



VIEWING YOUR UNOFFICIAL TRANSCRIPT

Please note that this is **NOT** an official transcript. If you wish to order an official transcript, please refer to the tutorial on Ordering Transcripts. The cost for official transcripts is \$10.

1 Visit www.mtroyal.ca

2 Click on [MyMRC](#)
Note: if you haven't activated your account yet and don't know how, please see the Activating Your MyMRC Account presentation.



3 From the home page you want to click on the **"Student Resources"** tab. This will list all online resources for students.



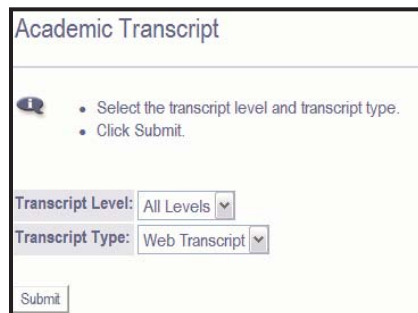
4 Click on **"Student Records"**



5 Click on **"Unofficial Transcript"**

6 Select the transcript level and type and click **"Submit"**

The following pages are examples of what your unofficial transcript would look like.





TRANSFER CREDIT AND MRC TRANSCRIPT

<i>Transcript Data</i>									
DEGREE INFORMATION									
Name :	Student Happy								
Awarded from Sought:	Bach of Applied Communications		Degree Date:	Jul 31, 2004					
This is NOT an Official Transcript									
TRANSFER CREDIT ACCEPTED BY INSTITUTION -Top-									
1997-1999:	Memorial University of NFLD								
Subject	Course	Title	Grade	Credit Hours	Quality Points				
BIOL	2XXX	Biology Jr. Unspecified	TR	3.000					
ENGL	2201	Intermediate Composition	TR	4.000					
HIST	2XXX	History Jr. Unspecified	TR	3.000					
SPAN	2201	Beginners Spanish I	TR	4.000					
				Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:				0.000	14.000	14.000	0.00		

INSTITUTION CREDIT -Top-										
Fall 2001 Credit										
Academic Standing:					Good Standing					
Additional Standing:					Dean's Honour Roll					
Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	Start at			
ACOM	2241	CR	Intro to Public Relations	A	3.000	12.00				
ACOM	2245	CR	Interpersonal Communications	A	3.000	12.00				
ADMN	1130	CR	Principles of Management	A	3.000	12.00				
COMP	1205	CR	Intro Computing for Appl Comm	A	3.000	12.00				
Term Totals (Credit)										
					Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:					12.000	12.000	12.000	12.000	48.00	
Cumulative:					12.000	37.000	37.000	12.000	48.00	
Term Totals (Credit)										
					Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:					0.000	14.000	14.000	0.000	0.00	
Cumulative:					12.000	37.000	37.000	12.000	48.00	
Term Totals (Credit)										