



BOARD OF GOVERNORS

Minutes of the Regular Meeting Held on Tuesday, June 9, 2009 [Public Session]

- PRESENT:
- C. Williams, Chair
 - B. Damps, Recording Secretary
 - L. Black
 - M. Delorme
 - J. Diakiw
 - D. Farrell
 - J. Giesbrecht
 - K. Hewson
 - N. Kenward
 - D. Marshall
 - T. McIntosh
 - B. Pinney
 - R. Ramsden-Wood
- R. Fisher, Provost and Vice-President, Academic
R. Roberts, Vice-President, Administrative Services
H. Wight, Vice-President, External Relations
B. Fleming, Executive Director, Student Affairs and Campus Life
J. O'Connor, Executive Assistant to the President
- D. Anderson, Director, Financial Services
M. Dobell, Basketball Coach/Athlete Services Coordinator
L. Gnanasihamany, Director, Marketing
S. Gottheil, Associate Vice-President, Enrolment Management
B. Lane, Dean, Science and Technology
C. Simpson, Executive Director, Mount Royal College Foundation
K. Street, Program Chair, Bissett School of Business
I. Tomaszewski, Cougar Athlete, Basketball
P. Warmington, Director of Development, Mount Royal College Foundation
- ABSENT:
- B. MacKenzie
 - R. Shaw

The Chair introduced two new members of the Mount Royal Board of Governors: Bryan Pinney, Public Member, and Travis McIntosh, Student Member, and welcomed them to the Board.

5.1 APPROVAL OF AGENDA

Moved by K. Hewson, seconded by L. Black:

THAT the agenda be approved as distributed.

CARRIED

5.2 FACULTY PRESENTATIONS

5.2.1 Dr. Meagan Bowler, Collection Development Librarian, Library Services

Dr. Meagan Bowler, Collection Development Librarian, Library Services, made a presentation to the Board on "Information Literacy Integration in the Undergraduate Classroom".

5.2.2 Dr. Ricardo Hoar, Instructor, Computer Sciences and Information Systems

Dr. Ricardo Hoar, Instructor, Computer Sciences and Information Systems, made a presentation to the Board on "Tracking and Visualizing Calgary Transit".

5.3 APPROVAL OF MINUTES

5.3.1 Regular Meeting, Public Session, March 30, 2009

Moved by K. Hewson, seconded by L. Black:

THAT the minutes of the Public Session of the Regular Meeting of the Board of Governors held on March 30, 2009 be approved as distributed.

CARRIED

5.4 CHAIR'S REPORT

a. The Board Chair reported the following:

- Convocation was held on June 5, 2009 and it was a very successful event. At that time, Mount Royal graduated 29 students from its own university-level degrees from three programs: Bachelor of Arts – Criminal Justice, Bachelor of Communications and Bachelor of Business Administration.
- The annual Employee Awards Ceremony was held on May 29, 2009. A different format was introduced this year, which worked well. A number of employees were recognized in a variety of categories: long service, retirement, and distinguished awards.
- A summary report will be prepared on input provided at the Board's May 14, 2009 meeting with the College Community, and follow up discussion will occur at the Board of Governors' retreat in September 2009. The major concerns identified related to faculty office space and parking.
- Board members should forward suggestions for discussion topics to the Board Chair for the Board retreat in September 2009.
- A communication will be sent to the College community within the next week requesting feedback to inform the President's annual review.

- With the proclamation of Bill 4, a letter has been sent to the Minister, Advanced Education and Technology, requesting a name change for Mount Royal College to Mount Royal University. The College is anxiously awaiting the Minister's response.

b. The Board of Governors received for information the Board Chair's Report.

