

Date of issue	04-Jun 2019
Fare Amount in Canadian dollars: <i>(including <u>navigation</u> & <u>other charges</u>)</i>	1,559.00
Taxes, Fees & Charges	

Total Fare in :	No Additional collection
------------------------	--------------------------

Ticket particularities:

SKDCHNG

AC ONLY/NON REF/CHG FEE

*Fare calculation:

08JUN19YYC AC X/YVR Q18.00AC YCD R261.00/-YYJ AC X/YVR AC YTO
 Q23.00R387.00AC BOS R164.00AC X/YTO AC YYC R362.00AC X/YMQ AC
 YHZ Q23.00R321.00CAD1559.00END ROE1.00 PD7.41AY24.21CA3.77RC
 69.00SQ49.22US5.24XA78.61XG2.55XG9.26XY7.63YC

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.



**PURCHASING CARD MISSING RECEIPT
Certification of Unavailable Documentation**

This form must be completed for each Mount Royal University P-card transaction that is not supported by a detailed receipt from the merchant. This form must be approved by the Cardholder's Approver and enclosed within the P-card Statement & Receipt Envelope. Please refer to the P-card section MyMRU for more information.

Cardholder Information:

Name: LESLEY BROWN

Faculty/Department: ACADEMIC AFFAIRS/OFFICE OF THE PROVOST

Merchant Name: AIR CAN* Transaction Date: June 12, 2019

Transaction Amount: 57.50

Description of Purchase:
Checked Bag Fees CAUBO 2019

Reason detailed receipt/documentation is not available:
Lost receipt

Cardholder Missing Receipt Acknowledgement

- The information provided is a true and accurate description of the details of the purchase.
- I confirm that every attempt has been made to obtain a duplicate receipt by contacting the merchant.
- All items purchased as part of this Purchasing Card transaction were for use by Mount Royal University in my duties as a University employee.
- Original documentation is not in my possession and I will not seek reimbursement for the transaction.
- I acknowledge that repeated lack of documentation could result in a cancelled relationship with the supplier and/or suspension of Purchasing Card privileges.

Cardholder Signature: _____ Date: JUNE 28, 2019

Approval: I have accepted the Cardholder's explanation of the loss of receipt and/or inability to obtain a detailed receipt.

Approver Name: TIMOTHY RAHILLY, PRESIDENT AND VICE-CHANCELLOR

Approver Signature: _____ Date: JUNE 30 2019

This information is required to review and audit Purchasing Card Purchases. The information is collected under the Alberta Freedom of Information and Protection Act, section 33© and is protected by this Act. If you have any questions regarding the collection of information, please contact the Information Management and Privacy Advisor at 403.440.7288.

ATLANTIS LIMOUSINE
SERVICE
96 LAKESHORE PARK TERR
DARTMOUTH NS B3A 4Z4
(902) 240-7100

SALE

Batch #: REF#:
06/11/19 SEQ.
APPR CODE:

AMOUNT	\$64.0
TIP	\$9.0
TOTAL	\$73.0

00 - APPROVED - 001

AID:
TVR:
TSE:

SHEGER CAB AND LIMO S

5261 RICHMOND STREET APT 60

HALIFAX, NS B3K 3H3

9022192124

<http://www.crystallimo.ca>

Transaction

Total CA\$64.00

Tip CA\$9.60

CREDIT CARD SALE CA\$73.60

08-Jun-2019 9:39:33PM

CA\$73.60 | Method: CREDIT CARD

LESLEY. BROWN

Ref #:

Auth #:

MID:

AID:

AthNtwkNm: ;

PIN VERIFIED

Online:

6/11/2019

Mount Royal University Mail - Thanks for tipping! We've updated your Saturday morning trip receipt



Lesley Brown

Thanks for tipping! We've updated your Saturday morning trip receipt

Uber Receipts <uber.canada@uber.com>
To:

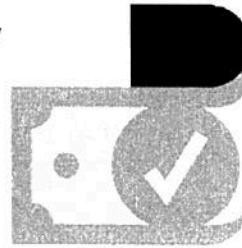
8 June 2019 at 06:13

Uber

Total: CA\$41.86
Sat, Jun 08, 2019

Thanks for tipping, Lesley

Here's your updated Saturday morning ride receipt.



Total

CA\$41.86

Trip Fare	CA\$28.47
Subtotal	CA\$28.47
Airport drop-off fee	CA\$2.75
TNC fee recovery surcharge	CA\$0.45
Tolls, Surcharges, and Fees	CA\$3.00
GST	CA\$1.73
Tip	CA\$5.46

Amount Charged

6/11/2019

Mount Royal University Mail - Thanks for tipping! We've updated your Saturday morning trip receipt

CA\$36.40

CA\$5.46

Visit the trip page for more information, including invoices (where available)

You rode with Mohamed



4.94 ★ Rating

Mohamed is known for:
Excellent Service

TNDL License Number: None

21.67 km | 23 min

■ 05:49am

■ 06:12am



Map data ©2019 Google

6/18/2019

Mount Royal University Mail - [Business] Your Friday morning trip with Uber



Lesley Brown

[Business] Your Friday morning trip with Uber

Uber Receipts <uber.canada@uber.com>
To: a

14 June 2019 at 08:18

Uber

Total: CA\$63.74
Fri, Jun 14, 2019

Thanks for riding, Lesley

We hope you enjoyed your ride
this morning.



Total

CA\$63.74

Base Fare	CA\$2.30
Time	CA\$9.14
Distance	CA\$41.31
Subtotal	CA\$52.75
Booking Fee	CA\$3.00
Airport pick-up fee	CA\$4.50
TNC fee recovery surcharge	CA\$0.45
GST	CA\$3.04

6/18/2019

Mount Royal University Mail - [Business] Your Friday morning trip with Uber

Amount Charged

CA\$63.74

Visit the trip page for more information, including invoices (where available)

You rode with Abdul Hameed



4.94 ★ Rating

Abdul Hameed is known for:
Excellent Service

How was your ride?



TNDL License Number: None

45.90 km | 53 min

■ 07:24am

■ 08:18am



Map data ©2015 Google

6/18/2019

Mount Royal University Mail - [Business] Your Friday morning trip with Uber



Lesley Brown

[Business] Your Friday morning trip with Uber

Uber Receipts <uber.canada@uber.com>
To: "

14 June 2019 at 07:20

Uber

Total: CA\$6.62
Fri, Jun 14, 2019

Thanks for riding, Lesley

We hope you enjoyed your ride
this morning.



Total

CA\$6.62

Base Fare	CA\$2.30
Distance	CA\$0.00
Time	CA\$0.63
\$6.30 Minimum	CA\$0.37
Subtotal	CA\$3.30
Booking Fee	CA\$3.00
GST (5%)	CA\$0.32

Amount Charged

6/18/2019

Mount Royal University Mail - [Business] Your Friday morning trip with Uber

CA\$6.62

Visit the trip page for more information, including invoices (where available)

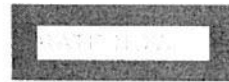
You rode with Ahmed



4.86 ★ Rating

Ahmed is known for:
Excellent Service

How was your ride?



