## Mount Royal University Quarterly Expense Reporting

## **Melanie Rogers**Vice-President, University Advancement

MOUNT ROYAL UNIVERSITY 1910

October 1, 2024 to December 31, 2024

HaverL	xpenses and Pro	ofessional Development										
			ies while on University Business, attendance at and/or presen	ting at conferences,								
rticipatir	ng with professio	nal organizations, and partici	ipating in professional development.									
	* "Transportat	ion"(excluding airfare) includ	les public transportation, rental cars, taxi, car service fees, par	king, mileage, etc. (Not	e: Mileage is re	eimbursed on a per	KM basis at MRU)					
	** "Meals and I	ncidentals" at Mount Royal U	Iniversity are reimbursed on a per diem basis while on busine	ss travel								
*	*** "Other" inclu	ides conference and profession	onal development registration fees and other miscellaneous t	ravel expenses								
							Danistad Commun	_		Non Descioted		
						Other	Receipted Expense	S	Meals **	Non-Receipted Other		Grand
osition:	Dates:	Destination	Purpose		Airfare	Transportation *	Accommodation	Other ***		als Transportation	* Sub-total	Total
/P UA	Nov 4-5	London, ON	University VP Network		628	101	468	43	1,240	uis Transportation	-	1,240
/P UA	10/2/2024	Calgary	Meeting with Chad London and Sue Riddell			6			6		-	
'P UA	10/8/2024	Calgary	Economic Outlook Conference			18			18		-	18
/P UA	10/9/2024	Calgary	Development for Deans Conference					1,016	1,016		-	1,016
/P UA	10/9/2024	Calgary	GR meeting with Richard Gotfried			6		-	6		-	
/P UA	10/10/2024	Calgary	GR Event with the Premier					131	131		-	101
/P UA	10/16/2024	Calgary	Canada's Productivity Summit event			18			18		-	
VP UA	10/17/2024	Calgary	GR Networking Event Tickets					272	272		-	
/P UA	10/27/2024	Calgary	Registration-Leading Through the Changing Medi					6,839	6,839		-	6,839
VP UA	11/17/2024		Travel to/from the National Philanthropy Day Lun	icheon		19			19		-	19
VP UA	11/26/2024	Calgary	Gov Meeting			124 133			124 133			124 133
VP UA	11/27/2024	Calgary	Minister Meeting			133			133			133
					628	425	468	8,301	9,821		_	9,821
					020	723	400	0,301	3,021			3,021
) Hosting												-
c/ Hosting	and Working Se	ssion Expenses										
Mount Roy	/al University Pol	licy provides for hosting and v	working session expenses to be reimbursed for University bus	iness activity								
Mount Roy	/al University Pol	licy provides for hosting and v	working session expenses to be reimbursed for University bus ties(E) and MRU employees (M).	iness activity								
Mount Roy	/al University Pol	licy provides for hosting and v		iness activity			Receipt			Non-Receipted		
Mount Roy	/al University Pol	licy provides for hosting and v		iness activity			Receipt Expens			Expenses		
Mount Roy Business ac	val University Pol ctivity can include	icy provides for hosting and v e meetings with external part				Mark	Expens	es	Meals &	Expenses Transportation	*	Grand
Mount Roy Business ac	val University Pol ctivity can include Dates:	icy provides for hosting and v e meetings with external part	ties(E) and MRU employees (M).	Location		Meals	Expens Transportation *	es Other***	Sub-total Incidenta	Expenses	* * Sub-total	Total
Mount Roy Business ac	val University Pol ctivity can include Dates: 10/20/2024	e meetings with external part  Purpose  Meeting (M 2)-Division Str	ties(E) and MRU employees (M).	Location Calgary		72	Expens Transportation *	es	Sub-total Incidenta 72	Expenses Transportation	* * Sub-total	Total 72