5.5 EXECUTIVES' REPORTS

5.5.1 President

- a. In addition to the contents of his written report, D. Marshall reported the following:
- A Town Hall Meeting was held on June 4, 2009 which featured a very good presentation on parking. Participants were impressed with the complexity of the parking issue and the efforts that have been taken to create a parking environment that can be the best it can be over the next couple of years.
 - Convocation, held on June 5, 2009, was historic for Mount Royal in that it featured the first graduates from Mount Royal's own degrees. Dr. Marshall extended appreciation to the organizers and the volunteers for an exceptional event.
 - Board Chair C. Williams will be receiving an Honorary Doctor of Laws from her alma mater, the University of Western Ontario, on June 11, 2009, in recognition of her outstanding success in the field of business.
- b. The President expressed thanks and appreciation to Board members for their hard work and support during the past year to continue to advance Mount Royal.
- c. The Board of Governors received the President's Report for information.

5.5.2 Provost and Vice-President, Academic

- a. R. Fisher, Provost and Vice-President, Academic, reported the following:
- Advanced Education and Technology has indicated that it will not entertain any new degree proposals unless they align with government's areas of priority (business, science and health professions), and might consider a new degree if it is appropriate to another Ministry's priorities. There is no money for new degrees this year and this will also probably be the case next year. Nevertheless, Mount Royal has been working with the Ministry on a number of new degrees so that the degrees can go through the review and approval processes, and be "in the hopper" when funding becomes available, including a proposal for a Bachelor of Midwifery.
 - Applications continue to be strong for the Fall Term 2009.
 - Faculty hiring has gone exceptionally well for Fall Term 2009 and is almost complete. The College is hiring between 65 and 70 new faculty for the Fall Term. The quality and quantity of applicants is very impressive.

- Dr. Richard Light from Harvard University will be at Mount Royal for two days in September 2009. On September 24, 2009, Dr. Light will present “Making the Most of College: 7 Suggestions for Strengthening Undergraduate Education”.

- b. The Board of Governors received for information the Report from the Provost and Vice-President, Academic.

5.5.3 Vice-President, Administrative Services

- a. R. Roberts, Vice-President, Administrative Services, reported that Dwight Lemky has been appointed Director of Information Technology Services following a national search. Mr. Lemky has been with Mount Royal for 30 years serving in various capacities in Information Technology Services.
- b. The Board of Governors received for information the Report from the Vice-President, Administrative Services.

5.5.4 Vice-President, External Relations

- a. H. Wight, Vice-President, External Relations, reported the following:
 - Pearls of Wisdom, held on May 24, 2009, was very successful and netted about \$85,000 for scholarships and bursaries.
 - Articles that were published in The Calgary Herald about Mount Royal’s Convocation were circulated. There have been many positive comments about the event. The College has moved away from recognizing distinguished alumni at Convocation and those individuals are now recognized at a special event –The Legacy Awards Dinner.
 - External Relations has developed an institutional marketing and communications plan spanning the next 18 months covering the various stages of Mount Royal’s transition.
- b. The Board of Governors received for information the Report from the Vice-President, External Relations.

5.5.5 Executive Director, Student Affairs and Campus Life

- a. B. Fleming, Executive Director, Student Affairs and Campus Life, introduced Mark Dobell, Men’s Basketball Coach, Athlete Services Coordinator, former MRC Alumni, and Coach of the Year, who reported on the Men’s Basketball Program. M. Dobell introduced Ian Tomaszewski, University Transfer Engineering student, recipient of several awards including a President’s Scholarship Award, member of the Students’ Council, Global Young Leaders conference participant, and attendee at President Barack Obama’s inauguration. He is an exemplary representative of the program and Mount Royal. I. Tomaszewski commented on his positive experiences at the College and noted that he is pleased that he made the decision to attend Mount Royal.

- b. The Board of Governors received for information the Report from the Executive Director, Student Affairs and Campus Life.

5.6 GENERAL FACULTIES COUNCIL

5.6.1 Report from the General Faculties Council

- a. L. Black, Chair, Academic Affairs Committee, and the Board's representative on the General Faculties Council, reported that the Committee received a report on the recent activities of the General Faculties Council which included program and curriculum approvals, policy approvals, establishment of a new standing committee (Student Awards Committee), revisions to the General Faculties Council By-Laws, and receipt of annual reports from the Council's standing committees. In its first year of operation, the General Faculties Council had a very successful year and is looking forward to next year.
- b. The Board of Governors received for information the Report from the General Faculties Council.