TNDL License Number: None

0.00 km | 3 min

■ 07:16am



Map data ©2019 Google



The Prince George Hotel
HALIFAX

Lesley Brown

Canada

Room No. :
 Arrival : 06-08-19
 Departure : 06-11-19
 Folio No. :
 Cashier No. :
 Conf. No. :

Date	Description	Charges	Credits
06-08-19	Room Charge 535 Lesley Brown	299.00	
06-08-19	HRM Room Levy 535 Lesley Brown	5.98	
06-08-19	HST Room 535 Lesley Brown	45.75	
06-09-19	Room Charge 535 Lesley Brown	389.00	
06-09-19	HRM Room Levy 535 Lesley Brown	7.78	
06-09-19	HST Room 535 Lesley Brown	59.52	
06-10-19	Room Charge 535 Lesley Brown	389.00	
06-10-19	HRM Room Levy 535 Lesley Brown	7.78	
06-10-19	HST Room 535 Lesley Brown	59.52	
06-11-19	535 Lesley Brown		1,263.33

Total Charges	1,263.33	
Total Credits		1,263.33
Balance		0.00

Guest Signature: _____

5/31/2019

Google@mtroyal.ca Mail - Registration Confirmed - CAUBO 2019 Annual Conference



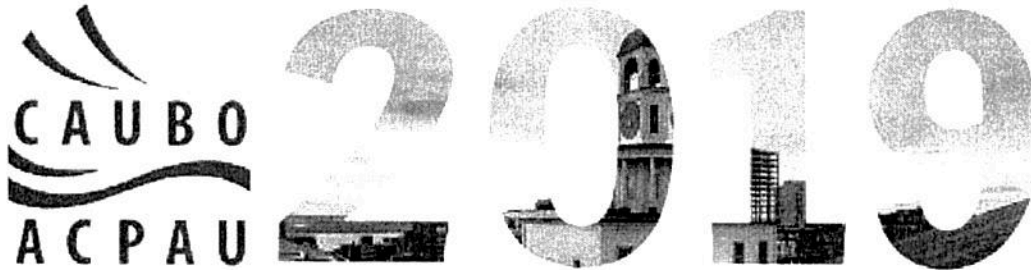
Lesley Brown

Registration Confirmed - CAUBO 2019 Annual Conference

1 message

CAUBO ACPAU <registration@unconventionalplanning.com>
Reply-To: registration@unconventionalplanning.com
To: "

24 April 2019 at 17:00



Dear Lesley,

We are delighted that you'll be attending CAUBO's Annual Conference, co-hosted by Saint-Mary's University, NSCAD, Mount Saint Vincent, and Interuniversity Services in Halifax from June 9-11, 2019. The majority of the conference events will take place at the Halifax Convention Centre (located at 1650 Argyle Street, Halifax, NS, B0J 0E6).

Confirmation Number

Current Registration Details:

Registration Information:

Lesley Annual Conference Registration
Brown

Lesley Academic Administration Seminar 09-Jun-2019 8:00 AM
Brown

Lesley Administrative Bloat? Administrative Prioritization at Four Canadian Universities 10-Jun-2019 10:45 AM
Brown

Lesley A Mechanism to Improve the Budgeting of Faculty Support Services: Ask the Deans 10-Jun-2019 1:30 PM
Brown

Lesley Activity-Based Budgeting and Responsibility Centre Management (RCM): An 10-Jun-2019 3:15 PM
Brown Unconventional Approach

Lesley Allowing the Fullest Range of Debate: Lessons from the University of Toronto on Freedom 11-Jun-2019 10:45 AM
Brown of Express

Lesley Financial Controls and Academic Culture: Can the Two Co-Exist? 11-Jun-2019 1:30 PM
Brown

Lesley Implementing Faculty Load and Compensation -FLAC- for Academic Appointments 11-Jun-2019 3:15 PM
Brown Without Too Much FLAC

Lesley Is this the first time you will be attending a CAUBO conference?

5/31/2019

Google@mtroyal.ca Mail - Registration Confirmed - CAUBO 2019 Annual Conference

Brown No

So that we may plan appropriately and minimize waste, please check the box(es) to indicate the social event(s) you will attend. (Please note that one ticket to each of the three social events is included in your registration.)

Welcome Reception (Sunday, June 9)

Order Summaries:

24-Apr-2019 8:00 PM AT online order CAD 1070.00 CAD 1070.00 CAD 0.00

Payment Details:

24-Apr-2019 CAD 1070.00

We have received your payment, thank you.

Print the invoices

To access your online registration, [Click here](#). You will be asked to enter your email and your confirmation number shown above.

Please visit the CAUBO 2019 Website for complete details regarding:

- Accommodations (*Please note: Hotels in Halifax are filling up quickly - book soon!*)
- Travel information
- Schedule of events
- FAQs

Please contact Unconventional Planning at registration@unconventionalplanning.com or call 613-721-7061 or 888-625-8455 (North America only) for any questions regarding your registration.

See you in June!

The CAUBO Team

[Click here for complete details regarding the CAUBO 2019 Conference.](#)

Your payment for the CAUBO 2019 Annual Conference event has been successfully processed. Please save this email for your records.

Transaction Information

Item	Transaction Information	Quantity	Amount
Annual Conference Registration	CAD 770.00	1	CAD 770.00
Academic Administration Seminar	CAD 300.00	1	CAD 300.00
Transaction Total			CAD1,070.00

Expenses For
Lesley Brown



Images

June 2019 Expenses

0 Comments 4 Attachments



Per Diem

DATE EXPENSE SPENT PAY ME

Date of Receipt 06/09/2019

Spent 60.00 CAD

Business Purpose
Per Diems
June 9, 2019
CAUBO Halifax, NS

Description

Location MRU Rates - Canada - All, Ca...

Deductibles

- Breakfast
- Lunch
- Dinner
- Additional Deduction

FOAP

Expense Report

Expenses For
Lesley Brown



Images

June 2019 Expenses

0 Comments 4 Attachments



Per Diem

DATE EXPENSE SPENT PAY ME

60.00 ✓

Date of Receipt 06/10/2019

Spent 44.00 CAD

Business Purpose
Per Diems
June 10, 2019
CAUBO Halifax, NS

Description

Location MRU Rates - Canada - All, Ca...

Deductibles

- Breakfast
- Lunch
- Dinner
- Additional Deduction

FOAP

Expenses For
Lesley Brown



Images

June 2019 Expenses

0 Comments 4 Attachments



Per Diem

DATE EXPENSE SPENT PAY ME

Date of Receipt 06/11/2019

Spent 44.00 CAD

Business Purpose
Per Diems
June 11, 2019
CAUBO Halifax, NS

Description

Location MRU Rates - Canada - All, Ca...

