



BOARD OF GOVERNORS

Minutes of the Regular Meeting Held on Monday, June 2, 2008 [Public Session]

- PRESENT:
- C. Williams, Chair
 - B. Damps, Recording Secretary
 - L. Black
 - M. Delorme
 - J. Giesbrecht
 - K. Hewson
 - N. Kenward
 - G. Lackenbauer
 - N. Lever
 - D. Marshall
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- R. Fisher, Provost and Vice-President, Academic
 - R. Roberts, Vice-President, Administrative Services
 - H. Wight, Vice-President, External Relations
 - B. Fleming, Executive Director, Student Affairs and Campus Life
 - J. O'Connor, Executive Assistant to the President
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- D. Anderson, Director, Financial Services
 - A. Bruton, Instructor, Bissett School of Business
 - C. Carter-Snell, Instructor, Advanced Specialty Health Studies
 - R. Corbett, Faculty Development Coordinator, Academic Development Centre
 - J. Collins, Ombudsperson/Human Rights Advisor
 - G. Cross, 1st Vice-President, Mount Royal Faculty Association
 - D. Dunwoody, Director, Information Technology Services
 - M. Fogal, Executive Director, Students' Association of Mount Royal College
 - W. Fraser, Dean, Bissett School of Business
 - L. Gnanasighamany, Director, Marketing
 - H. Haddow, Associate Vice-President, Human Resources
 - B. Hendrickson, Dean, Faculty of Health and Community Studies
 - M. Mertin, Dean, Faculty of Arts
- ABSENT:
- M. Koczur
 - B. MacKenzie
 - R. Ramsden-Wood
 - R. Renaud
 - R. Shaw

5.1 APPROVAL OF AGENDA

Moved by K. Hewson, seconded by N. Lever:

THAT the agenda be approved with an amendment to add item #5.6.10, Program Suspension: Bachelor of Applied Communications – Journalism, Public Relations, Electronic Publishing, and Technical Communications.

CARRIED

5.2 FACULTY PRESENTATIONS

5.2.1 Cathy Carter-Snell, Department of Advanced Specialty Health Studies

Dr. Cathy Carter-Snell, Department of Advanced Specialty Health Studies, made a presentation to the Board of Governors on "Understanding Women's Risk for Injury from Sexual Assault".

5.2.2 Dr. Alex Bruton, Bissett School of Business

Dr. Alex Bruton, Entrepreneurship and Marketing Instructor, Bissett School of Business, made a presentation to the Board of Governors on "The Shared Experience Project: Toward Open Educational Practices for Teaching and Learning Entrepreneurship".

5.3 APPROVAL OF MINUTES

5.3.1 Regular Meeting, Public Session, April 7, 2008

Moved by K. Hewson, seconded by J. Giesbrecht:

THAT the minutes of the Public Session of the Regular Meeting of the Board of Governors held on April 7, 2008 be approved as distributed.

CARRIED

5.4 CHAIR'S REPORT

- a. The Board Chair reported the following:
 - The Minister, Advanced Education and Technology, met with the Board Chairs of post-secondary institutions on April 30, 2008 concerning Campus Alberta. The group will meet three times a year to coordinate and manage Campus Alberta, and the Board Chairs will communicate with their institutions in order to carry out the Minister's priorities with respect access, delivery, Alberta Post-Secondary Application System etc., in the Campus Alberta system.
 - In May 2008, along with the President and the Vice-President, External Relations, she met with the Premier to discuss funding for the Library and Learning Centre and Labs, as well as institutional name/label. The Premier listened to Mount Royal's requirements but did not make any commitments.
 - The Alberta Association of Colleges and Technical Institutes (AACTI) Conference was held from May 29 to 31, 2008. There were several interesting presentations as well as opportunities to meet Board members from other colleges and institutes in the province.
 - President Marshall will be receiving an Honourary Degree from Nipissing University.
- b. The Board of Governors received the Chair's Report for information.

