



General Faculties Council

December 10, 2009

MINUTES

Present:

K. Street, *Speaker*
L. Ash
L. Black
Z. Bishop
A. Bruton
M. Chikinda
D. Clark
T. Davis
E. Delamont
S. Engler
R. Fisher
B. Fleming
W. Fraser
M. Gardiner
S. Gottheil
R. Harrison
M. Haworth
B. Hendrickson
M. Huston
D. Hyttenrauch
P. Johnston
L. Jones
R. Jones
C. Konsmo
S. Kurji
I. Lagu
D. Legg
M. MacMillan
K. Manarin

M. McGregor
J. McNichol
M. Mertin
G. Mossiere
T. O'Connor
N. Ogden
B. Paterson
A. Piltingsrud
P. Price
B. Ravelli
R. Roberts
D. Sabiston
J. Semenoff
C. Sessarego
C. Shepstone
M. Sinotte
R. Spencer
E. Sweeney
J. Szabo Hart
S. Valliani
C. Videla
A. Wight Felske
J. Zimmer
D. Carpenter, *Recording Secretary*

Absent with Regrets:

C. Brownell
Y. Dean
K. Hoehn

D. King
R. Kurji
D. Marshall
K. Olsen
T. Powell
I. Ratushniak
M. Schroeder
K. Westbrook

Absent:

P. Dornian
P. Dozois
B. Kunz
M. Lafave
B. Lane
T. McIntosh
J. Pavelka
M. Pollock
C. Robertson
R. Saint Fort
P. Varella

Guests:

C. Merkley
S. Reed
D. Wood

K. Street, Speaker, convened the December 10, 2009 meeting of the General Faculties Council.

1.0 Agenda for December 10, 2009

Moved by M. MacMillan; seconded by T. O'Connor:

THAT the General Faculties Council approve the December 10, 2009 agenda.

One item was added to the agenda:

9.1 Elections

Carried.

2.0 Minutes for November 19, 2009

Moved by M. Haworth; seconded by P. Johnston:

THAT the General Faculties Council approve November 19, 2009 minutes.

Carried.

3.0 Business Arising from the Minutes

No business arose from minutes of the previous meeting.

4.0 Announcements

4.1 President

No announcements.

4.2 Provost and Vice-President, Academic

4.2.1 Institutional Access Plan

R. Fisher offered a presentation highlighting important features of the Institutional Access Plan.

Discussion followed.

In addition, R. Fisher shared an ACAT graphic of student mobility in Alberta which demonstrates evidence of what literature on transfer describes as swirl. A further graphic which indicates that a significant number of eCampusAlberta students are from Calgary, perhaps highlighting access issues. Statistics are not yet available which identify students enrolled in both eCampus and MRU.

4.3 Vice-President, Administrative Services

R. Roberts announced that MRU awaits clarification, by end-January, of government funding to inform an internal budget process which may continue to April or May.

He also announced that the Tuition Fee Consultation process has concluded with a recommendation to the Board to increase credit tuition by 1.5% in accordance with the provincial tuition fee policy.

4.4 Associate Vice-President, Enrolment Management

4.4.1 Application and Enrolment Report

S. Gottheil announced that MRU has experienced a 12.6% increase in Fall 2009 applications, resulting in a 10% increase in first year students. In response to commitments with the Ministry, enrolment and retention in degree programs will be monitored.

Winter intake into a few programs is proving healthy and, in particular, Open Studies is experiencing increased enrolment. Applications for Fall 2010 demonstrate a 30% increase from a similar period last year.

4.4.2 Charter: Academic Scheduling Committee

A revised charter for an Academic Scheduling Committee was provided for information.

4.5 Associate Vice-President, Research

T. Davis reported that, in response to GFC comments, the Intellectual Property policy has undergone further review and will come forward when all issues are resolved.

4.6 Executive Director, Student Affairs and Campus Life

B. Fleming announced that, in response to concerns, the Division of Student Affairs and Campus Life has launched a communication plan on student learning space. The plan is intended to advise students of undesignated quiet space, multi-purpose space and carrel study areas which are available for use; the plan may be accessed through Myra/Student spaces.

He noted that students have also identified a need for space which may be used for group purposes. That issue has been identified for resolution. In addition, he will determine whether furniture, lighting, plug-in and wireless capability is adequate in student study spaces.

