



**Spring/Summer24**

**INSTALLMENT PAYMENT PLAN AGREEMENT**

I, \_\_\_\_\_, have opted for the installment payment plan to pay my accommodation and other fees, as outlined in my Accommodation Agreement.

I **AGREE TO PAY** all installment payments by the required due dates noted below via any payment method accepted by the Registrar’s Office.

**Spring/Summer Term (May 5, 2024 – Aug 21, 2024)**

<b>Installment Due Dates:</b>	<b>1<sup>st</sup> (50% +\$75) April 17/24</b>	<b>2<sup>nd</sup> (25%) June 1/24</b>	<b>3<sup>rd</sup> (25%) July 1/24</b>	<b>Total</b>
4 bedroom unit	<b>1664.00</b>	<b>794.50</b>	<b>794.50</b>	<b>3253.00</b>
2 bedroom unit	<b>1801.50</b>	<b>863.25</b>	<b>863.25</b>	<b>3528.00</b>

**1<sup>st</sup> installment includes:** 50% of the accommodation fees for one semester + an installment payment plan administration fee of \$75.

**2<sup>nd</sup> installment includes:** 25% of the accommodation fees for one semester.

**3<sup>rd</sup> installment includes:** 25% of the accommodation fees for one semester

**FURTHER, I AGREE TO AND UNDERSTAND THE FOLLOWING TERMS:**

- A non-refundable installment plan administration fee of \$75.00 will be added to my account upon signing this agreement.
- As per my Accommodation Agreement, I am responsible for payment of the full accommodation fee outlined in the Agreement.
- Failure to abide by the conditions outlined in this installment agreement:
  - May result in sanctions imposed under the Residence Policies, Procedures and Conduct Guide. \_\_\_\_\_
  - Will result in a late fee of \$25 if payment is not RECEIVED BY the due date. \_\_\_\_\_
  - Will result in loss of access to the unit if payment is not RECEIVED within 7 calendar days of the due date.
  - \_\_\_\_\_ Will result in a Breach of Contract and all associated charges if payment is not RECEIVED with 14 calendar days of the due date. \_\_\_\_\_
  - May result in loss of participation in the installment plan in future. \_\_\_\_\_

**IN WITNESS WHEREOF THE PARTIES AGREE TO THE ABOVE TERMS:**

_____ <b>Signature: the resident</b>	<b>Date:</b> _____
<b>Student Identification Number:</b> _____ - _____ - _____	<b>Date:</b> _____
_____ <b>Witness: Residence Services Representative</b>	<b>Date:</b> _____