5.6.2 Minutes, General Faculties Council Meeting Held on March 19, 2009

The Board of Governors received for information the minutes of the General Faculties Council meeting held on March 19, 2009.

5.6.3 Minutes, General Faculties Council Meeting Held on April 9, 2009

The Board of Governors received for information the minutes of the General Faculties Council meeting held on April 9, 2009.

5.7 DECISION / ACTION ITEMS

5.7.1 Board of Governors' Schedule: 2009-2010

Moved by J. Giesbrecht, seconded by M. Delorme:

THAT the Board of Governors approve the schedule for 2009-2010, as proposed.

CARRIED

5.7.2 U-Wing Expansion Project

- a. M. Delorme, Chair, Campus Development Committee, reported that the Committee met on May 25, 2009 to consider a proposal for expansion of the U-Wing. This new expansion project is designed to address faculty office needs in the short term using demountable partitions to provide maximum flexibility for using the space for other purposes. Anticipated occupancy is September 2010 to take the College through 2010-2011 when permanent space will then become available. Of the options examined, the preferred option is to expand the U-Wing by building on the cement patio that is beside the Recreation Centre.

- b. R. Roberts reported that the College undertook a study earlier this year that confirmed this site could be build on (at least one storey). The space was originally identified as ideal for supporting lab, classroom and office space needed for the proposed Physical Education degree that the College has submitted to government. As approval is not anticipated for this degree prior to 2010-2011, the College proposes to construct new space on this site and use it for faculty offices during 2010-2011. Thereafter, the space could be used to meet other College priority needs, including the Bachelor of Physical Education degree, if approved.
- c. This project will add 12,400 square feet of space and the cost of the expansion is estimated at \$5 million. The advantage of this option is that the investment is made in permanent space that provides the College with much more flexibility in the long term than the other options (trailers and leasing additional space off campus). The project would be funded from College reserves. Funding from the Knowledge Infrastructure Program (KIP) freed up \$9.5 million in College reserves that can now be used for other College priorities. The College proposes using \$5 million in Reserve Funds to construct the U Wing expansion and address this critical space need. The project will be tendered as soon as the detailed design has been completed. The results of the tender will be reviewed with the Campus Development Committee, which has the authority for approval on behalf of the Board.
- d. Moved by M. Delorme, seconded by K. Hewson:
- THAT the Board of Governors approve the U Wing Expansion project and budget of \$5 million.

CARRIED

5.7.3 Revised Budget for Centre for Continuous Learning and Science and Technology Wing Expansion

- a. R. Roberts reported that the budget for the above-noted projects has been redistributed in view of KIP funding and the value of donated shares. The funding sources for the projects have changed – not the budget amount. The College will receive \$13.45 million towards the Science and Technology Wing project from the KIP and, consequently, the project budget has been updated to reflect this new funding source. An adjustment has also been made to the donation contribution in the original budget, reducing it from \$10 million to \$6.5 million to reflect the current value of the donated shares. As a result of these two changes, \$9.5 million in College reserves is freed up, which can now be used for other College priorities. The overall budget for the two projects remains unchanged at \$53.1 million.
- b. There was an inquiry about KIP funding in relation to deferred maintenance. In response, R. Roberts explained that KIP money is one-time funding and that responsibility for on-going maintenance and operating costs falls to the institution. The College worked with the province to work out the details for maintenance and lights on funding for these projects.

c. Clarification was requested about the match from the Access to the Future Fund. R. Roberts explained that the Access to the Future Fund matches donations and the College will still receive \$5 million in matching money for the donated shares, even though the shares have now declined in value.

d. Moved by M. Delorme, seconded by R. Ramsden-Wood:

THAT the Board of Governors approve the revised budget for the Roderick Mah Centre for Continuous Learning and Science and Technology Wing Expansion Projects.