Mount Roy Business ac	Dates: 10/20/2024 10/22/2024	Purpose  Meeting (M 2)-Division Str  Meeting (M 2)-Meeting wi	ties(E) and MRU employees (M).	Location Calgary Calgary		72 90	Expens Transportation *	es Other***	Sub-total Incidenta 72 90	Expenses Transportation	* * Sub-total -	<b>Total</b> 72 90
Position: /P UA	Dates: 10/20/2024 10/22/2024 10/29/2024	icy provides for hosting and very meetings with external part  Purpose Meeting (M 2)-Division Str. Meeting (M 2)-Meeting with Meeting (M 1)	ties(E) and MRU employees (M).	Location Calgary Calgary Calgary		72 90 56	Expens Transportation *	es Other***	Sub-total Incidenta 72 90 56	Expenses Transportation	* * Sub-total	72 90 56
Position: /P UA /P UA /P UA	Dates: 10/20/2024 10/29/2024 11/10/2024	icy provides for hosting and verifice provides for hosting and verifice provides with external part of the provided part of the provide	ties(E) and MRU employees (M).	Location Calgary Calgary Calgary Calgary Calgary		72 90 56 48	Expens  Transportation *	es Other***	Sub-total   Incidenta	Expenses Transportation	* * Sub-total	72 90 56 48
Position: /P UA /P UA /P UA /P UA	Dates: 10/20/2024 10/22/2024 11/10/2024 11/17/2024	icy provides for hosting and verificity provides for hosting and verificity provides for hosting and verificity provides with external part of the provided	ties(E) and MRU employees (M).  Tategic Planning  With President of Alumni Council	Location Calgary Calgary Calgary Calgary Calgary Calgary		72 90 56 48 15	Expens Transportation *	es Other***	Sub-total   Incidenta	Expenses Transportation	* * Sub-total	Total 72 90 56 48
Position: POSITION: POSITION: PUA PUA PUA PUA PUA PUA PUA	Dates: 10/20/2024 10/29/2024 11/10/2024 11/17/2024 11/17/2024	Purpose Meeting (M 2)-Division Str Meeting (M 1)-Meeting (E 1) Meeting (M 4) Meeting (M 4) Meeting (M 1)-Convocatio	ties(E) and MRU employees (M).  Tategic Planning  With President of Alumni Council	Location Calgary Calgary Calgary Calgary Calgary Calgary Calgary		72 90 56 48 15	Expens Transportation *	es Other***	Sub-total   Incidenta	Expenses Transportation	* Sub-total	Total 72 90 56 48 15
P UA	Dates: 10/20/2024 10/29/2024 11/10/2024 11/17/2024 12/4/2024	Purpose Meeting (M 2)-Division Str Meeting (M 2)-Meeting wi Meeting (M 1) Meeting (F 1) Meeting (M 4) Meeting (M 1)	ties(E) and MRU employees (M).  Tategic Planning  With President of Alumni Council	Location Calgary Calgary Calgary Calgary Calgary Calgary Calgary Calgary		72 90 56 48 15 59	Expens Transportation *	es Other***	Sub-total   Incidenta	Expenses Transportation	* Sub-total	70tal 72 90 56 48 15 59 5
Position: PO UA	Dates: 10/20/2024 10/22/2024 10/29/2024 11/10/2024 11/17/2024 12/4/2024 12/15/2024	Purpose  Meeting (M 2)-Division Str Meeting (M 2)-Meeting wi Meeting (M 1) Meeting (M 1) Meeting (M 4) Meeting (M 1) Meeting (M 3) Meeting (M 4) Meeting (M 1) Meeting (M 1) Meeting (M 1)	rategic Planning ith President of Alumni Council	Location Calgary Calgary Calgary Calgary Calgary Calgary Calgary Calgary Calgary		72 90 56 48 15 59 5	Expens Transportation *	es Other***	Sub-total   Incidenta	Expenses Transportation	Sub-total	70tal 72 90 56 48 15 59 5 2,268
osition: P UA	Dates: 10/20/2024 10/29/2024 11/10/2024 11/17/2024 12/4/2024	Purpose  Meeting (M 2)-Division Str Meeting (M 2)-Meeting wi Meeting (M 1) Meeting (M 1) Meeting (M 4) Meeting (M 1) Meeting (M 3) Meeting (M 4) Meeting (M 1) Meeting (M 1) Meeting (M 1)	ties(E) and MRU employees (M).  Tategic Planning  With President of Alumni Council	Location Calgary		72 90 56 48 15 59	Expens Transportation *	es Other***	Sub-total   Incidenta	Expenses Transportation	Sub-total	Total 72 90 56 48 15 52 2,268