5.5 EXECUTIVES' REPORTS

5.5.1 President

- a. In addition to the information contained in his written report, D. Marshall reported the following:
 - The Council of Presidents met in Banff in conjunction with the AACTI Conference and the Council of Board Chairs' meeting. Regardless of its name/label, Mount Royal will continue to be part of the AACTI group.
 - At the Canadian Society for the Study of Higher Education 2008 Conference he will be presenting a paper on "Differentiation by Degrees: System Design and the Changing Undergraduate Environment in Canada".
 - The Pearls of Wisdom fundraiser was a huge success with about 500 individuals attending this year's event.
 - Spring Convocation will be held on Friday, June 6, 2008.
 - The first graduation for the Iniskim Centre was held on May 31, 2008 honouring about 50 graduates from various Mount Royal degrees.
 - Bill 7: Post-Secondary Learning Amendment Act, the legislation that defines the mandates, roles and responsibilities of post-secondary institutions, will likely be passed in the Fall 2008. Copies of the legislation will be forwarded to the Board of Governors.
- b. The Board of Governors received the President's Report for information.

5.5.1.1 Report on General Faculties Council

- a. D. Marshall reported that elections for the General Faculties Council (alternative academic council) were conducted during March and April 2008 for the full-time and part-time faculty members. Student members will be elected in the Fall 2008. Linda Black is the Board's representative on the General Faculties Council.
- b. An informal meeting was held on May 1, 2008 to discuss the role and responsibilities and operational issues for the new Council. Another informal meeting will be held on June 5, 2008 to elect the Speaker and Secretary and to establish the members of the Executive Committee and By-Laws and Striking Committee. Over the summer, the By-Laws and Striking Committee will draft the Council's By-Laws and develop a recommendation for the committee structure for presentation to the Council at its first official meeting scheduled for September 4, 2008. Regular reports from the Council will be provided to the Board of Governors.
- c. The Board of Governors received the General Faculties Council Report for information.

5.5.2 Provost and Vice-President, Academic

- a. R. Fisher, Provost and Vice-President, Academic, reported the following:
 - Work continues in the Division of Academic Affairs on new degrees, with six degrees at various stages of the review and development processes for Fall Term 2009 implementation. Mount Royal will be submitting requests to the government's Enrolment Planning Envelope process for funding for year two of the five new degrees implemented in Fall 2008.
 - Student and faculty recruitment initiatives for the Fall Term 2008 have been very successful.
 - Approximately 120 faculty will participate in the scholarly workload environment in the 2008-2009 year. Funding available was sufficient to support all faculty who applied for that workload pattern.
 - Along with the President of the Mount Royal Faculty Association, he presented a paper entitled "Re-Imagining Faculty Roles and Responsibilities at Mount Royal" at the Chair Academy in April 2008, and they will present the same paper at the Canadian Society for the Study of Higher Education conference in June 2008.
- b. The Board of Governors received for information the Report from the Provost and Vice-President, Academic.

5.5.3 Vice-President, Administrative Services

No report.

5.5.4 Vice-President, External Relations

- a. H. Wight, Vice-President, External Relations, reported the following:
 - The annual Employee Awards Ceremony, held on May 30, 2008, was very successful and J. Giesbrecht represented the Board of Governors at that event.
 - An Alumni Event was held on May 7, 2008 in Vancouver and there will be a 1960's reunion in October 2008 at the College.
- b. The Board of Governors received for information the Report from the Vice-President, External Relations.

5.5.5 Executive Director, Student Affairs and Campus Life

No report.

5.6 DECISION / ACTION ITEMS

5.6.1 Board Governance

5.6.1.1 Board of Governors' Meeting, September 17, 2008

Moved by M. Delorme, seconded by K. Hewson:

THAT the Board of Governors approve an amendment to the 2008-2009 meeting schedule with the addition of a meeting on September 17, 2008.

CARRIED

5.6.1.2 Proposed Board Standing Committee Appointments: 2008-2009

Moved by J. Giesbrecht, seconded by L. Black:

THAT the Board of Governors approve the appointments to its Standing Committees for 2008-2009, as presented.

CARRIED

5.6.1.3 Committee Charters

5.6.1.3.1 Governance and Nominating Committee

Moved by N. Lever, seconded by M. Delorme:

THAT the Board of Governors approve the revised Charter for the Governance and Nominating Committee.

CARRIED

5.6.1.3.2 Human Resources and Compensation Committee

Moved by J. Giesbrecht, seconded by N. Lever:

THAT the Board of Governors approve the revised Charter for the Human Resources and Compensation Committee.

CARRIED

5.6.2 Revised License of Occupation Agreement Between the Board of Governors and the Students' Association of Mount Royal College

- a. The Audit and Finance Committee has reviewed the revised License of Occupation Agreement (LOA) between the Board and the Association. The existing LOA was last revised in 1999 and, with the expansion of Wyckham House, the College administration believes that this is a good opportunity to revise and update the Agreement, while also addressing the expanded facility.