CARRIED

5.7.4 Proposal for Continuation of the Integrative Health Institute

a. L. Black reported that the Institutes Review Committee reviewed the Integrative Health Institute's application for continuation and is recommending same under Policy 586: Institutes at Mount Royal College, for a period of five years, after which a review process would commence should the Institute desire renewal. The Academic Affairs Committee has considered the proposal for continuation of the Institute and is recommending continuation to the Board of Governors.

b. The Academic Affairs Committee heard that, while the Institute is very successful and is doing some wonderful things, it hasn't yet established itself on a sound financial footing. Policy 586 requires that Institutes be financially self-sufficient. Consequently, the Academic Affairs Committee amended the motion to clarify that approval is being sought for continuation of the Institute for five years, not the budget for the Institute, by adding the following statement to the original motion: *with the budget for the Integrative Health Institute to be presented to the Board on an annual basis by the Provost and Vice-President, Academic, so that the Board can monitor the financial health of the Institute.*

c. Moved by L. Black, seconded by K. Hewson:

THAT the Board of Governors approve the continuation of the Integrative Health Institute for a period of five years, with the budget for the Integrative Health Institute to be presented to the Board on an annual basis by the Provost and Vice-President, Academic, so that the Board can monitor the financial health of the Institute.

CARRIED

5.7.5 Policies

5.7.5.1 Alcohol Policy

a. The Audit and Finance Committee reviewed the draft Alcohol Policy on June 9, 2009 and is recommending approval to the Board. R. Roberts reported that the College does not presently have a formal written policy that governs the consumption and service of alcohol on campus; however, there are several established practices and procedures that oversee alcohol on campus. In an effort to bring everything together in a

single and formalized policy document, a draft policy has been developed guiding how the provision and consumption of alcohol on College premises is managed.

- b. The policy governs the purchase, sale, service and consumption of alcohol on College premises, at Mount Royal events, and at off-campus events where an extension of the College's Class C license is granted. Events on campus held by an outside group where alcohol is served has a higher level of risk. The policy applies to all members of the Mount Royal community. The Liberty Lounge in Wyckham House is not covered by this policy – the Students' Association has its own policy, as required under the License of Occupation Agreement between the Board of Governors and the Students' Association of Mount Royal College.

- c. Moved by J. Giesbrecht, seconded by D. Farrell:

THAT the Board of Governors approve the Alcohol Policy.

CARRIED

5.7.5.2 Security and Responsible Use of Computing and Network Resources Policy

- a. The Audit and Finance Committee reviewed the draft Security and Responsible Use of Computing and Network Resource Policy on June 9, 2009 and is recommending approval to the Board. R. Roberts explained that the policy has been developed in response to a recommendation of the Auditor General's Office to post-secondary institutions that they have a policy relating to security and use of institutional computing resources.
- b. Mount Royal's computing resources are provided for institutional-related purposes. Use of computing resources for personal-commercial purposes or for personal financial or other gain is improper and, under some circumstances, may be illegal. There is some leniency with respect to how the College's computing resources are used, but the major constraints will be engaging in activities that impact other users of the system or employee job performance, accessing inappropriate sites, or generally engaging in activities that compromise the system. The policy applies to all users of Mount Royal owned or licensed computing resources, whether on campus or from remote locations.

- c. Moved by J. Giesbrecht, seconded by R. Ramsden-Wood:

THAT the Board of Governors approve the Security and Responsible Use of Computing and Network Resources Policy.

CARRIED

5.7.5.3 Teaching – Support Staff, Management and Exempt

- a. Changes to two policies, Teaching Overload: Support Staff and Teaching Overload: Management Employees, are being recommended as a result of changes that have already been approved to the policy on Teaching Overload: Full-Time Academic Staff. The principles that were used to guide revision to that policy were also used to guide the proposed revisions to the policies for Support Staff and for Management and the two policies are being combined into one policy. The policies primarily relate to the processes by which employees are able to teach credit or credit-free courses for extra compensation during normal working hours. The Human Resources and Compensation Committee is recommending that the policy changes be approved.