Deductibles

- Breakfast
- Lunch
- Dinner
- Additional Deduction

FOAP

Non-Receipted Expenses: Lesley Brown, Provost and Vice President, Academic

Dates: June 13, 2019

Meeting/Trip Purpose: STLHE Conference (3M Gala Dinner)

Location: Winnipeg, MB

Per Diems:	Date	Breakfast (\$12)	Lunch (\$16)	Dinner (\$24)	Incidentals (\$8)	Daily Total
	June 13	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Total Per Diems: \$ _____

Claim Mileage? Yes No

Start Address 4825 Mount Royal Gate SW Calgary, AB
Destination
Return Address 4825 Mount Royal Gate SW Calgary, AB

submitted
July 8, 2019



Lesley Brown



Air Canada - 11 Jun: Halifax - Toronto (Booking Reference: AFGHSZ)

1 message

Air Canada <confirmation@aircanada.ca>
To:

6 May 2019 at 15:52

Booking Confirmation

Booking Reference:

Date of issue: 06 May, 2019



Select Seats



eUpgrade



Check in



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers



Lesley Brown

Seats

Ticket Number:

Air Canada



Flight 1

Book my flight

Tuesday
11 Jun, 2019

13:40

15:09

Halifax

Halifax Stanfield Int.
(YHZ).
Nova Scotia



Toronto

Toronto-Pearson Int. (YYZ).
Terminal 1

2hr29



Economy A

AC615 Operated by: Air Canada | A321-200 | Wi-Fi
Air Canada Bistro

Flight 2

Economy - Flex

Thursday
13 Jun, 2019

12:15

Toronto

Toronto-Pearson Int.
(YYZ).
Terminal 1



13:48

Winnipeg

(YWG).
Manitoba

2hr33



Economy L

AC263 Operated by: Air Canada | A320-200 | Wi-Fi
Air Canada Bistro

Flight 3

Economy - Flex

Friday
14 Jun, 2019

12:50

Winnipeg

(YWG).
Manitoba



13:53

Calgary

Calgary Int. (YYC).
Alberta

2hr03



Economy L

AC287 Operated by: Air Canada | A320-200 | Wi-Fi

Purchase summary

		1 adult
Amount paid: \$890.84	Air Transportation Charges	685.00
Full details can be found in your attached Itinerary/Receipt	Taxes, fees and charges	205.84
	GRAND TOTAL (Canadian dollars)	\$890⁸⁴



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary receipt to the airport.

Main Contact Information

Name: Dr Lesley Brown
E-mail: [\[redacted\]](#)
Payment:

Booking reference:

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7733
[International Reservations](#)

[Alert me of flight changes](#)
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC615	Halifax (HZ)	Toronto Pearson (YYZ)	320	Economy (A)	Confirmed
	Tue 11 Jun 2019 13:40	Tue 11 Jun 2019 15:04 - TERMINAL T1			

Seat number(s) requested:

AC263	Toronto Pearson (YYZ)	Winnipeg (YWG)	320	Economy Flex (L)	Confirmed
	Thu 13 Jun 2019 12:15 - TERMINAL T1	Thu 13 Jun 2019 13:47			

Seat number(s) requested:

AC831	Winnipeg (YWG)	Calgary (YYC)	CRJ	Economy Flex (H)	Confirmed
Operated by:	Fri 14 Jun 2019	Fri 14 Jun 2019			
Air Canada Express - Jazz	06:00	07:04			

Seat number(s) requested:



[Please read Terms and Conditions](#)

Passenger: 1 (1 travel group)

Ticket number:

Frequent Flyer Program:

Program number:

[Please read Summary](#)

Passenger: 1 Ticket number:	
Date of issue	01 Jun 2019
Fare Amount in Canadian dollars	3190.00
Including taxes, fees & other charges	
Taxes, Fees & Charges	
Canada Harmonized Sales Tax (GST/HST # R10009-2287 R10001) (RC)	15.10
Total Fare in Canadian dollars	269.10X
Options	
Change fee in Canadian dollars	50.00
Canada Harmonized Sales Tax (GST/HST # R10009-2287 R10001) (RC)	7.50

Ticket particulars:

CAD850.00 NONREF-BGAC

Fare calculation:

1J1N1YH/MC Y10 Q1 006R194 00/M YW1 023 06R218 00/M YY1
Q2 3 00R4 81 00R AD919 00 1ND R011 00 PD14 250 AL 25XG112 14RC
78 00S0

Canadian tax registration numbers:

X1 Canada Goods and Services Tax (GST/HST # R10009-2287 R10001)

RC Canada Harmonized Sales Tax (GST/HST # R10009-2287 R10001)

X0 Canada Quebec Sales Tax (QST # 1000-603-172 101991)

[Please read Summary](#)

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are traveling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non-transferable.
- Seat selection charges are per passenger and apply to each individual, one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

UNICITY TAXI- 83
340 HARGRAVE PL

WINNIPEG, MB R3C 0X5
TEL (204) 925-3131

TERM ID:
EMPLOYEE ID:

BATCH#:
SHIFT#:

Sale

INVT:
PL ARI

SECR:

0.00

Application Label:
AID:
TVR:
ISI:
A

Amount: \$ 18.63
Tip: \$ 2.79

=====
Total: CAD\$ 21.42

APPROVED
001/00

14-Jun -19

09:45:51

CUSTOMER COPY

UNICITY TAXI- 139
340 HARGRAVE PL

WINNIPEG, MB R3C 0X5
TEL (204) 925-3131

TERM ID:
EMPLOYEE ID:

BATCH#:
SHIFT#:

Sale

INV#:
MCARD

CH#

SEQ#

Application Label:
AID:
TVR:
TSI:

Amount: \$ 21.35
Tip: \$ 4.00

=====

Total: CAD\$ 25.35

APPROVED
001/00

13-Jun -19

14:09:11

CUSTOMER COPY


DELTA
 HOTELS
 MARRIOTT
 WINNIPEG

350 St. Mary Avenue, Winnipeg, Manitoba, R3C 3J2
 Tel: 204-942-0551 Fax: 204-943-8702

Lesley Brown

Room:
 Folio:
 Cashier:
 Arrival: 06-13-19
 Departure: 06-14-19
 Reference:

Date	Description	Additional Information	Charges	Credits
06-13-19	Room Charge		303.00	
06-13-19	Accommodation Tax		15.15	
06-13-19	Rooms - Federal Tax - GST		15.91	
06-13-19	Rooms - Provincial Tax - PST		24.24	
06-14-19				358.30

GST Summary	
Registration No: 846543619	
Room	15.91
F&B	0.00
Other	0.00
Total	15.91

PST Summary	
Room	24.24
F&B	0.00
Other	0.00
Total	24.24

Total	358.30	358.30
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

[Back](#)

Invoice #09978

Invoice details

Balance due **\$0.00**
 Amount **\$525.00**
\$525.00 paid on 27 May 2019
 Invoice # **09978**
 Date **27 May 2019**
 Origin **Event registration**
STLHE 2019 Conference | Congrès 2019 de la SAPES (Winnipeg, Manitoba)
 Invoiced to **Lesley Brown, Mount Royal University**

	Amount
Registration for "STLHE 2019 Conference Congrès 2019 de la SAPES" (12 Jun 2019 - 14 Jun 2019) (CWI, Winnipeg, Manitoba) / Pré-conference/One-day only	\$0.00
Registration Options (11 June 2019) Options d'inscription (11 Jun 2019) - No Pre-conference Pas de participation au programme pré-congrès	\$0.00
One-day Only Rates Tarifs à la journée - One-day (Non-member) Un jour (non-membre)	\$325.00
Banquet ticket (13 June 2019) Billet de banquet (13 Jun 2019): 2 x \$100.00 (CAD)	\$200.00
Invoice total	\$525.00

← Expenses For
Lesley Brown



← Images

June 2019 Expenses

0 Comments 4 Attachments



Per Diem

DATE EXPENSE SPENT PAY ME



Date of Receipt 06/13/2019



Spent 36.00 CAD



Business Purpose
Per Diems
June 13, 2019
STHLE Conference - Winnipeg, M
B



Description



Location MRU Rates - Canada - All, Ca...



