



A brief user guide for students

February 16, 2007



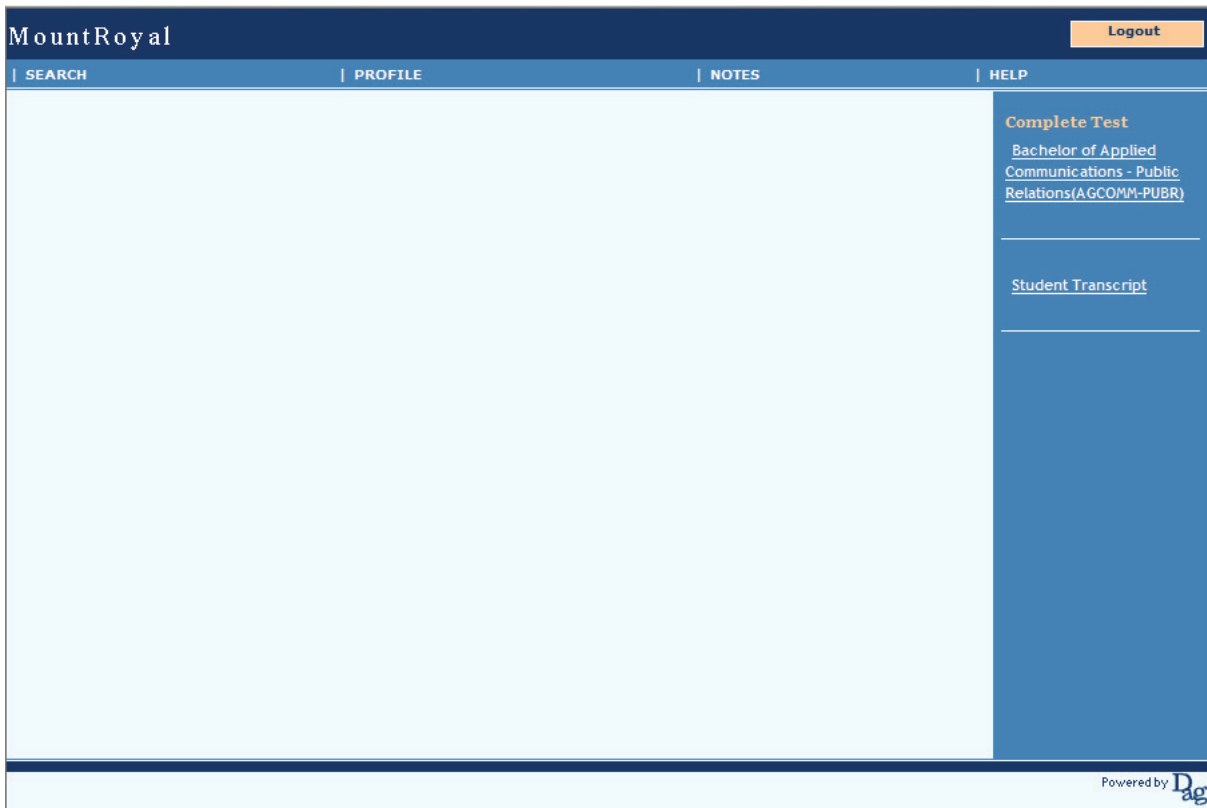
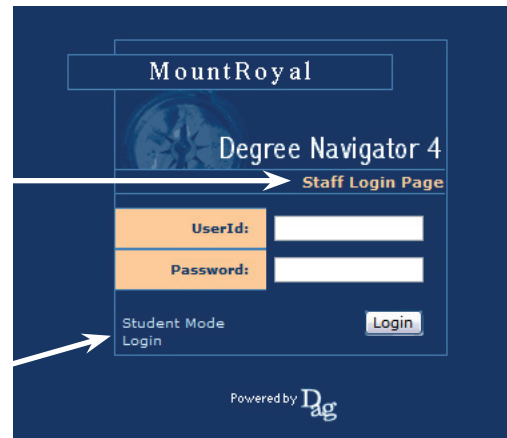
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SERVICES



Be sure you are on the Student Login Page. Enter your User ID, which is your MRC ID number, and Password, which is your PIN number.

Note: The default for your PIN is your birthdate yymmdd. See back page for further assistance.