- b. Moved by J. Giesbrecht, seconded by L. Black:

THAT the Board of Governors approve Policy 910-7: Teaching: Support Staff, Management and Exempt Staff.

CARRIED

5.7.6 Endowment Recommendations

- a. The Audit and Finance Committee is presenting recommendations intended to better utilize existing Endowments that are presently under utilized, and to provide a mechanism for directing the use of new monies received from government as a result of a change in legislation. The funds in question are the Junior League Endowment and the Ultimate Heir Trust Fund.
- b. The Junior League Endowment was established as a result of a \$10,000 gift in 1987 from the Junior League. Since then, through a combination of matching programs and interest capitalization, the fund has grown to almost \$80,000. The College received information from Advanced Education and Technology in March 2009 that funds would be distributed to each of the institutions as a result of the dissolution of the provincial Ultimate Heir Trust Fund. Mount Royal's portion of the funds received on dissolution amounted to \$650,252.28. The Audit and Finance Committee amended the recommendation to indicate that the Junior League Endowment money should be directed to the Centennial Scholarship and Bursaries Fund.

- c. Moved by J. Giesbrecht, seconded by T. McIntosh:

THAT the Board of Governors approve:

- the redirection of the Junior League Endowment Fund to the Centennial Scholarships and Bursaries Funds; and,
- the allocation of the Ultimate Heir funds to the Centennial Scholarships and Bursaries Funds.

CARRIED

5.7.7 Apply Alberta: Alberta Post-Secondary Application System

- a. Apply Alberta is the new provincial on-line application and transcript transfer system that students will use to apply to multiple Alberta public post-secondary institutions through one portal, and authorize institution(s) to request the transfer of their transcripts. Students will not be charged a fee for these transcripts when transferred through Apply Alberta – currently \$10 when done through the provincial web site.
- b. The system is anticipated to go live in the Summer 2009 for the first few pilot sites. Mount Royal plans to go live in December 2009 for students registering for 2010-2011. The province paid for much of the upfront development costs; however, institutions will be billed to pay for the on-going operating costs. As the new system does not reduce workload, the College is proposing to increase the application fee by \$20 to offset these additional operating costs. This will bring Mount Royal's application fee to \$70. Only two institutions are not increasing their fees to offset the new system costs. The Audit and Finance Committee has considered the proposal and is recommending approval to the Board.
- c. Moved by J. Giesbrecht, seconded by M. Delorme:

THAT the Board of Governors approve a \$20 increase to the application fee for the 2010-2011 application year.

CARRIED

5.7.8 2009-2010 to 2012-2013 Business Plan

- a. Each year, Mount Royal is required to provide a four-year Business Plan to Advanced Education and Technology outlining the College's academic and financial plan moving forward. The College has a balanced budget for 2009-2010, but budget shortfalls are projected in each of the fiscal years from 2010-2011 through 2012-2013. The College is signalling to government that the institution either has to increase revenues or decrease expenditures to balance the budget in those years. The Audit and Finance Committee has reviewed the draft Business Plan and is recommending approval to the Board.
- b. There was an inquiry as to the College's plans for addressing the budget challenges in 2010-2011 and beyond. R. Roberts reported that the College is presently identifying the size of the budget challenge. Discussions have already commenced about the budget strategy for 2010-2011 and the College executive has engaged in a sizing exercise and looking at possible strategies and alternatives. Once size of the budget challenge is known, specific directions will be issued to budget managers. The College is in an unusual position going forward in that it will be growing on the one hand (growth funding for degrees) while shrinking on the other (0% operating grant in 2010-2011 and 2011-2012). D. Marshall added that a number of individuals are asking if the College will be increasing class sizes. A commitment has been made to maintain the average class size and this will be a priority as the College works through the budget challenges.