Deductibles



- Breakfast
- Lunch
- Dinner
- Additional Deduction



FOAP

CANCELLED 8

Non-Receipted Expenses: Lesley Brown, Provost and Vice President, Academic

Dates: June 19-21, 2019

Meeting/Trip Purpose: Growing Your Research Enterprise

Location: Savannah, GA

Per Diems:	Date	Breakfast (\$12)	Lunch (\$16)	Dinner (\$24)	Incidentals (\$8)	Daily Total
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Total Per Diems: \$ _____

Claim Mileage? Yes No

Start Address 4825 Mount Royal Gate SW Calgary, AB
Destination
Return Address 4825 Mount Royal Gate SW Calgary, AB

Payment Received & Invoice Paid!

Invoice

Order #



Date: May 16, 2019
 Invoice Due: June 15, 2019

From: Academic Impressions
 4601 DTC Blvd, Suite 800
 Denver, CO 80237
 US

To: Lesley Brown
 Mount Royal University
 4825 Mount Royal Gate SW
 Calgary, AB T3E 6K6
 CA

Balance: USD: \$0.00

Product	Price	Qty	Amount
Growing Your Research Enterprise: Creating the Conditions for Research at Your University (Conference + Post-Conference Workshop)	USD: \$1,795	1	USD: \$1,795

Subtotal: USD: \$1,795.00
 Total: USD: \$1,795.00
 Payments: USD: \$1,795.00
 Balance: USD: \$0.00

Notes

Please remit payment to:
 CR Mfg Company, dba Academic Impressions
 4601 DTC Blvd., Ste. 800
 Denver, CO 80237
 Phone: 720-488-6800
 Text ID: 84-1580974

Terms

Due Upon Receipt



Conference Cancellation

1 message

Jessica Koschik <jessica@academicimpressions.com>

Tue, May 28, 2019 at 1:18 PM

To: >

I have cancelled Lesley Brown's registration for the *Growing Your Research Enterprise: Creating the Conditions for Research at Your University* conference in June. We have issued a credit for \$1695.00 which you may apply to any future event offerings. The credit code is: _____ When registering go ahead and enter this code in the promo box and it will apply \$1695.00 to your cart. This credit code will expire _____

Please let me know if you have any questions.

Thank you,

Jessica K.

Administrative Assistant

ACADEMIC IMPRESSIONS

4601 DTC Blvd., Ste. 800

Denver CO 80237

Non-Receipted Expenses: Lesley Brown, Provost and Vice President, Academic

Dates: June 24-25, 2019
Meeting/Trip Purpose: PEC Strategic Planning Retreat
Location: Kananaskis, AB

Per Diems:	Date	Breakfast (\$12)	Lunch (\$16)	Dinner (\$24)	Incidentals (\$8)	Daily Total
	June 24	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 8
	June 25	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 8
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Total Per Diems: \$ 16 ✓

Claim Mileage? Yes
 No

Start Address 4825 Mount Royal Gate SW Calgary, AB
Destination 1 Centennial Drive Kananaskis, AB TOL 240
Return Address 4825 Mount Royal Gate SW Calgary, AB

Submitted
July 8, 2019

Expenses For
Lesley Brown



Images Edit Delete

June 2019 Expenses

0 Comments 4 Attachments



Per Diem

DATE EXPENSE SPENT PAY ME

Date of Receipt 06/24/2019



Spent 8.00 CAD



Business Purpose Per Diems
PEC Strategic Planning Retreat
Kananaskis, AB



Description



Location MRU Rates - Canada - All, Ca...



Deductibles

- Breakfast
- Lunch
- Dinner
- Additional Deduction



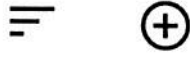
FOAP



Expense Report

Submit

Expenses For
Lesley Brown



Images Edit Delete

June 2019 Expenses

0 Comments 4 Attachments



Per Diem

DATE EXPENSE SPENT PAY ME

Date of Receipt 06/25/2019

Spent 8.00 CAD

Business Purpose Per Diems
PEC Strategic Planning Retreat
Kananaskis, AB

Description

Location MRU Rates - Canada - All, Ca...

Deductibles

- Breakfast
- Lunch
- Dinner
- Additional Deduction

FOAP

Expense Report

Submit

< Previous

10 of 11

Next >

← Expenses For
Lesley Brown



← Images

June 2019 Expenses

0 Comments 4 Attachments



Mileage

DATE EXPENSE SPENT PAY ME

Date of Receipt 06/24/2019 ✓

Spent 45.54 CAD ✓

GST Location Alberta, Canada ✓

Business Purpose Mileage
PEC Strategic Planning Retreat ✓

Description From:: Mount Royal University, M
ount Royal Gate Southwest, Calg
ary, AB, Canada ✓
To:: 1 Centennial Drive, Kanas
kis, AB, Canada ✓

Rate 0.45 ✓

Kilometers 101.20 ✓

Deduction

FOAP

← Expenses For
Lesley Brown



← Images

June 2019 Expenses

0 Comments 4 Attachments



Mileage

DATE EXPENSE SPENT PAY ME

- ✓ Date of Receipt 06/25/2019
- ✓ Spent 45.25 CAD
- ✓ GST Location Alberta, Canada
- ✓ Business Purpose Mileage
PEC Strategic Planning Retreat
- ✓ Description From:: 1 Centennial Drive, Kananaskis, AB, Canada
To:: Mount Royal University, Mount Royal Gate Southwest, Calgary, AB, Canada
- ✓ Rate 0.45
- ✓ Kilometers 100.56

Deduction

FOAP

Office of the Provost

Lesley A. Brown, Provost and Vice-President, Academic

Non-Receipted Expenses

Dates: June 27, 2019
 Meeting/Trip Purpose: Meetings with Fraser Int'l College + Simon Fraser University
 Location: Vancouver, BC

Per Diems:	Date	Breakfast (\$12)	Lunch (\$16)	Dinner (\$24)	Incidentals (\$8)	Daily Total
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Total Per Diems: \$ _____

Claim Mileage? Yes
 No

Start Address 4825 Mount Royal Gate SW Calgary, AB
 Destination Calgary International Airport
 Return Address 4825 Mount Royal Gate SW Calgary, AB

Submitted to Chrome River Yes Date Submitted July 8, 2019

Calgary to Vancouver



YOUR BOOKING IS CONFIRMED

Booking Reference :

Booking date:24 Jun, 2019
Date of issue:23 Jun, 2019

Passengers

Dr. Lesley Brown

Seats

Ticket Number

AC205

AC228

Aeroplan

Depart

Economy - Flex

Thursday
27 Jun, 2019

08:00
Calgary
Calgary Int. (YYC) Canada



08:27
Vancouver
Vancouver Int. (YVR) Canada
Terminal M

1 hr 27
AC205 Economy (H)
Operated by Air Canada A321-200 | Wi-Fi

Thursday
27 Jun, 2019

20:20
Vancouver
Vancouver Int. (YVR), Canada
Terminal M



22:44
Calgary
Calgary Int. (YYC), Canada

 **1 hr 24**
AC223 Economy (H)
Operated by Air Canada A321-200 |  Wi-Fi




Purchase summary

Amount paid: \$871.76

Full details can be found in your
attached Itinerary/Receipt

Tax information

Goods and Services Tax - Canada no.
100092287 RT0001: \$41.51

-  Air Transportation Charges
-  Seat selection
-  Taxes, fees and charges

GRAND TOTAL
Canadian dollars

1 Adult

752.00

14.00

105.76

\$871.76

 CANADA 1-888-247-2262

 **AIR CANADA**
A STAR ALLIANCE MEMBER 

RECEIPT
GST NO. R122556194

TKT NO:
EXIT No.
IN: 06/27/19 06:45
OUT: 06/28/19 00:26
DURATION: 0 17: 41
PAID: \$ 15.70
(GST INCLUDED)