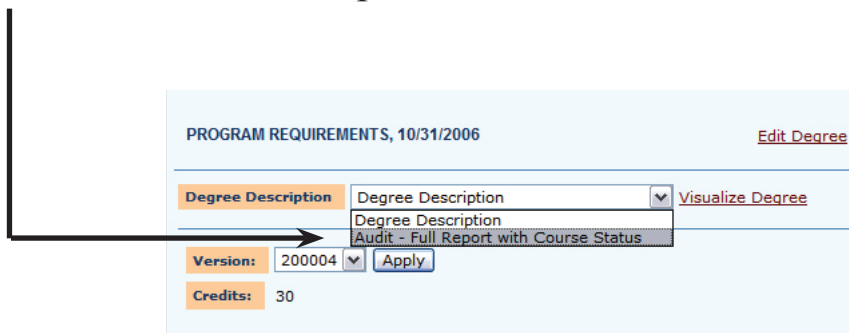
Change Login Mode by clicking on Mode in lower left corner.



This is what Degree Navigator 4 will look like when you log in.

All credit programs you have been admitted to will be listed. Click on your current program.

The default view is Degree Description which does not indicate program requirements. To see how your courses, MRC and transfer credit, apply to your program requirements, click on Full Report with Course Status.



Requirements

- ✓ Requirement V1: Semester One**
 Total Courses: 1
 Completed: 1
 Needs: This requirement is (will be) satisfied.
 A total of 1 course from { [Any 2000-level English course \(ENGL2201 ✓ \)](#) }
 Completed Courses:
[ENGL2201 \(4, 200301, B+ \)](#)
- ✓ Requirement V2: Semester One**
 Total Courses: 4
 Completed: 4
 Needs: This requirement is (will be) satisfied.
 A total of 4 courses from { [ADMN1130 ✓](#); [COMP1205 ✓](#); [ACOM2245 ✓](#); [ACOM2241 ✓](#) }
 Completed Courses:
[ACOM2241 \(3, 200304, A \)](#); [ACOM2245 \(3, 200304, A- \)](#); [ADMN1130 \(3, 200302, A- \)](#); [COMP1205 \(3, 200301, A \)](#)
- ✗ Requirement V3: Semester Three**
 Total Courses: 1
 Completed: 0
 Needs: 1 more course is needed to satisfy this requirement.

The screen will show you how much of your program you have completed as well as the courses you still need to complete.

To view a course in detail, simply click on it.

Requirement N17: Program GPA Requirement

You must achieve a program* GPA of 2.00 from { [all courses](#) } in any requirement.

* program = Use the best course .

Courses used in calculation

- | | |
|--|--|
| 1. ACOM3017 (15, 200504, A-) | 2. ACOM4409 (3, 200501, A) |
| 3. ACOM4463 (3, 200501, B+) | 4. ACOM4483 (2, 200501, B+) |
| 5. PSYC3385 (3, 200501, C-) | 6. ENGL3366 (4, 200404, B+) |
| 7. PSYC2205 (3, 200404, B-) | 8. ACOM2241 (3, 200404, C) |
| 9. ACOM2017 (15, 200401, A) | 10. ACOM4481 (3, 200304, A-) |
| 11. ACOM4473 (4, 200304, B) | 12. COMP1373 (3, 200304, C) |
| 13. SPCH1110 (3, 200301, A) | 14. ACOM3377 (3, 200301, A) |
| 15. ADMN1269 (3, 200301, A-) | 16. ACOM3381 (3, 200301, B+) |
| 17. COMP2215 (4, 200301, D+) | 18. COMP1371 (3, 200204, A) |
| 19. ACOM3375 (3, 200204, A) | 20. ACOM3379 (3, 200204, A) |
| 21. ADMN1130 (3, 200204, A-) | 22. ACOM3373 (3, 200204, A-) |
| 23. ACOM2273 (3, 200201, A-) | 24. ACOM2279 (4, 200201, A-) |
| 25. FWRT1311 (3, 200201, B+) | 26. ASTR2205 (3, 200201, C) |
| 27. COMP1209 (3, 200104, A) | 28. ENGL2201 (4, 200104, B+) |
| 29. ACOM2205 (3, 200104, B) | 30. ACOM2271 (3, 200104, B-) |
| 31. GEOL2201 (4, 200104, D+) | |

GPA: 3.304

Minimum GPA has been achieved

To view Program GPA Requirements scroll down to “Other Requirements”