- b. The LOA addresses two main business relationships: the occupation and use of the Student Centre, and the operation of the licensed facility under the College's Liquor License. The changes proposed to the LOA have been reviewed with legal counsel. The updated Agreement is a significant improvement over the previous Agreement in terms of addressing the accountabilities of both parties and strengthening the role and responsibilities of the Student Centre Liaison Committee, whose responsibility it is to manage the Agreement on an on-going basis.
- c. Moved by J. Giesbrecht, seconded by M. Delorme:

THAT the Board of Governors approve the revised License of Occupation Agreement between the Board of Governors and the Students' Association of Mount Royal College.

CARRIED

5.6.3 Program Approvals-in-Principle

5.6.3.1 Bachelor of Music

- a. A Bachelor of Music program is a four-year undergraduate degree offering two majors in Performance (Classical) and Jazz Studies. Proposed for implementation in the Fall Term 2009, the Bachelor of Music degree will replace the existing Diploma of Music program.
- b. Moved by N. Lever, seconded by K. Hewson:

THAT the Board of Governors approve-in-principle a Bachelor of Music.

CARRIED

5.6.4.2 Bachelor of Fine Arts

- a. A Bachelor of Fine Arts program is a four-year undergraduate degree offering two majors in Acting and Technical Theatre. Proposed for implementation in the Fall Term 2009, the Bachelor of Fine Arts degree will replace the existing Diploma of Theatre Arts program.
- b. Moved by N. Lever, seconded by K. Hewson:

THAT the Board of Governors approve-in-principle a Bachelor of Fine Arts.

CARRIED

5.6.4 Program Requiring Approval

5.6.4.1 Critical Care Transport Certificate

- a. A new certificate in Critical Care Transport will be collaboratively offered by Mount Royal and the Alberta Shock Trauma Air Rescue Society (STARS). STARS approached Mount Royal to explore development of

the program as demand for professional personnel with specific education in this area is on an upward trend. The program will be distance delivered using a combination of course websites and print packages. There will also be opportunities for blended learning with a face-to-face component and clinical placements.

- b. Moved by N. Lever, seconded by K. Hewson:

THAT the Board of Governors approve a Critical Care Transport Certificate program.

CARRIED

5.6.5 Policies

5.6.5.1 Personal Harassment Policy

- a. The College's Rights, Responsibilities and Respect Advisory Committee has been developing a Personal Harassment Policy for the past two years and has consulted extensively with various groups within the College community and legal counsel. The Board's Human Resources and Compensation Committee is recommending that the Board approve the policy at this time.
- b. Draft procedures have been developed and reviewed by several groups, including the Human Resources and Compensation Committee. The procedures require additional work and a committee has been struck to review and refine the procedures during the summer months. The procedures will be presented to the Board for information at a future date.
- c. A question had arisen prior to the meeting concerning use of the term "super-ordinate" and whether it should be changed to "override" or "superior to". There was agreement to change "super-ordinate" to "supersede".
- d. Moved by J. Giesbrecht, seconded by N. Kenward:

THAT the Board of Governors approve Policy 1704: Personal Harassment Policy, as amended (item c., above).

CARRIED

5.6.5.2 Human Rights Award Policy

- a. The College's Rights, Responsibilities and Respect Advisory Committee has developed a Human Rights Award Policy. The award honours an individual or group from the Mount Royal community for outstanding achievement and leadership in the enhancement, promotion and protection of human rights. The Board's Human Resources and Compensation Committee is recommending that the Board approve the policy; the supporting procedures have been provided for information.

- b. Moved by J. Giesbrecht, seconded by M. Delorme:

THAT the Board of Governors approve Policy 1702-1: Mount Royal Human Rights Award Policy.

CARRIED

5.6.6 Strategic Information Technology Plan and Information Technology Governance Model

- a. The Academic Affairs Committee has reviewed the final report of the committee established to develop Mount Royal's Strategic Information Technology Plan. The College initiated a review of its information technology environment to develop an information technology plan that would augment and support Mount Royal's strategic academic planning and initiatives, including the planning of transition to university status and replace an earlier information technology plan. A consultant worked with the College to develop an information technology plan that aligns with the new Academic Plan.
- b. The Strategic Information Technology Committee's review was extensive and included a broad consultation with members of the College community, student interviews, conducting an environmental scan, identifying goals and themes, developing 164 action items, many of which are continuations of existing projects, and developing a governance model. Information technology is broader in scope than the Information Technology Services organizational unit. There are three major areas of the College that have technology at the core of their operation in terms of serving the College community: Academic Development Centre, Information Technology Services, and Library Services.
- c. It will take four to five years to complete the recommendations/actions in the plan, although a number of action items in the plan are already underway. Each Fall, the College would have to review the list of action items and determine the institutional priorities in light of funding available and employee workload.
- d. Members noted that the Strategic Information Technology Plan is an excellent document that should serve the College well moving forward.
- e. Moved by N. Lever, seconded by J. Giesbrecht:

THAT the Board of Governors approve-in-principle the Strategic Information Technology Plan – 2008 Final Report for Mount Royal College.