AUTH. CODE
REF.
THANK YOU FOR
YOUR VISIT

YYC CALGARY AIRPORT AUTHORITY  FlyYYC  FlyYYC

Expenses For
Lesley Brown



Images

June 2019 Expenses

0 Comments 4 Attachments



Mileage

DATE EXPENSE SPENT PAY ME



Date of Receipt 06/27/2019



Spent 25.47 CAD



GST Location Alberta, Canada



Business Purpose
Mileage
Meetings with Fraser International
College and Simon Fraser Univer
sity



Description
From:: Mount Royal University, M
ount Royal Gate Southwest, Calg
ary, AB, Canada
To:: Calgary International Airport
(YYC), Airport Road Northeast, C
algary, AB, Canada
To:: Mount Royal University, Mou
nt Royal Gate Southwest, Calgar
y, AB, Canada



Rate 0.45

Kilometers 56.61

Deduction

Expense Report

< Previous 9 of 9

Expenses For Lesley Brown

Images Edit Delete

P-Card Expenses - June 21 - July 20, ...

0 Comments 11 Attachments

Bus Line / Train

DATE EXPENSE SPENT PAY ME

Date of Receipt 06/28/2019
Spent 8.40 CAD - missing receipt
GST Location British Columbia, Canada
Business Purpose Ground Transportation Meetings with Fraser In'tl College & Simon Fraser University Vancouver, BC June 27, 2019
Merchant COMPASS VENDING
Calculated Tax Amount Differs from Receipt

FOAP

ADDITIONAL INFORMATION

Expense Report Total Pay Me A... 0.00 CAD Submit

Previous 4 of 4

4/16/2019

Google@mtroyal.ca Mail - Thanks for tipping! We've updated your Wednesday evening trip receipt



Lesley Brown

Thanks for tipping! We've updated your Wednesday evening trip receipt

Uber Receipts <uber.canada@uber.com>
To: "

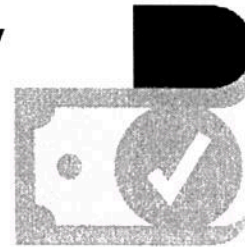
Wed, Apr 3, 2019 at 7:12 PM

Uber

Total: CA\$21.51
Wed, Apr 03, 2019

Thanks for tipping, Lesley

Here's your updated Wednesday evening ride receipt.



Total

CA\$21.51

Trip Fare	CA\$12.27
Subtotal	CA\$12.27
TNC fee recovery surcharge ⓘ	CA\$0.45
Tolls, Surcharges, and Fees ⓘ	CA\$3.00
GST	CA\$0.79
Tip	CA\$5.00

Amount Charged

4/16/2019

Google@mtroyal.ca Mail - [Business] Your Wednesday evening trip with Uber



Lesley Brow

[Business] Your Wednesday evening trip with Uber

Uber Receipts <uber.canada@uber.com>
To:

Thu, Apr 4, 2019 at 12:08 AM

Uber

Total: CA\$14.43
Wed, Apr 03, 2019

Thanks for riding, Lesley

We hope you enjoyed your ride
this evening.



Total

CA\$14.43

Trip Fare	CA\$10.13
Subtotal	CA\$10.13
TNC fee recovery surcharge	CA\$0.45
Tolls, Surcharges, and Fees	CA\$3.00
GST	CA\$0.69
Wait Time	CA\$0.16

Amount Charged

 CHECK # DATE 4/04/19
 TABLE # TIME 7:53AM

GREY EAGLE - LITTLE
 CHIEF REST
 3777 GREY EAGLE DR
 TSUU T'INA AB

--- DINING : JENNIFER
 SEAT# ITEMS ORDERED AMOUNT
 3 BUFFET 19.99 19.99
 SUBTOTAL 19.99
 GST 1.00

 20.99
 TOTAL 20.99

CARD
 CARD TYPE
 DATE 2019/04/04
 TIME 3605 08:01:58
 RECEIPT NUMBER

 PURCHASE
 AMOUNT \$20.99
 TIP \$3.78
 TOTAL

\$24.77

SUBTOTAL 19.99
 GST 1.00

TOTAL DUE 20.99

0.
 ROUNDED TOTAL 21.

OF GUESTS

Room#
 Tip 4
 Total 25.00
 Print Name
 Signature

www.greyeagleesorlandcasino.ca
 GST #R42835934R1001

Please present your First Nation Status
 Card for GST exemption

Card#
 Print Name

Thank You for your Patronage

APPROVED

AUTH# 01-027
 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
 COPY FOR YOUR RECORDS

BARROW ESPRESSO
74 MT ROYAL CIR SW T3E7P7
CALGARY AB
23681411
GH2368141101

*** PURCHASE ***

04-04-2019 10:31:1
Acct # C
Card Type
Name: LESLEY BROWN

Trace #
Inv. #
Auth # PIN

Total \$2.65

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

BARROW ESPRESSO
74 MT ROYAL CIR SW T3E7P7
CALGARY AB
23681411
GH236814111

**** PURCHASE ***

04-04-2019 09:31:4
Acct # ()
Card Type
Name: LESLEY BROWN

Trace #
Inv. #
Auth #

Total \$4.76

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

BARROW ESPRESSO
74 MT ROYAL CIR S# T3E7P7
CALGARY AB
23681411
GH2368141101

**** PURCHASE ****

04-05-2019 13:58:55

Acct #

Card Type

Name: LESLEY BROWN

Price #

Inv. #

Auth #

Total \$5.46

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

4/16/2019

Google@mtroyal.ca Mail - 2019 Chancellor's Dinner Purchase Confirmation



Lesley Brown

2019 Chancellor's Dinner Purchase Confirmation

U of L Senate Office <message@e2rm.com>
Reply-To: senate@uleth.ca
To: "

Mon, Apr 8, 2019 at 11:53 AM

Your Confirmation information is below.

Thank you for purchasing tickets for 2019 Chancellor's Dinner. Hard copy tickets will not be issued for this event. Please check in at the registration table on arrival. Your confirmation information is below. If you made a donation, you will receive your tax receipt by mail in a few business days. Thank you.

Your Information

Lesley Brown
4825 Mount Royal Gate SW
Calgary

Purchase Information

Confirmation Number - 5

Individual Ticket x 1 @ \$75.00 = \$75.00

MOMOYAMA SUSHI
 Glamorgan Shopping Center
 #6, 3919 Richmond Road SW
 Calgary
 (403) 233-0995
 GST NO: 76650 8923RT 0001

MOMOYAMA JAPANESE REST
 3919 RICHMOND RD SW #6
 CALGARY, AB T3E 4P2

Merchant ID:
 Term ID: 1

Purchase

2019.04.09
 12:21:20 DineIn
 TABLE:

 2 * Tea 3.00
 1 * Agedashi Tofu 6.75
 1 * Dynamite Roll 8.00
 2 * Spicy Tuna Te Maki 14.00
 1 * Seaweed Salad 6.50

 Subtotal 38.25
 GST 1.91
 Total 40.16

 AID:
 Entry Method:
 Batch#: 04/09/19 12:48:00
 Ref#
 Inv #: Appr Code:
 Amount: \$ 40.16
 Tip: \$ 6.00
 Total: -----
 \$ 46.16