B. Fleming also announced that Accessibility Services has experienced an 11% increase in requests accommodations and has reached its capacity with respect to physical space and staffing during the final examination period. The most common request is for isolation and adaptive technology and has reached a limited for physical space and staffing for final exams. An e-mail has been forwarded to students requesting accommodations for final

exams, with copies to the instructor, offering three options: less accommodation, working with the instructor to change the exam time, or deferring exams to January. Deans and chairs will also be provided with this information.

5.0 Decision Items

5.1 Policies

5.1.1 POL 501 (E): Applied Degree Programs

Moved by R. Spencer; seconded by M. Haworth:

THAT General Faculties Council approve proposed amendments to *POL 501 (E)—Applied Degree Programs*.

Carried.

5.1.2 POL 512: Academic Standing and Graduation

Moved by R. Spencer; seconded by M. MacMillan:

THAT General Faculties Council approve proposed amendments to *POL 512—Academic Standing and Graduation*.

Carried.

5.1.3 POL 516-1 (F) (3.2): Academic Scheduling/Timetabling

Moved by Moved by C. Shepstone; seconded by R. Spencer:

THAT General Faculties Council approve proposed amendments to *POL 516-1 (F) (3.2)—Academic Scheduling/Timetabling*.

Carried.

5.1.4 POL 502 (M): Definition of Full-time Student

Moved by R. Spencer; seconded by P. Johnston:

THAT General Faculties Council approve proposed amendments to *POL 502 (M)—Definition of Full-time Student*.

Discussion followed.

Carried.

5.1.5 POL 503 (C): Length of Semester

Moved by C. Shepstone; seconded by M. McGregor:

THAT General Faculties Council approve, in principle, a Fall Reading Day.

Discussion followed.

Opposed—3 [*R. Harrison noted*]

Carried.

Moved by R. Spencer; seconded by E. Delamont:

THAT General Faculties Council approve proposed amendments to *POL 503 (C) (5)—Length of Semester*.

Discussion followed.

Opposed—2

Carried.

5.2 Academic Schedule: 2010 – 2011

Moved by R. Spencer; seconded by M. MacMillan:

THAT General Faculties Council approve the Academic Schedule for the 2010 – 2011 academic year.

Discussion followed.

Carried.

5.3 Bachelor of Midwifery

Moved by B. Hendrickson; seconded by B. Paterson:

THAT General Faculties Council approve a four year Bachelor of Midwifery at Mount Royal University.

Discussion followed.

Carried.

5.4 Curriculum

Moved by I. Lagu; seconded by P. Johnston:

THAT General Faculties Council approve the following curriculum submissions:

5.4.1 Mount Royal Conservatory

↗ SPCH 11521

5.4.2 Faculty of Teaching and Learning

↗ EDUC 11553

- ⇒ EDUC 11554
- ⇒ EDUC 11636
- ⇒ EDIC 11646

5.4.3 Faculty of Health and Community Studies

- ⇒ CHYS 10527
- ⇒ PERS 11201
- ⇒ HLTH 11366
- ⇒ PHED 11559
- ⇒ ELCC 11720
- ⇒ CYCC 11721
- ⇒ SLWK 11722
- ⇒ DAST 11723
- ⇒ HLTH 11726

5.4.4 Faculty of Communication Studies

- ⇒ CS00 11230
- ⇒ COMM11358
- ⇒ COMM 11690
- ⇒ COMM 11691
- ⇒ COMM 11692
- ⇒ COMM 11702
- ⇒ COMM 11714

5.4.5 Bissett School of Business

- ⇒ BB00 11052
- ⇒ MKTG 11072
- ⇒ ADMN 11077
- ⇒ ACCT 11229
- ⇒ INBU 11282
- ⇒ AIRF 11339
- ⇒ HRES 11345
- ⇒ AIRF 11354
- ⇒ AIRF 11385
- ⇒ AIRF 11386
- ⇒ AIRF 11387
- ⇒ AIRF 11388
- ⇒ ENTR 11582
- ⇒ ENTR 11608
- ⇒ BBOO 11609
- ⇒ INSR 11685
- ⇒ ADMN 11275
- ⇒ FNCE 11459
- ⇒ LSCM 11460
- ⇒ NPRO 11461

