



Name: Chad London
 Title: Provost and Vice-President, Academic
 Period: January 01, 2026 to March 31, 2026

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on University Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

**"Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc. (Note: Mileage is reimbursed on a per KM basis at MRU)

***"Meals and Incidentals" at Mount Royal University are reimbursed on a per diem basis while on business travel

****"Other" includes conference and professional development registration fees and other miscellaneous travel expenses

Position:	Dates:	Destination	Purpose	Receipted Expenses					Non-Receipted Expenses			Grand Total	
				Airfare	Other Transportation *	Accommodation	Other ***	Sub-total	Meals & Incidentals **	Other Transportation *	Sub-total		
Provost	Feb 25-27	Toronto	Conference - Attended	BHER Executive Summit	\$ 460	\$ 219	\$ 880	\$ 1,137	\$ 2,696	\$ 91		\$ 91	\$ 2,787
Provost	Mar 3-6	Victoria	Conference - Attended	WestVAC/VPR Conference	\$ 376	\$ 177	\$ 350		\$ 903	\$ 134		\$ 134	\$ 1,037
									\$ -			\$ -	
									\$ -			\$ -	
Subtotals					\$ 835	\$ 396	\$ 1,231	\$ 1,137	\$ 3,599	\$ 225	\$ -	\$ 225.45	\$ 3,824

2) Hosting and Working Session Expenses

Mount Royal University Policy provides for hosting and working session expenses to be reimbursed for University business activity

Business activity can include meetings with external parties(E) and MRU employees (M).

Position:	Dates:	Location	Purpose		Receipted Expenses				Non-Receipted Expenses			Grand Total	
					Meals	Transportation *	Other	Sub-total	Meals & Incidentals	Other Transportation *	Sub-Total		
Provost	Jan 7	Calgary	Department Meeting	ELT							\$ 7.58	\$ 7.58	\$ 7.58
Provost	Jan 12	Calgary	Department Meeting	2M	\$ 6.78			\$ 6.78				\$ -	\$ 6.78
Provost	Jan 23	Calgary	External Meeting - Business	2M, 1E	\$ 22.03			\$ 22.03				\$ -	\$ 22.03
Provost	Jan 29	Calgary	Department Meeting	Crowchild Classic		\$ 18.00		\$ 18.00		\$ 12.00		\$ 12.00	\$ 30.00
Provost	Feb 12	Calgary	External Meeting - Business	1M, 1E	\$ 44.68			\$ 44.68		\$ 6.48		\$ 6.48	\$ 51.16
Provost	Feb 17	Calgary	External Meeting - Government	Media Event		\$ 8.25		\$ 8.25		\$ 10.75		\$ 10.75	\$ 19.00
Provost	Feb 19	Calgary	External Meeting - Business	1M, 1E	\$ 79.70			\$ 79.70				\$ -	\$ 79.70
Provost	Feb 19	Calgary	Department Meeting	2M				\$ -		\$ 10.49		\$ 10.49	\$ 10.49
Provost	Mar 13	Calgary	External Meeting - Business	1M		\$ 16.80		\$ 16.80		\$ 9.53		\$ 9.53	\$ 26.33
Provost	Mar 17	Calgary	External Meeting - Business	Community relations event		\$ 33.54		\$ 33.54		\$ 10.03		\$ 10.03	\$ 43.57
Provost	Mar 17	Calgary	Department Meeting	2M	\$ 5.78			\$ 5.78				\$ -	\$ 5.78
Provost	Mar 20	Calgary	Department Meeting	10M	\$ 126.63			\$ 126.63				\$ -	\$ 126.63
Provost	Mar 25	Calgary	External Meeting - Business	Community relations event		\$ 10.00		\$ 10.00		\$ 10.65		\$ 10.65	\$ 20.65
Subtotals					\$ 286	\$ 87	\$ -	\$ 372	\$ -	\$ 78	\$ 78	\$ 450	