Customer Copy

BARROW ESPRESSO
74 MT ROYAL CIR S7 T3E7P7
CALGARY AB
23681411
GH2368141111

**** PURCHASE ****

04-08-2019 13:33:24

Acct # C

Card Type

04-08-2019

Trace #

Inv. #

04-08-2019

Total \$6.67

(001) APPROVED - THANK YOU

Retain this copy for your
records
Customer copy

MOUNT ROYAL UNIVERSITY
PARKING
4825 MOUNT ROYAL GATE SW
CALGARY AB

CARD
CARD TYPE
DATE 2019/04/10
TIME 3052 10:45:37
RECEIPT NUMBER

PURCHASE
TOTAL

\$6.00

APPROVED

AUTH# 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

14



Sorrenti's Catering
3610 Burnsland Road S.E., Calgary, AB T2G 3Z2
(403) 243-7171

INVOICE #

Wednesday, 4/10/2019
Ordered On: 4/9/2019
Last Modified: 4/9/2019 4:19:13 PM

Confirmed

Customer Information

First Name:
Last Name:
Address: 4825 Mount Royal Gate SW
City: Calgary
Province: Alberta
Postal Code: T3E 6K6
: T3E 6K6
Billing Company: Mount Royal University
Email:
Phone:

Delivery / Pickup Information

Select Location: Sorrenti's Catering
Method: Delivery SW
Delivery Contact:
Deliver to: Mount Royal University, Riddell
(company name): Library and Learning Centre
Address: 74 Mt Royal Cir SW
City: Calgary
Province: Alberta
Postal Code: T3E 7N5
Delivery Phone: 780-239-0727
Disposables?: Plates Cutlery and Napkins Add \$0.20 per person

Payment Information

Payment Type :

Event Information

Guest Count: 4
Pick-up/ Delivery Date: Wednesday, 4/10/2019
Earliest Delivery Time: 11:15 AM
Latest Delivery Time: 11:45 AM

FOOD

	Qty.	Price	Ext.
Pitas	5	\$7.50	\$37.50
Pasta Salad	4	\$3.75	\$15.00
Black Bean & Corn Salad	4	\$3.50	\$14.00
Cookies	6	\$1.95	\$11.70

BEVERAGES

	Qty.	Price	Ext.
Spring Water	4	\$2.25	\$9.00

	Order Totals Sub Total \$87.20 Delivery Charge \$10.00 Disposable Fee \$0.80 GST (897432282RT) 5% \$4.90 Order Total \$102.90 Balance Due \$102.90
--	--

Delivery Instructions

nks so much!

Invoice #

GST# 897432282RT

SORRENTI'S CATERING
3610 BURNSLAND RD SE
CALGARY AB

CARD TYPE 2019/04/10
DATE 0108 08:35:27
INVOICE #
RECEIPT NUMBER

PURCHASE TOTAL
\$102.90

PASSWORD USED
APPROVED
AUTH# 01-027
THANK YOU

CARDHOLDER COPY
IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

MRU BOOKSTORE
4825 MOUNT ROYAL GATE SW
Calgary AB, Canada, T3E 6K6
G.S.T. # R119047959
403-440-6300
bookstore@mtroyal.ca

7420 1 2 1 150

069000061015 5010	
AQ WATER 591 ML SINGLE	1.89tx
E Fee	
Deposit Bottle/Can	0.10tx
069000061015 5010	
AQ WATER 591 ML SINGLE	1.89tx
E Fee	
Deposit Bottle/Can	0.10tx
Sub Total	3.98
GST - Tax 5% GST Total	0.20

TOTAL	4.18**
	4.18

09:02 04/10/19 Sale



NO RETURNS ON WINTER TEXTBOOKS
AFTER JAN. 14TH ADD/DROP DATE
CLOTHING RINS SUBJECT TO STORE APPROVAL
ALL SALES FINAL ON SALE ITEMS
More info and refund policy online.
MRU Bookstore is not responsible for
lost or misplaced receipts.
RECEIPT REQ'D FOR REFUND/EXCHANGE
bookstore.mtroyal.ca
Thank you for shopping with us!

MRU BOOKSTORE
1825 MOUNT ROYAL GATE SW
CALGARY AB

CARD
CARD TYPE
DATE 2019/04/10
TIME 5820 09:02:06
RECEIPT NUMBER

PURCHASE
TOTAL

\$4.18

APPROVED

AUTH# 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

6

Hiring- Dean Cont Ed. Page 1 of 1
Lunch with SAMRU



Sorrenti's Catering
3610 Burnsland Road S.E., Calgary, AB T2G 3Z2
(403) 243-7171

INVOICE #103678
Thursday, 4/11/2019
Ordered On: 4/9/2019
Last Modified: 4/10/2019 12:05:49 PM
Complete

Customer Information

First Name:
Last Name:
Address: 4825 Mount Royal Gate SW
City: Calgary
Province: Alberta
Postal Code: T3E 6K6
: T3E 6K6
Billing Company: Mount Royal University
Email:
Phone:

Delivery / Pickup Information

Select Location: Sorrenti's Catering
Method: Delivery SW
Delivery Contact:
Deliver to Mount Royal University, Riddell
(company name): Library and Learning Centre
Address: 74 Mt Royal Cir SW
City: Calgary
Province: Alberta
Postal Code: T3E 7N5
Delivery Phone: 780-239-0727
Disposables?: Plates Cutlery and Napkins Add
\$0.20 per person

Payment Information

Payment Type :

Event Information

Guest Count: 4
Pick-up/ Delivery Date: Thursday, 4/11/2019
Earliest Delivery Time: 11:15 AM
Latest Delivery Time: 11:45 AM

FOOD

	Qty.	Price	Ext.
Wraps	4	\$7.90	\$31.60
Black Bean & Corn Salad	4	\$3.50	\$14.00
California Mixed Greens Nut Allergy	4	\$4.50	\$18.00
Cookies Nut Allergy	6	\$1.95	\$11.70
Gluten Free Sandwiches	1	\$8.90	\$8.90

3610 BURNSLAND RD SE
CALGARY AB

	Qty.	Price	Ext.
	4	\$2.25	\$9.00

CARD
CARD TYPE
DATE 2019/04/11
TIME 0163 08:15:24
INVOICE #
RECEIPT NUMBER

Order Totals	
Sub Total	\$93.20
Delivery Charge	\$10.00
Disposable Fee	\$0.80
GST (897432282RT) 5%	\$5.20
Order Total	\$109.20
Balance Due	\$109.20

PURCHASE
TOTAL

\$109.20

Invoice #

GST# 897432282RT

APPROVED

AL
TH

BARROW ESPRESSO
74 MT ROYAL CIR NW T3E7P7
CALGARY AB
23681411
GH23681411.1

**** PURCHASE ****

04-11-2019 10:36:04

Acct #

Card Type

Name: IFSLEY BROWN

Trace #

Inv. #

Auth #

Total \$5.46

(001) APPROVED - THANK YOU

Retain this copy for your
records
Customer copy

BARROW ESPRESSO
74 MT ROYAL CIR S7 T3E7P7
CALGARY AB
23681411
GH2368141101

**** PURCHASE ****

04-11-2019 13:27:46

Acct #

Card Type

Name: LESLEY BROWN

Trace #

Inv. #

Auth #

Purchase \$10.05

Tip \$1.51

Total \$11.56

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

RECEIPT
GST NO. R122556194

TKT NO:
EXIT No. 4102
IN: 04/12/19 08:40
OUT: 04/12/19 13:56
DURATION: 0 05: 16
PAID: \$ 29.35
(GST INCLUDED)

AUTH. CODE
REF.
THANK YOU FOR





**Spot ON Kitchen
and Bar**

#2 Richard Way SW
Calgary, Alberta

Tel: (403) 240 - 3619

Check # 279631

Server: Griffen-11 Date: 04/23/2019

Table: Time: 12:23

Client: 3

3	Water	0.00
1	Tea	3.95
1	Mac n Cheese	17.99
1	Hail Caesar	18.99
1	The Matadore	18.99
1	Soda	3.95

SUB-TOTAL: 63.87

: 3.19

TOTAL: 67.06

Thank you!