CARRIED

5.6.7 Budgets

5.6.7.1 New Degree Program Budgets

- a. When the Board of Governors approved the 2008-2009 Budget Plan on April 7, 2008, included in that approved Plan were budgeted costs to implement five new degree programs commencing in the Fall of 2008, as well as the additional costs associated with a further expansion of the Bachelor of Nursing program in the Fall 2008. Since April 2008, the

College has developed a multi-year plan and cost estimate for the new degree program implementation and the expansion of the Bachelor of Nursing program. The implementation plan and budget for these degrees has been presented to the Audit and Finance Committee and the Academic Affairs Committee and is being recommended for approval.

- b. Implementation costs and funding have been projected over five years which will bring the programs to full implementation. The estimates are based on assumptions regarding achieving the planned enrolment targets and, consequently, receiving the targeted per student grant funding and tuition fees. The revenue and expense forecast will be updated annually and the Board of Governors will continue to approve the detailed budget going forward on an annual basis.
- c. The goal of separating the degree budget from the existing/core budget was to ensure the degree budgets were sustainable at full implementation and the analysis has confirmed this to be the case. At this time, enrolment is a little behind what it should be but it was noted that the announcement about the degree programs came late in the recruitment cycle. The College will have a more accurate idea of enrolment by the first week of September 2008 and will not adjust the budget until there is a better idea of how the enrolment unfolds.
- d. Moved by J. Giesbrecht, seconded by G. Lackenbauer:

THAT the Board of Governors approve the multi-year implementation plan for the five new degrees and the further expansion of the Bachelor of Nursing program.

CARRIED

5.6.7.2 2008-2009 to 2011-2012 Business and Budget Plan

- a. Each year Mount Royal is mandated to provide a four-year Business and Budget Plan to Advanced Education and Technology outlining the College's academic and financial plan moving forward. The draft Business and Budget Plan was reviewed by the Audit and Finance Committee and is being recommended to the Board of Governors for approval prior to submission to government.
- b. Mount Royal's Business and Budget Plan links the institution's goals and priorities to government's goals and priorities, and outlines the opportunities and challenges facing the College, including those challenges where government assistance is required.
- c. The Audit and Finance Committee suggested revisions intended to strengthen the Business and Budget Plan. Additional comments or revisions should be forwarded to R. Roberts by the end of June 2008.

- d. Moved by J. Giesbrecht, seconded by N. Lever:

THAT the Board of Governors approve the College's Business and Budget Plan: 2008-2009 to 2011-2012, as amended.

CARRIED

5.6.8 International Nursing Tuition Exemption

- a. The Bridge to Canadian Nursing program recently signed a Memorandum of Understanding with the Calgary Health Region to take in approximately 50 internationally trained nurses into the program. These students were recently recruited by the Region in an effort to address the nursing shortage. In view of their current visa status, these students will trigger the international tuition fee, which is 2.25 times the domestic rate. The Nursing program has requested an exemption for these students from the international student tuition assessment so that the Health Region, which is paying the tuition fees, will only be charged the domestic rate. The request is supported by the College administration and the Audit and Finance Committee, and requires Board approval to exempt these students from the College's international fee assessment.

- b. Moved by J. Giesbrecht, seconded by G. Lackenbauer:

THAT the Board of Governors exempt the Calgary Health Region employees registered in the Bridge to Canadian Nursing program from the International Student Tuition Fee Assessment.

