

Date & Time: November 16, 2023 2:00 pm - 3:30 pm

Location: Y324 and Google Meet

Arleen Gallo	AVP, Human Resources (Employer Co-chair)	<input checked="" type="checkbox"/>
Shane Steininger	MRSA Representative	<input checked="" type="checkbox"/>
Cheryl Kean	Exempt Representative	<input type="checkbox"/>
Crystal Koch	VP, MRSA Representative	<input checked="" type="checkbox"/>
Curtis Lang	Manager, Financial Reporting & Accounting Ops	<input checked="" type="checkbox"/>
Joe Frazao	MRSA Representative	<input type="checkbox"/>
Maureen Evans	Director of Planning and Operations, Students Division	<input checked="" type="checkbox"/>
Kelly Sundberg	MRFA Representative (Employee Co-chair)	<input checked="" type="checkbox"/>
Robert Siklodi	Manager, EH&S	<input checked="" type="checkbox"/>
Scharie Tavcer	MRFA Representative	<input checked="" type="checkbox"/>
<i>Guest to JOHSC: Kim Cosineau</i>		

Meeting Minutes

Items & Topics	
1	<p>1. Approvals</p> <p>October 19, 2023 Minutes</p>
Action Items:	
2	<p>Previous Business</p> <p>2.1 MRU Now app</p> <ul style="list-style-type: none"> ● <i>Engagement:</i> Currently at 24, 826 subscribers ● <i>Premise:</i> Primarily focused on safety, health, and wellness (i.e. <i>Mobile Bluelight</i> - send location in real-time to Security for assistance; <i>Friend Walk</i>, <i>Report an Incident</i>, etc). ● <i>Compliance:</i> Trends show increased compliance during routine fire drills when push notifications are sent. ● <i>Safe Disclosure:</i> Trying to include as many resources as possible for students and employees related to equity, human rights, discrimination, and other concerns.

	<p>2.2 Safety Concerns</p> <ul style="list-style-type: none"> ● <i>Safety reporting: How are safety concerns brought to the committee's attention?</i> <ul style="list-style-type: none"> ○ Immediate concerns would go to EHS. General concerns can be brought to the co-chairs as <i>New Business</i>, or a special meeting can be organized.
<p>Action Items:</p>	
<p>3</p>	<p>New Business</p> <p>3.1 MRU Now app</p> <ul style="list-style-type: none"> ● <i>Analysis:</i> Investigate the ability of using analytics to organize the app features. ● <i>Active assailant situation:</i> Look into an integration of the app with the mass communication/fire alarm system to alert others if an Active Assailant is on site. <ul style="list-style-type: none"> ○ Find out what other [US] Universities are doing with respect to their active shooter/assailant procedures (i.e Virginia Tech, Texas A&M, etc). <p>3.2 EHS</p> <ul style="list-style-type: none"> ● <i>Near misses/Close calls:</i> Incidents are submitted through the <i>Resolver</i> portal; safety concerns are relayed through the <i>MRU Now</i> app, but should also be treated as incident or near miss reports. ● <i>Campus safety culture:</i> Who should be speaking up regarding infractions (i.e., lab safety: faculty or staff not wearing eye protection when working with chemicals). ● <i>Vehicles Policy:</i> The creation of a University Wide Vehicle Policy or procedure is being investigated. <p>3.3 Recreation</p> <ul style="list-style-type: none"> ● <i>PHAs:</i> Located in EHS Drive (Aquatic and Athletic). <p>3.4 WCB</p> <ul style="list-style-type: none"> ● <i>Accessibility:</i> WCB forms and information should be easier to access from the website. <ul style="list-style-type: none"> ○ Managers should be able to tell their injured workers how to proceed following an incident/injury.
<p>Action Items:</p>	
<p>4</p>	<p>Incidents</p> <p>4.1</p> <ul style="list-style-type: none"> ●
<p>Action Items:</p>	