

U-Pass Opt-Out Request

Select term:

- Fall 2023 (opt-out deadline: Sept. 25, 2023)
 Winter 2024 (opt-out deadline: Jan. 22, 2024)

Instructions:

- Please complete this form in full; incomplete forms may cause delays or be rejected
- It is the students' responsibility to provide all required supporting documentation within posted deadlines. Copies are acceptable. Original documents will not be returned.
- Completed forms and supporting documentation can be dropped off at the ONECard Desk (H100); or emailed to UPassOptOut@mtroyal.ca
- Refunds for successful opt-out requests will be applied to students' accounts within 2 months after the opt-out deadline.

Office Use Only

Date Received: _____

UPass Fee Paid? YES NO

Opt Out Request: GRANTED DENIED

Reason: _____

Reviewer: _____ Date: _____

Last name _____ First name _____ Student # _____

Address _____

City _____ Province _____ Postal code _____

Phone (primary) _____ Phone (other) _____ E-mail _____

I request exemption from the U-Pass program as I meet the conditions of the following exception provision (please choose one and attach required documentations):

	Reason for exemption	Required documentation
	As a result of a physical disability, I use the Handi-Bus or Access Calgary Transit system.	Proof of use of Handi-Bus or Access Calgary Transit systems.
	I am legally blind and have a permanent identification card issued by the CNIB which authorizes use of public transportation.	CNIB-issued identification card which notes access to the public transit system.
	I am enrolled in a Directed Field Studies course which requires me to live outside the greater Calgary area for the duration of this course.	Proof of enrollment in the Directed Field Studies course in the current semester and proof of residence outside the greater Calgary area (e.g. lease, utility bill, etc.).
	I am studying abroad in an international exchange program which requires me to live outside of Canada for the duration of the course.	Proof will be provided by the Coordinator of International Projects, International Education.
	I am currently an employee of Calgary Transit.	Calgary Transit employee identification.

Student signature _____ Date _____

The information that you provide on this form is collected under the authority of the Post-secondary Learning Act and Freedom of Information and Protection of Privacy Act Section 33(c). It will be used to issue U-Pass opt-out refunds. Your personal information is protected by Alberta's Freedom of Information and Protection and Privacy Act and can be reviewed on request. If you have any questions about the collection or use of this information, contact the ONEDesk at 403-440-7711.