Phone: (403) 240 - 3619

GST# 820366185RT0001

SPOT ON KITCHEN & BAR
2 RICHARD WAY SW
CALGARY, ALBERTA
(403) 240-3619

SALE

Clerk #:

REF#:

Batch #:

SEQ:

04/23/19

1224.43

APPR CODE:

AMOUNT	\$67.06
TIP	\$12.00
TOTAL	\$79.06

00 - APPROVED - 001

00

CUSTOMER

BARROW ESPRESSO
74 MT ROYAL CIR S7 T3E7P7
CALGARY AB
23681411
GH2368141111

**** PURCHASE ****

04-25-2019 11:40:29
Acct # C

Name: LESLEY BROWN

Trace #
Inv. #
Auth #

Total \$10.50

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

Model Milk
 308 17 Avenue SW
 Calgary, AB
 Ph: 403-265-7343
 GST#8524 80318 RT00001

028 RM 8659

Til 20/1 Chk Gst
 Apr25'19 05:57PM

2 Seasonal Soda @ 6.00	12.00
1 Espresso	2.75
1 Cappuccino	4.00
1 Brioche	8.00
1 Kale	16.00
1 Calamari	17.00
1 Steph Curry	18.00
1 Pork Collar	34.00
1 Arctic Char	33.00
1 Sable	36.00
Subtotal	180.75
180.75 GST	9.04
Amount Due	189.79

Thanks for Dining With Us!

PLEASE PAY SERVER

MODEL MILK
 308 SW 17 Avenue
 Calgary AB T2S 0A8
 403-265-7343

** TRANSACTION RECORD **

Tran. #:
 RVC: Restaurant
 Table #:
 Check #:
 Group #:
 Employee #:
 Employee: 9

Type: Purchase
 Acct: 1
 Card #:

Amount \$189.79
 Tip \$35.00
 =====
 TOTAL CAD\$224.79

Reference #
 Auth. #: C
 04/25/2019 8:26:05 PM

APPROVED - THANK YOU
 01-027

VERIFIED BY PIN

Customer Copy

IMPORTANT
 Retain this copy for
 your records

5/31/2019

Google@mtroyal.ca Mail - Your order has been placed!



Your order has been placed!

1 message

Skip Team <support@skipthedishes.com>

Thu, Apr 25, 2019 at 9:34 AM

To:



Order Placed

ORDER

OPA! Souvlaki of Greece (Stewart Green SW)

Placed for Delivery on Apr 25. approx. 11:00 AM - 11:30 AM

x8	Number of Plastic Cutlery	\$0.00
x1	Souvlaki and Salad Meal	\$10.29
	• Chicken Souvlaki	
	• Greek Salad	
	• Whole Wheat Pita	
x1	Souvlaki and Salad Meal	\$10.29
	• Chicken Souvlaki	
	• Greek Salad	
	• Whole Wheat Pita	
x1	Souvlaki and Salad Meal	\$10.29
	• Chicken Souvlaki	

5/31/2019

Google@mtroyal.ca Mail - Your order has been placed!

	• Greek Salad		
	• Whole Wheat Pita		
x1	Souvlaki and Salad Meal		\$10.29
	• Chicken Souvlaki		
	• Greek Salad		
	• Whole Wheat Pita		
x1	Souvlaki and Salad Meal		\$10.29
	• Chicken Souvlaki		
	• Greek Salad		
	• Whole Wheat Pita		
x1	Souvlaki and Salad Meal		\$10.29
	• Chicken Souvlaki		
	• Greek Salad		
	• Whole Wheat Pita		
x1	Souvlaki and Salad Meal		\$10.29
	• Chicken Souvlaki		
	• Greek Salad		
	• Whole Wheat Pita		
x8	Dasani Bottled Water		\$2.59
	Food/Beverage Total		\$103.04
	Delivery Fee		\$4.45
	GST		\$5.37
	Tip the Food Courier		\$15.45
	Total (CAD)		\$128.31
	Paid with		



We want to hear from you!



**PURCHASING CARD MISSING RECEIPT
Certification of Unavailable Documentation**

This form must be completed for each Mount Royal University P-card transaction that is not supported by a detailed receipt from the merchant. This form must be approved by the Cardholder's Approver and enclosed within the P-card Statement & Receipt Envelope. Please refer to the P-card section MyMRU for more information.

Cardholder Information:

Name: LESLEY BROWN

Faculty/Department: ACADEMIC AFFAIRS/OFFICE OF THE PROVOST

Merchant Name: Barrow Espresso Transaction Date: April 26, 2019

Transaction Amount: 4.46

Description of Purchase:
Coffee for Ken Steele, Eduvation

Reason detailed receipt/documentation is not available:
Lost Receipt

Cardholder Missing Receipt Acknowledgement

- The information provided is a true and accurate description of the details of the purchase.
- I confirm that every attempt has been made to obtain a duplicate receipt by contacting the merchant.
- All items purchased as part of this Purchasing Card transaction were for use by Mount Royal University in my duties as a University employee.
- Original documentation is not in my possession and I will not seek reimbursement for the transaction.
- I acknowledge that repeated lack of documentation could result in a cancelled relationship with the supplier and/or suspension of Purchasing Card privileges.

Cardholder Signature: _____ Date: JUN 04 2019

Approval: I have accepted the Cardholder's explanation of the loss of receipt and/or inability to obtain a detailed receipt.

Approver Name: TIMOTHY RAHILLY, PRESIDENT AND VICE-CHANCELLOR

Approver Signature: _____ Date: July 5, 2019

This information is required to review and audit Purchasing Card Purchases. The information is collected under the Alberta Freedom of Information and Protection Act, section 33© and is protected by this Act. If you have any questions regarding the collection of information, please contact the Information Management and Privacy Advisor at 403.440.7288.

5/31/2019

Google@mtroyal.ca Mail - Receipt from Barrow Espresso & Tea



Lesley Brown

Receipt from Barrow Espresso & Tea

1 message

Barrow Espresso & Tea via Square <receipts@messaging.squareup.com>
Reply-To: Barrow Espresso & Tea via Square

26 April 2019 at 11:18



\$10.24

Voggio Cup	\$5.00
Bubly Sparkling Water - Grapefruit	\$2.00
Tea	\$2.75
+ Ginger Turmeric	
Purchase Subtotal	\$9.75
GST (5%)	\$0.49
Total	\$10.24



Barrow Espresso & Tea
74 Mount Royal Circle SW
Calgary AB T3E7P7
403-827-0003

Other

26/04/2019, 11:17

DONNA MAC RESTAURANT
1002 9 ST SW
CALGARY AB

CARD
CARD TYPE
DATE 2019/04/29
TIME 4085 13:00:54
SERVR ID
CHECK #
TABLE #
RECEIPT NUMBER

PURCHASE
AMOUNT \$59.85
TIP \$8.98
TOTAL
\$68.83

Donna Mac
1002 9th St Sw
Calgary, AB
Canada, T2R1B3
Tel: 4037193622

Printed April 29, 2019 at 12:56 PM

April 29, 2019 at 12:56 PM Order #
Table

GST #: 746634526 RT0001

Servers:

Tea \$4.00
Schnitzel Sandwich \$17.00
Squash Salad \$15.00
Add Chicken \$5.00
Pork Salad \$16.00

Food Total \$53.00
Non-Alcoholic Total \$4.00

Sub Total \$57.00
GST \$2.85

Total \$59.85

Thank You
Please Come Again!