- c. The College will have three different budgets: budget for growth areas, budget for core operations, and budget for earned revenue operations. Each of these budgets will have different budget challenges. Various scenarios for addressing the budget challenges will be developed and reviewed with the Board of Governors in the Fall 2009.
- d. Comments concerning the draft Business Plan for 2009-2010 to 2012-2013 should be forwarded to R. Roberts prior to June 12, 2009.
- e. Moved by J. Giesbrecht, seconded by L. Black:
- THAT the Board of Governors approve the College's Business and Budget Plan: 2009-2010 to 2012-2013, substantially as presented.

CARRIED

5.7.9 Internal Audit Plan

[Note: Bryan Pinney declared a conflict of interest situation in view of his association with Deloitte & Touche LLP.]

- a. For the past year, the College has been working with Deloitte to continue the development and enhancement of the Internal Audit function at Mount Royal and a formalized Internal Audit Plan has been developed. The various business processes in place at the College were identified, the risks with respect to the various processes were reviewed, and three business processes were identified for audit and one special project was identified for review in 2009-2010 and a Work Plan was prepared.

The following business process audits will occur:

- Manage Treasury Operations.
- Manage Contracting for Services.
- Admit and Enrol Students.

The following special project (post-occupancy) review will occur:

- Roderick Mah Centre for Continuous Learning.

- b. An Internal Audit Department Charter was developed and provides a framework for the audits. The Internal Audit Department will meet with the Audit and Finance Committee on a semi-annual basis. Input will be solicited from the Committee from time to time. Following an audit, a client satisfaction survey will be administered and the results used to report back on performance in relation to expectations. The Audit and Finance Committee is recommending approval of the Internal Audit Plan for 2009-2010.
- c. Moved by J. Giesbrecht, seconded by M. Delorme:

THAT the Board of Governors approve the 2009-2010 Internal Audit Plan for Mount Royal College.

CARRIED, with one abstained –
B. Pinney [conflict of interest]

5.8 DISCUSSION / INFORMATION ITEMS

5.8.1 Draft Report of the Task Force on Faculty Recruitment and Retention

- a. The Task Force on Faculty Recruitment and Retention was established in August 2007 to address the need to recruit and retain excellent faculty members. The Task Force's role was to develop strategies and techniques to enable Mount Royal to attract the best possible candidates for its faculty positions and to retain faculty members at Mount Royal. The Task Force focused on the recruitment aspect of its work. The report contains 15 recommendations intended to address the need to sustain Mount Royal's strong and committed cohort of faculty. Many of the Task Force's recommendations have financial implications and as the institution is entering a difficult financial period, the College will only be able to implement those recommendations that are affordable.
- b. The Board of Governors received information the Draft Report of the Task Force on Faculty Recruitment and Retention.

5.8.2 2008-2009 Fiscal Year: Operating and Capital Report to April 30, 2009

- a. At the end of the third quarter, the projection to year-end is a positive position which includes absorption of the investment loss. The College will be under budget in salaries and benefits, continuing the trend that has been evidenced throughout the fiscal year. This trend of under expenditure has been taken into account and factored into 2009-2010 Budget Plan. The situation has not impacted the institution's ability to deliver programs.
- b. The Board of Governors received for information the Operating and Capital Report to April 30, 2009.

5.8.3 Mount Royal's Submission for Funding from the Federal Government's Knowledge Infrastructure Program (KIP)

- a. Mount Royal received approval for projects submitted for funding from the federal government's KIP amounting to \$17.25 million, the full amount requested. The submission was coordinated with and supported by the province with a very fast turnaround time. The federal government will forward the money to the provincial government, and the provincial government will then work with institutions regarding the individual projects. The projects are considered "shovel-ready" – they can be up and running as soon as possible – and the work must be completed by March 2011. This funding is very positive news for Mount Royal and, as noted under agenda item #5.7.3, has freed up Reserve Fund money for other priority projects.
- b. The following projects were funded for Mount Royal:
 - Science and Technology Wing Expansion - \$13.45 million.
 - Nursing Degree Simulation Lab and other Degree Program Facility Requirements - \$1.3 million.
 - Electrical and Mechanical System Upgrades - \$500,000.
 - HVAC System Upgrades - \$1.5 million.
 - Safety and Security System Upgrades - \$500,000.