CARRIED

5.6.9 Campus Expansion Projects: Centre for Continuous Learning and Science Wing

- a. The Campus Development Committee has reviewed proposals to expand the Centre for Continuous Learning and the Science Wing. The Audit and Finance Committee has discussed the financing (borrowing) aspect of the proposals.
- b. The main purpose of the Centre for Continuous Learning expansion is to accommodate faculty and program growth resulting from launch of the Bachelor of Business Administration degree. The current Bissett School of Business building houses the Bissett School of Business, Faculty of Continuing Education and International Education. Expansion of the Centre will allow Continuing Education to move to the expanded Centre and provide the Bissett School of Business the facilities it needs for a full launch of the Bachelor of Business Administration program. The second key component of the Centre expansion is additional classroom space for all credit and non-credit academic activity. The College is expecting classroom/space challenges as the new degree programs are fully implemented, and the expansion will provide additional classrooms.
- c. Expansion of the Science and Technology Wing will provide the critical science labs to support the launch of the Bachelor of Science degree programs and the continued growth in the Bachelor of Nursing program. The expansion will also provide some critical lab facilities and generic faculty office space in support of the Bachelor of Arts and other degrees as required.

- d. These two projects will provide the College with the necessary facilities to meet critical classroom, lab, and office space needs by year four of the baccalaureate degree roll-out. In order for these facilities to be ready in 2011, the detailed design must begin immediately. The College proposes to build these two projects with a combination of donated and matching funds and borrowed funds to be paid back over a 25-year period. The College proposes as a first step to develop detailed designs and a comprehensive business plan, which it will bring back to the Board in the Fall of 2008.
- e. The budget requested to develop the detailed design and business plan is \$1 million, which the College already has in the form of donations and matching funds. The preliminary budget suggests that the Board borrow approximately \$25 million to add to the \$20 million in donated and matched funds to address the \$45 million project budget. The borrowed funds would be repaid through a combination of interest income, ancillary operations and Continuing Education.
- f. The Campus Development Committee and the Audit and Finance Committee have discussed the projects, including borrowing a significant amount of money and the need to proceed with facilities for the delivery of degrees. A viable business plan will have to be presented to the Board in the Fall 2008 with a revenue stream sufficient to pay back the loan before the projects will proceed. The Board is not approving the projects at this time. The Board is authorizing the College to spend up to \$1 million for preparation of the detailed design and development of the business plan and approving the projects in-principle.
- g. Moved by G. Lackenbauer, seconded by M. Delorme:

THAT the Board of Governors approve-in-principle the expansion of the Centre for Continuous Learning and the expansion of the Science and Technology Wing.

THAT the Board of Governors approve a budget of \$1 million for the detailed design and development of a business plan for the two projects.

CARRIED
- h. The College will proceed with the selection of a Prime Architectural Consultant and Construction Manager for both projects, with award of these contracts delegated to the Vice-President, Administrative Services.

5.6.10 Program Suspension: Bachelor of Applied Communications – Journalism, Public Relations, Electronic Publishing and Technical Writing

- a. Advanced Education and Technology has approved creation of a four-year Bachelor of Communication with three majors: Information Design, Journalism, and Public Relations. This program will replace the existing Bachelor of Applied Communications degree.

- b. Moved by N. Lever, seconded by K. Hewson:

THAT the Board of Governors suspend first-year intake into the Bachelor of Applied Communications – Journalism, Public Relations, Electronic Publishing, and Technical Communication.

CARRIED

5.7 DISCUSSION / INFORMATION ITEMS

5.7.1 Institutional Branding

- a. L. Gnanasihamany, Director of Marketing, provided an update and made a presentation on the institutional branding exercise, which is summarized below.
- Work on the branding project commenced in January 2007.
 - Stamats (a consulting firm) and Mount Royal engaged in extensive market research from August to November 2007 which led to:
 - one brand promise.
 - four brand attributes.
 - two brand concepts tested.
 - one winning brand concept.
 - The “Face to Face” brand was preferred by all stakeholder groups.
 - The new brand was presented at a Town Hall meeting on May 28, 2008.
- b. Key Elements of the Mount Royal Brand
- Visuals and Words: casual/expressive, personal, approachable, heartfelt, about people, “real”.
 - Behaviour: more important than visuals and words combined. Why? Every Mount Royal representative must be ready and willing to “live the brand” – with the target audiences and with each other. If this does not occur, the brand will be seen as cosmetic, fake and unworthy of serious consideration.
- c. Next Steps
- Inform and interest staff and faculty – Town Hall Meeting, May 28, 2008.
 - Inspire staff and faculty – internal launch campaign: Fall 2008.
 - Inform and engage Calgary+ - external launch campaign: Fall 2008.
 - “Living the Brand” interactive workshops with all Faculties, Departments, and affiliates – November 2008 to January 2010.
- d. Key Definitions
- Positioning – how target audiences see us compared with our competitors.
 - Brand – what we stand for. Brand is not a logo.
 - Brand Promise – our brand, described in terms that target audiences consider realistic, distinctive and believable.
 - Brand Attributes – if “brand promise” is the roof, brand attributes are the pillars.