5.4.6 Faculty of Science and Technology

- ↻ ISCS 10419
- ↻ ISCS 10424
- ↻ CHBI 11035
- ↻ CHBI 11084
- ↻ BIOL 11097
- ↻ MATH 11252
- ↻ CHEM 11276
- ↻ BIOL 11297
- ↻ ENGR 11304
- ↻ COMP 11316
- ↻ COMP 11317
- ↻ MATH 11321
- ↻ BIOL 11334
- ↻ COMP 11370
- ↻ BIOL 11389
- ↻ BIOL 11390
- ↻ BIOL 11394
- ↻ BIOL 11400
- ↻ MIBI 11402
- ↻ BIOL 11426
- ↻ BIOL 11427
- ↻ NTSC 11452
- ↻ ENVS 11453
- ↻ ENGR 11454
- ↻ ENGR 11455
- ↻ ENGR 11456
- ↻ ENGR 11457
- ↻ ENGR 11458
- ↻ ENGR 11462
- ↻ BIOL 11488
- ↻ GEOL 11530
- ↻ GEOL 11531
- ↻ GEOL 11532
- ↻ GEOL 11533
- ↻ MATH 11536
- ↻ MATH 11540
- ↻ MATH 11541
- ↻ MATH 11542
- ↻ BIOL 11544
- ↻ GEOL 11458
- ↻ BIOL 11552
- ↻ MIBI 11562
- ↻ PHYS 11566
- ↻ PHYS 11575

- ⇒ STOO 11648
- ⇒ BCEM 11654
- ⇒ BIOL 11694
- ⇒ GEOL 11695
- ⇒ GEOL 11696
- ⇒ ENVS 11697
- ⇒ CHEM 11315
- ⇒ BIOL 11403
- ⇒ BIOL 11432
- ⇒ MATH 11155
- ⇒ GEOL 11494
- ⇒ GEOL 11495
- ⇒ BIOL 11496
- ⇒ GEOL 11501
- ⇒ COMP 11504
- ⇒ BIOL 11506

5.4.7 Faculty of Arts

- ⇒ BHSC 11053
- ⇒ BHSC 11092
- ⇒ ENGL 11102
- ⇒ ENGL 11103
- ⇒ ENGL 11104
- ⇒ ENGL 11107
- ⇒ ENGL 11117
- ⇒ ENGL 11131
- ⇒ ENGL 11132
- ⇒ ENGL 11134
- ⇒ ECON 11142
- ⇒ INDS 11148
- ⇒ INDS 11153
- ⇒ SPAN 1169
- ⇒ LANG 11177
- ⇒ ANTH 11192
- ⇒ HUMN 11207
- ⇒ HIST 11209
- ⇒ HIST 11210
- ⇒ HIST 11216
- ⇒ SLGY 11217
- ⇒ SLGY 11220
- ⇒ SLGY 11221
- ⇒ PSYC 11222
- ⇒ ANTH 11223
- ⇒ ANTH 11224
- ⇒ HIST 11225

- ⇒ SLGY 11235
- ⇒ HIST 11239
- ⇒ HIST 11240
- ⇒ HIST 11241
- ⇒ SLGY 11242
- ⇒ HIST 11245
- ⇒ HIST 11247
- ⇒ HIST 11248
- ⇒ ENGL 11249
- ⇒ ENGL 11278
- ⇒ ENGL 11292
- ⇒ ANTH 11293
- ⇒ ANTH 11294
- ⇒ AROO 11298
- ⇒ AROO 11301
- ⇒ HIST 11323
- ⇒ WMST 11324
- ⇒ HIST 11325
- ⇒ HIST 11326
- ⇒ WMST 11329
- ⇒ PSYC 11335
- ⇒ SPAN 11344
- ⇒ RELS 11353
- ⇒ HIST 11360
- ⇒ SPAN 11364
- ⇒ SPAN 11369
- ⇒ SPAN 11372
- ⇒ LANG 11373
- ⇒ HIST 11375
- ⇒ HIST 11376
- ⇒ HIST 11377
- ⇒ HUMN 11379
- ⇒ HUMN 11380
- ⇒ HIST 11381
- ⇒ HIST 11382
- ⇒ ITAL 11398
- ⇒ JPNS 11399
- ⇒ CHIN 11401
- ⇒ ENGL 11423
- ⇒ PSYC 11440
- ⇒ INDS 11449
- ⇒ ANTH 10984
- ⇒ ANTH 11194
- ⇒ SLGY 11234
- ⇒ SLGY 11237

- ↗ HIST 11361
- ↗ HIST 11383
- ↗ PSYC 11424
- ↗ AR00 11599
- ↗ ECON 11645

Carried.