APPROVED

AUTH#
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

SIDE UP - ON DASH THIS SIDE UP - ON DASH THIS SIDE UP - ON DASH

INDIGO PARK
LOT 265
HOURLY PERMIT

THIS IS YOUR RECEIPT
Meter
Trans:
Purchase Time:
11:44AM APR 29 19
GST 120996095RT0004
Price: \$8.00
Card:
Auth:
Expires:

1:44PM MON
APR 29 19

DISPLAY RECEIPT ON
DASHBOARD OF VEHICLE
THANK YOU!

SIDE UP - ON DASH THIS SIDE UP - ON DASH THIS SIDE UP - ON DASH

BARROW ESPRESSO
74 MI ROYAL CIR SW T3E1P7
CALGARY AB
23681411
GH236814111

*** PURCHASE ***

05-01-2019 13:07:15
acct #
Card Type
Name: LESLEY BROWN

Trace #
Inv. #
Auth #

Total \$4.52

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

PIGEON HOLE
306 17TH AVENUE SW
CALGARY, AB T2S 0A8
403-452-4694
GST# 823627385 RT0001

1103 Emily S

751 Chk Gst 2
May01'19 06:26PM

8 OYSTER EAST @ 1.00	8.00
8 OYSTER WEST @ 1.00	8.00
1 CHARB	16.00
1 TARTARE	19.00
1 MUSSELS	17.00
1 CAULIFLOWER	14.00
1 CABBAGE	14.00
1 ADD N/C BREAD	0.00
1 MADELEINES	8.00

Subtotal	106.00
106.00 GST	5.30
Amount Due	111.30

Thanks for Dining With Us!

PLEASE PAY SERVER

PIGEON HOLE
306 17TH AVENUE SW
Calgary, Alberta Canada
T2S 0A8
403-777-1050

** TRANSACTION RECORD **

Tran. #: 947
RVC: Restaurant
Table #:
Check #:
Group #:
Employee #:
Employee: En.

Type: Purchase

Amount	\$111.30
Tip	\$16.70
=====	
TOTAL CAD	\$128.00

Reference #:

05/01/2019 8:57:06 PM

APPROVED - THANK YOU
01-027

VERIFIED BY PIN

Customer Copy

IMPORTANT
Retain this copy for
your records

BARROW ESPRESSO
74 MT ROYAL CIR SW T3E7P7
CALGARY AB
23681411
GH2368141101

**** PURCHASE ****
05-07-2019 14:01:15
Acct # C
Card Type
Name: LESLEY BROWN

Trace #
Inv. #
Auth # PIN

Total \$4.52

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

5/31/2019

Google@mtroyal.ca Mail - [Business] Your Wednesday evening trip with Uber



Lesley Brown

[Business] Your Wednesday evening trip with Uber

Uber Receipts <uber.canada@uber.com>
To:

8 May 2019 at 19:13

Uber

Total: CA\$11.27
Wed, May 08, 2019

Thanks for riding, Lesley

We hope you enjoyed your ride
this evening.



Total

CA\$11.27

Trip Fare	CA\$7.28
Subtotal	CA\$7.28
TNC fee recovery surcharge	CA\$0.45
Tolls, Surcharges, and Fees	CA\$3.00
GST	CA\$0.54
Amount Charged	CA\$11.27

5/31/2019

Google@mtroyal.ca Mail - Thanks for tipping! We've updated your Friday morning trip receipt



Lesley Brown

Thanks for tipping! We've updated your Friday morning trip receipt

Uber Receipts <uber.canada@uber.com>
To:

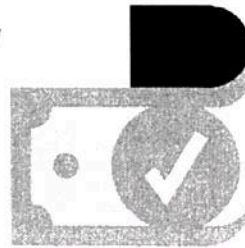
17 May 2019 at 09:42

Uber

Total: CA\$17.46
Fri, May 17, 2019

Thanks for tipping, Lesley

Here's your updated Friday morning ride receipt.



Total

CA\$17.46

Trip Fare	CA\$10.32
Subtotal	CA\$10.32
TNC fee recovery surcharge ⓘ	CA\$0.45
Tolls, Surcharges, and Fees ⓘ	CA\$3.00
GST	CA\$0.69
Tip	CA\$3.00

Amount Charged

5/31/2019

Google@mtroyal.ca Mail - Thanks for tipping! We've updated your Friday morning trip receipt

CA\$14.46

CA\$3.00

Visit the trip page for more information, including invoices (where available)

You rode with Sukhpal



4.89 ★ Rating

Sukhpal is known for:
Excellent Service

TNDL License Number: None

5.71 km | 12 min

■ 08:30am

■ 08:42am



Map data ©2019 Google

Merchants
2118 33rd Ave SW
Calgary, Alberta
Tel: (403) 452-4001
Check #: 295124

Server: Date: 06/05/2019
Table: Time: 12:37
Client: 2

1 Soda 3.50
2 Beets & Goat Cheese 33.90
1 Add Salmon 8.00
1 Add Chicken 8.00

SUB-TOTAL: 53.40
GST: 2.67

TOTAL: 56.07
=====

Beer Mondays
Bucket Tuesdays
WineNOT Wednesdays
Pasta Thursdays
Prime Rib Saturdays
Carvery Sundays
GST#: 800571655RT0001

MERCHANTS
2118 33 AVE SW
CALGARY AB

CARD
CARD TYPE
DATE 2019/06/05
TIME 9434 12:40:23
CLERK ID 21
RECEIPT NUMBER

PURCHASE
AMOUNT \$56.07
TIP \$8.41
TOTAL

\$64.48

APPROVED

AUTH# 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

6/21/2019

Mount Royal University Mail - [Business] Your Monday morning trip with Uber



Lesley Brown

[Business] Your Monday morning trip with Uber

Uber Receipts <uber.canada@uber.com>
To

17 June 2019 at 08:32

Uber

Total: CA\$14.25
Mon, Jun 17, 2019

Thanks for riding, Lesley

We hope you enjoyed your ride
this morning.



Total

CA\$14.25

Trip Fare	CA\$10.12
Subtotal	CA\$10.12
TNC fee recovery surcharge	CA\$0.45
Tolls, Surcharges, and Fees	CA\$3.00
GST	CA\$0.68

Amount Charged

CA\$14.25

6/21/2019

Mount Royal University Mail - [Business] Your Monday morning trip with Uber

Visit the trip page for more information, including invoices (where available)

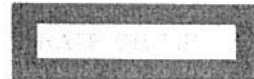
You rode with Rupinder



4.83 ★ Rating

Rupinder is known for:
Excellent Service

How was your ride?



TNDL License Number:

5.39 km | 13 min

■ 08:18am

■ 08:32am