Courses Used for this Program

- | | |
|--|---|
| 1. COMP2203 (3, 199804, A-) | 2. ENGL2243 (3, 199804, TR) |
| 3. ENGL3349 (3, 199804, TR) | 4. ENTR1232 (3, 200102, A-) |
| 5. INDS2201 (3, 199804, A) | 6. INDS2211 (5, 199804, A-) |
| 7. INDS2213 (2, 199804, A-) | 8. INDS2221 (4, 199901, B) |
| 9. INDS2223 (2, 199901, B) | 10. INDS2225 (4, 199901, A) |
| 11. INDS2229 (2, 199901, A-) | 12. INDS3000 (15, 200002, B+) |
| 13. INDS3301 (4, 199904, B+) | 14. INDS3305 (4, 199904, A-) |
| 15. INDS3309 (3, 199904, A-) | 16. INDS3311 (4, 200001, B+) |
| 17. INDS3313 (2, 199904, B+) | 18. INDS3315 (4, 200001, B+) |
| 19. INDS3317 (1, 199904, B+) | 20. INDS3323 (2, 200001, B+) |
| 21. INDS3325 (1, 199904, B+) | 22. INDS3327 (1, 200001, B+) |
| 23. INDS3329 (1, 199904, B+) | 24. INDS3331 (2, 200001, B+) |
| 25. INDS4000 (15, 200101, A) | 26. INDS4401 (4, 200004, B) |
| 27. INDS4405 (4, 200004, A-) | 28. INDS4407 (3, 200004, A-) |
| 29. INDS4409 (2, 200004, B-) | 30. INDS4411 (3, 200102, A-) |
| 31. INDS4413 (2, 200004, B) | 32. INDS4415 (3, 200102, B) |
| 33. INDS4421 (2, 200102, B) | 34. LANGXXXX (3, 199804, TR) |
| 35. PSYC2205 (3, 199804, TR) | 36. PSYC3312 (3, 199804, TR) |

To view “Courses Used for this Program”, scroll down to the bottom of the page. Note: This will include MRC courses plus transfer credit. Transfer credit may display as either ‘TR’ or ‘TR plus a grade.’

Any additional transfer credit assessed, but not required for your program, will appear under “Unused Courses.” Transfer credit may display as either ‘TR’ or ‘TR plus a grade.’

Courses Unused for this Program

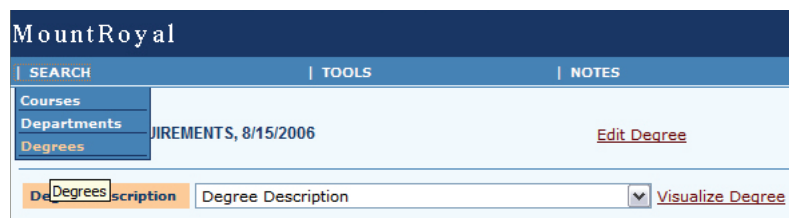
Unused Courses

- | | |
|---|---|
| 1. PSYC3347 (3, 199804, TR) | 2. PSYC3353 (3, 199804, TR) |
| 3. ZOOXXXXX (3, 199804, TR) | |

If you wish to see how courses you have completed satisfy requirements for a different program (known as a ‘what if’ scenario), click on Search (far left menu), then Degree and use keywords to narrow the search.

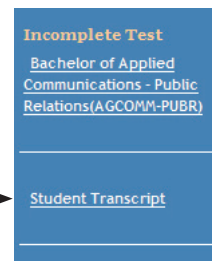
For example, “sport” returns two programs. Select the one you want by clicking on it.


As with your own program, the default view will be the Degree Description option. Use the drop down menu to select Full Report with Course Status.



The audit will display which courses you have completed and which courses are required.

To view your unofficial transcript click here.



Don't forget to  when you are finished.

Make sure you meet with your Academic Advisor to finalize requirements for graduation.



How to get help

Program Requirements:

Contact your Academic Advisor

Technical assistance:

Helpdesk

Room E251

Email: helpdesk@mtroyal.ca

Phone: 440-6000

Toll free: 1-888-708-5508

www.mtroyal.ca/its/helpdesk.shtml

Login issues:

To have your PIN reset

Registration Help Line: 440-3303

Toll free: 1-877-676-0686

OR

Academic Advising: 440-5000 (option 6)