- Brand Concept – creative (visuals and words) expression of the brand promise and attributes; may change as targets/markets change; shelf life of 3-5 years.
- e. Board members commented favourably on the Face to Face brand concept and the work that has been done to position Mount Royal for the future.
- f. The Board of Governors received the Institutional Branding presentation for information.

5.7.2 2007-2008 Budget: Operating and Capital Reports to March 31, 2008

- a. The 2007-2008 budget year-to-date results reflect a pattern similar to previous years' results where revenues exceed expenditures by a significant margin. This is because revenues from tuition are received in the first three quarters, whereas expenditures are more evenly distributed throughout the year. In addition, the College is tracking ahead of budget in several of the revenue categories and under budget in certain expense categories. The capital budget report shows that all spending and commitments are in line with the approved capital budget.
- b. The Board of Governors received for information the 2007-2008 Operating and Capital Reports to March 31, 2008.

5.7.3 Investment Report to March 31, 2008

- a. The Audit and Finance Committee met with the investment manager on June 2, 2008. The first quarter was quite volatile for the markets, and the negative impact of the global credit market dislocation extended beyond the Financials sector to other sectors of the economy. During the first quarter, Mount Royal's investments performed below the benchmark for all asset classes. Investment returns to the end of April 2008, however, show better returns with the portfolio close to, although slightly below, the benchmark.
- b. The Board of Governors received for information the Investment Report to March 31, 2008.

5.8 COMMITTEE REPORTS

5.8.1 Campus Development Committee

The Board of Governors received for information the written report on the activities of the Campus Development Committee since the April 2008 Board of Governors' meeting.

5.8.2 Governance and Nominating Committee

The Board of Governors received for information the written report on the activities of the Governance and Nominating Committee since the April 2008 Board of Governors' meeting.

5.8.3 Human Resources and Compensation Committee

The Board of Governors received for information the written report on the activities of the Human Resources and Compensation Committee since the April 2008 Board of Governors' meeting.

5.9 CONSENT AGENDA

5.9.1 Items Removed from Consent Agenda

There were no items removed from the Consent Agenda.

5.9.2 Consent Agenda

Moved by N. Lever, seconded by G. Lackenbauer:

THAT the Board of Governors approve or receive for information, as recommended, the Consent Agenda items for the June 2, 2008 meeting of the Board of Governors.

5.9.2.1 Approval Items

5.9.2.1.1 Policy 519: Collections Policy – Library

THAT the Board of Governors approve Policy 519: Collections Policy – Library.

5.9.2.1.2 Policy 562: Adjunct Faculty

THAT the Board of Governors approve Policy 526: Adjunct Faculty.

5.9.2.1.3 Policy 516-1: Academic Scheduling and Policy 516-2: Events Scheduling

THAT the Board of Governors approve Policy 516-1: Academic Scheduling and Policy 516-2: Events Scheduling.

5.9.2.1.4 Policy 501: Program Definitions and General Education

THAT the Board of Governors approve revisions to Policy 501: Program Definitions and General Education.

5.9.2.1.5 Policy 550-1: Credit Curriculum Approval Process

THAT the Board of Governors approve of revisions to Policy 550-1: Credit Curriculum Approval Process.

5.9.2.1.6 Policy 507: Grades and Examinations

THAT the Board of Governors approve revisions to Policy 507: Grades and Examinations.

5.9.2.2 Information Items

5.9.2.2.1 Academic Council Minutes

5.9.2.2.1.1 Meeting Held on March 13, 2008

5.9.2.2.1.2 Meeting Held on April 10, 2008

The Board of Governors received for information the minutes of the Academic Council meetings held on March 13 and April 10, 2008.

CARRIED

5.10 OTHER BUSINESS

The Chair reported that the June 2, 2008 meeting is the final Board meeting for Nancy Lever and Gordon Lackenbauer and Board member Ron Renaud's term expires in September 2008. On behalf of the Board, the Chair thanked Ms. Lever, Mr. Lackenbauer and Mr. Renaud for their contributions to the College and to the Board over the past few years.

5.11 NOTICES OF MOTION

There were no Notices of Motion.

5.12 MOTION TO RECESS

The Board of Governors' meeting recessed.

C. Williams, Chair

Date