osition: P UA	Dates: 10/20/2024 10/22/2024 10/29/2024 11/10/2024 11/17/2024 12/4/2024 12/15/2024	Purpose  Meeting (M 2)-Division Str Meeting (M 2)-Meeting wi Meeting (M 1) Meeting (M 1) Meeting (M 4) Meeting (M 1) Meeting (M 3) Meeting (M 4) Meeting (M 1) Meeting (M 1) Meeting (M 1)	rategic Planning ith President of Alumni Council	Location Calgary		72 90 56 48 15 59 5	Expens Transportation *	es Other***	Sub-total   Incidenta	Expenses Transportation	Sub-total	Total 72 90 56 48 15 59 2,268
osition: P UA	Dates: 10/20/2024 10/22/2024 10/29/2024 11/10/2024 11/17/2024 12/4/2024 12/15/2024	Purpose  Meeting (M 2)-Division Str Meeting (M 2)-Meeting wi Meeting (M 1) Meeting (M 1) Meeting (M 4) Meeting (M 1) Meeting (M 3) Meeting (M 4) Meeting (M 1) Meeting (M 1) Meeting (M 1)	rategic Planning ith President of Alumni Council	Location  Calgary		72 90 56 48 15 59 5	Expens Transportation *	es Other***	Sub-total   Incidenta	Expenses Transportation	* Sub-total	Total 77 90 56 48 11 55 5 2,268
osition: P UA	Dates: 10/20/2024 10/22/2024 10/29/2024 11/10/2024 11/17/2024 12/4/2024 12/15/2024	Purpose  Meeting (M 2)-Division Str Meeting (M 2)-Meeting wi Meeting (M 1) Meeting (M 1) Meeting (M 4) Meeting (M 1) Meeting (M 3) Meeting (M 4) Meeting (M 1) Meeting (M 1) Meeting (M 1)	rategic Planning ith President of Alumni Council	Location  Calgary  Calgary		72 90 56 48 15 59 5	Expens Transportation *	es Other***	Sub-total         Incidenta           72         90           56         48           15         59           5         2,268           188         -           -         -           -         -	Expenses Transportation	* Sub-total	Total 77 90 56 44 11 59 2,266
osition: P UA	Dates: 10/20/2024 10/22/2024 10/29/2024 11/10/2024 11/17/2024 12/4/2024 12/15/2024	Purpose  Meeting (M 2)-Division Str Meeting (M 2)-Meeting wi Meeting (M 1) Meeting (M 1) Meeting (M 4) Meeting (M 1) Meeting (M 3) Meeting (M 4) Meeting (M 1) Meeting (M 1) Meeting (M 1)	rategic Planning ith President of Alumni Council	Location Calgary		72 90 56 48 15 59 5	Expens Transportation *	es Other***	Sub-total   Incidenta	Expenses Transportation	Sub-total	Total 7 9 5 4 1 5 2,266 18
osition: P UA	Dates: 10/20/2024 10/22/2024 10/29/2024 11/10/2024 11/17/2024 12/4/2024 12/15/2024	Purpose  Meeting (M 2)-Division Str Meeting (M 2)-Meeting wi Meeting (M 1) Meeting (M 1) Meeting (M 4) Meeting (M 1) Meeting (M 3) Meeting (M 4) Meeting (M 1) Meeting (M 1) Meeting (M 1)	rategic Planning ith President of Alumni Council	Location Calgary		72 90 56 48 15 59 5	Expens Transportation *	es Other***	Sub-total         Incidenta           72         90           56         48           15         59           5         2,268           188         -           -         -           -         -	Expenses Transportation	* Sub-total	7 Total 7 9 5 4 1 1 5 5 2,26 18
osition: P UA	Dates: 10/20/2024 10/22/2024 10/29/2024 11/10/2024 11/17/2024 12/4/2024 12/15/2024	Purpose  Meeting (M 2)-Division Str Meeting (M 2)-Meeting wi Meeting (M 1) Meeting (M 1) Meeting (M 4) Meeting (M 1) Meeting (M 3) Meeting (M 4) Meeting (M 1) Meeting (M 1) Meeting (M 1)	rategic Planning ith President of Alumni Council	Location Calgary		72 90 56 48 15 59 5	Transportation *	es Other***	Sub-total   Incidenta	Expenses Transportation	* Sub-total	7 Total 7 9 5 4 1 1 5 5 2,26 18