- c. The Board of Governors received for information Mount Royal's Submission for Funding from the Federal Government's Knowledge Infrastructure Program.

5.8.4 Major Capital Projects Report

The Board of Governors received for information the Major Capital Projects Status Report for May 2009.

5.8.5 Recreational Infrastructure Canada Program (RInC)

- a. A new grant funding program has been announced by the federal government as part of the Economic Stimulus Program: the Recreation Infrastructure Canada Program (RInC). The program is targeted at upgrading and enhancing recreational facilities in Canadian communities to which the public has access. The program is being coordinated through the Western Economic Diversification Canada offices for the four western provinces and Mount Royal has confirmed that the College is eligible to apply for funding under this program. Up to \$1 million can be provided per project, which should normally equate to one-third of the total project cost.
- b. Mount Royal has identified the following projects for which it will be applying for RInC funding:
- Field Development (field house) for year-round usage.
[Estimated Cost: \$4.2 million. Request: \$1 million.]
 - Swimming Pool upgrades.
[Estimated Cost: TBD. Estimated Request: TBD.]
 - Centennial Arenas Expansion, Dressing Room enhancements.
[Estimated Cost: \$750,000. Request: \$250,000.]
 - U Wing Expansion for lab and exercise facilities.
[Estimated Cost: \$5 million. Request: \$1 million.]
- c. The Board of Governors received for information the report on the federal government's Recreational Infrastructure Canada Program.

5.8.6 Campus Health and Safety

5.8.6.1 Update on Influenza H1N1 Virus

- a. J. O'Connor, Executive Assistant to the President, reported that, as of May 27, 2009, 48 countries had officially reported 13,398 cases of Influenza H1N1. No cases of H1N1 have been reported at Mount Royal. The College's Public Health Response Team was activated on April 29, 2009, is monitoring the situation closely, and is ready to respond as needed. All Study Tours through International Education are proceeding as planned. However, ITESM (Mexico) and China have cancelled all of their summer programming at the College.
- b. The Board of Governors received for information the Update on Influenza H1N1 Virus.

5.8.6.2 Managing the Risk of Violence Through Threat Assessment

- a. B. Fleming reported that the Health and Safety Policy Statement and Guiding Principles approved by the Board of Governors were used to design Mount Royal's Health and Safety Framework which consists of five overlapping parts: Occupational Health and Safety, Respectful Community, Personal Health, Communication and Critical Incident Prevention and Response. One type of critical incident involves an act of violence on campus. The document, "Managing the Risk of Violence through Threat Assessment", outlines Mount Royal's approach for dealing with troubling behavior and/or threats on campus.
- b. The Board of Governors received for information the document, "Managing the Risk of Violence through Threat Assessment".

5.9 COMMITTEE REPORTS

5.9.1 Campus Development Committee

The Board of Governors received for information the written report on the March 23 and May 25, 2009 meetings of the Campus Development Committee.

5.9.2 Human Resources and Compensation Committee

The Board of Governors received for information the written report on the April 6 and May 25, 2009 meetings of the Human Resources and Compensation Committee.

5.10 CONSENT AGENDA

5.10.1 Items Removed from Consent Agenda for Discussion

There were no items removed from the Consent Agenda for discussion.

5.10.2 Consent Agenda

5.10.2.1 The Calgary Journal Annual Report: 2008-2009

The Board of Governors received for information The Calgary Journal Report: 2008-2009

5.10.2.2 Alberta Auditor General's Spring 2009 Report

The Board of Governors received for information the Alberta Auditor General's Spring 2009 Report.

5.11 OTHER BUSINESS

There were no other items of business.

5.12 NOTICES OF MOTION

There were no Notices of Motion.

5.13 MOTION TO RECESS

Moved by K. Hewson, seconded by M. Delorme:

THAT the Board of Governors' meeting recess.

CARRIED

C. Williams, Chair

Date