

**Date & Time: December 11, 2023 1:00 pm - 4 pm**

**Location: U216A and Google Meet**

Arleen Gallo	AVP, Human Resources (Employer Co-chair)	<input checked="" type="checkbox"/>
Shane Steininger	MRSA Representative	<input checked="" type="checkbox"/>
Cheryl Kean	Exempt Representative	<input checked="" type="checkbox"/>
Crystal Koch	VP, MRSA Representative	<input checked="" type="checkbox"/>
Curtis Lang	Manager, Financial Reporting & Accounting Ops	<input checked="" type="checkbox"/>
Joe Frazao	MRSA Representative	<input checked="" type="checkbox"/>
Maureen Evans	Director of Planning and Operations, Students Division	<input type="checkbox"/>
Kelly Sundberg	MRFA Representative (Employee Co-chair)	<input checked="" type="checkbox"/>
Robert Siklodi	Manager, EH&S	<input checked="" type="checkbox"/>
Scharie Tavcer	MRFA Representative	<input checked="" type="checkbox"/>
<i>Guest to JOHSC: Steve Eichler</i>		

## Meeting Minutes

Items & Topics	
1	<p><b>1. Approvals</b></p> <p><a href="#">November 16, 2023 Minutes</a></p>
Action Items:	
2	<p><b>Previous Business</b></p> <p><b>2.1 What is a JOHSC?</b></p> <ul style="list-style-type: none"> <li>• [Steve] It is an attempt to empower workers, ensure they have a voice, and that they understand their rights, including the right to refuse unsafe work. <ul style="list-style-type: none"> <li>○ The University looks to the JOHSC to help reinforce this notion. This will help this committee move forward in its long-term goals.</li> </ul> </li> <li>• JOHSC should provide practical recommendations for addressing repeated concerns or incidents brought to the committee.</li> </ul>

	<ul style="list-style-type: none"> <li>● Enforcing policies is crucial. In the case of a serious incident, officers will inquire about relevant policies, emphasizing the importance of demonstrating due diligence.</li> <li>● Typical day-to-day safety concerns would go through EHS. Recurring or significant issues would come to the attention of the committee.</li> <li>● Examine incident statistics (e.g., Violence and Harassment claims) instead of just subjective accounts, then create action plans informed by the data.</li> </ul>
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**Action Items:**

3	<p><b>New Business</b></p> <p><b>3.1</b></p> <ul style="list-style-type: none"> <li>● <b>AEDs:</b> Safety signage regarding AED placement (Science and Tech) <ul style="list-style-type: none"> <li>○ EHS is always checking where AED placement is necessary to reduce overall response time.</li> <li>○ Educational awareness on use and location(s) of AEDs in First Aid training.</li> </ul> </li> <li>● <b>Emergency Drill Parameters:</b> It will prove difficult to conduct other emergency drills (active shooter, extreme weather emergency, etc), because of not knowing where everyone is at any given moment. <ul style="list-style-type: none"> <li>○ Looking at plans of informing people better of what to do during an emergency situation (knowledge of one's responsibilities).</li> </ul> </li> </ul> <p><b>3.2 EHS</b></p> <ul style="list-style-type: none"> <li>● <b>Emergency Wardens</b> <ul style="list-style-type: none"> <li>○ <i>First Aid Training</i> for Wardens to start in February 2024, and then stagger prospective training throughout the year.</li> </ul> </li> </ul> <p><b>3.3 Recreation</b></p> <ul style="list-style-type: none"> <li>●</li> </ul> <p><b>3.4 WCB</b></p> <ul style="list-style-type: none"> <li>●</li> </ul>
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**Action Items:**

4	<p><b>Incidents November 8 to December 2nd 2023</b></p> <p><b>4.1</b></p> <ul style="list-style-type: none"> <li>● <b>EH&amp;S - 5</b></li> <li>● <b>Student/ Visitor (Non REC) - 4</b></li> <li>● <b>Student / Visitor (REC) - 18</b></li> <li>● <b>MRU Now App - 1</b></li> </ul>
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**Action Items:**