6.0 Reports

6.1 Executive Committee

6.1.1 Draft Minutes for December 1, 2009

Councillors were referred to draft minutes of the December 1, 2009 Executive Committee meeting.

R. Fisher emphasized that the Chair, Executive Committee, asks that councillors remain aware of timelines associated with the submission of items to General Faculties Council and its committees. In particular, all items destined for the review of General Faculties Council must be reviewed by Executive Committee in order to be included in GFC packages. Items which are not submitted to Executive Committee by established deadlines may be introduced to General Faculties Council only through a motion to consider.

6.2 By-laws and Striking Committee

No report.

6.3 Academic Program and Policy Committee

6.3.1 Draft Minutes for November 24, 2009

6.3.2 Draft Minutes for November 30, 2009

Councillors were referred to draft minutes of the November 24 and November 30, 2009 Academic Program and Policy Committee meetings.

I. Lagu noted that 5 policies and 160 curriculum submissions were received and reviewed by APPC within a two week period. To alleviate the corresponding workload, councillors are encouraged to work ahead in order to facilitate a reasonable workload over a Calendar year.

6.4 Appointments, Promotion and Tenure Committee

M. MacMillan reported, on behalf of M. Schroeder, that the APTC is working to prepare, for submission to the General Faculties Council in January 2010, a report with a recommendation for required academic credential and an interim report on criteria for tenure and promotion.

Discussion followed.

6.5 Library Advisory Standing Committee

6.5.1 Draft minutes for November 17, 2009

6.5.2 Key Library Statistics—Highlights

Councillors were referred to draft minutes of the November 17, 2009 Library Advisory Standing Committee meeting as well as highlights of key Library statistics.

6.6 Learning Outcomes Standing Committee

No report.

6.7 Research and Scholarship Advisory Committee

T. Davis reported that the Research and Scholarship Advisory Committee is currently undertaking policy work. A working group has been established to consider issues to inform a Strategic Research Plan and another to investigate issues relating to undergraduate research.

6.8 Student Awards Committee

6.8.1 Draft Minutes for October 29, 2009

Councillors were referred to draft minutes of the October 29, 2009 Students Awards Committee meeting. S. Gottheil noted that 45 new scholarship and bursary awards were created this term.

6.9 Board of Governors Report

Councillors were referred to a December 10, 2009 *Report of the board of Governors to the General Faculties Council*.

L. Black noted that she appreciates an opportunity to attend General Faculties Council meetings to hear of activities and concerns. She advised that the Board recognizes and appreciates the work of GFC over the past months.

9.0 New Business

9.1 Elections

Moved by M. Haworth; seconded by D. Hyttenrauch:

THAT, S. Kurji serve as the Bissett School of Business representative to the Appointments Promotion and Tenure Committee.

The Speaker called further nominations from the floor.

S. Kurji was elected, by acclamation, as the Bissett School of Business representative on the Appointments, Promotion and Tenure Committee.

He will occupy a position which became vacant as a result of a resignation.

10.0 Information

11.0 Question Period

11.1 Written Questions

No written questions were received.

11.2 Questions from the Floor

A question was asked whether, in order to retain tutorial and labs which are extremely valuable to students and to an institution dedicated to teaching and learning, students may be asked to pay additional costs to offer these. A further question was asked whether MRU has considered the feasibility of charging differential fees for particular programs.

R. Fisher responded that the University may not increase fees over government regulated increases. Some institutions levy differential fees for specific programs; however, those which qualify are medicine, dentistry and law. Furthermore, the notion of differential fees by program is a significant philosophical discussion which must be undertaken on an institutional basis.

It was noted that, currently, MRU has an *ask-based* budget. There is separation between academic decisions and budget which may or may not allow courses to run. Has thought been given to implementing a process to consider such decisions?

R. Fisher explained that Deans' Council is currently discussing strategies to address a budget issue. It may be necessary to move to a system which involves an allocation to a Faculty and a process which allows deans and faculty to determine how such allocations may be spent.

12.0 Closed Session

Moved by M. MacMillan; seconded by I. Lagu:

THAT General Faculties Council move to a Closed Session.

Carried.

Guests retired from the meeting.

Moved by M. Haworth; seconded by S. Engler:

THAT General Faculties Council approve a list of graduands submitted by the Office of the Registrar.

Carried.

13.0 Adjournment

Moved by P. Johnston:

THAT December 10, 2009 meeting of the General Faculties Council adjourn at 5:30 p.m.

Carried.