Mount Royal University
Quarterly Expense Reporting

Oct 01, 2025 to Dec 31, 2025

Name: Tim Rahilly
Title: President and Vice-Chancellor

MOUNT ROYAL UNIVERSITY

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on University Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

*"Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc. (Note: Mileage is reimbursed on a per KM basis at MRU)
**"Meals and Incidentals" at Mount Royal University are reimbursed on a per diem basis while on business travel
***"Other" includes conference and professional development registration fees and other miscellaneous travel expenses

					Receipted Expenses					Non-Receipted Expenses			
Position:	**Dates:**	**Destination**	**Purpose**		**Airfare**	**Other Transportation ***	**Accommodation**	**Other *****	**Sub-total**	**Meals ** & Incidentals**	**Other Transportation ***	**Sub-total**	**Grand Total**
President	October 3, 2025	Calgary	External Meeting-Business	Government (2M, 1E)				100	100			-	**$ 100**
President	October 13, 2025	Calgary	External Meeting-Business	(1M, 1E)				144	144			-	**$ 144**
President	October 15, 2025	Calgary	External Meeting-Business						-		7	7	**$ 7**
President	October 15, 2025	Calgary	External Meeting-Business			18			18		9	9	**$ 27**
President	October 26, 2025	Ottawa	Conference - Attended	Universities Canada Meeting	2,102	147	1,207		3,456		137	137	**$ 3,593**
President	October 30, 2025	Calgary	External Meeting-Business			36			36			-	**$ 36**
President	November 9, 2025	Toronto	External Meeting-Business	(1M, 1E)				9	9			-	**$ 9**
President	November 11, 2025	Calgary	External Meeting - Business			22			22		10	10	**$ 32**
President	November 19, 2025	Calgary	External Meeting - Business						-		9	9	**$ 9**
President	November 21, 2025	Calgary	External Meeting - Business						-		7	7	**$ 7**
President	November 27, 2025	Calgary	External Meeting - Business	(1M, 3E)				132	132		4	4	**$ 136**
President	Nov 30-Dec 01,2025	Edmonton	External Meeting Business	APSN Meeting	843	165	226		1,233		112	112	**$ 1,346**
President	December 8, 2025	Calgary	External Meeting - Business			31			31			-	**$ 31**
President	December 8, 2025	Calgary	External Meeting - Business	(2M, 1E)				144	144			-	**$ 144**
President	December 9, 2025	Calgary	External Meeting - Business						-		6	6	**$ 6**
President	December 12, 2025	Calgary	External Meeting - Business						-		11	11	**$ 11**
									-			-	**$ -**
									-			-	**$ -**
										-			**$ 5,635.98**

2) Hosting and Working Session Expenses

Mount Royal University Policy provides for hosting and working session expenses to be reimbursed for University business activity
Business activity can include meetings with external parties(E) and MRU employees (M).

					Receipted Expenses					Non-Receipted Expenses			
Position:	**Dates:**	**Location**	**Purpose**			**Meals**	**Transportation ***	**Other**	**Sub-total**	**Meals & Incidentals**	**Other Transportation ***	**Sub-Total**	**Grand Total**
President	October 3, 2025	Calgary	Department Meeting / Activity						-		33	33	$ 32.76
President	October 21, 2025	Calgary	Department Meeting / Activity	(2M)		74.34			74			-	$ 74.34
President	October 22, 2025	Calgary	Department Meeting / Activity	(2M)		70			70			-	$ 70.04
President	October 31, 2025	Calgary	Department Meeting / Activity	(2M)		60.71			61			-	$ 60.71
President	Nov 5-9,2025	Toronto	Department Meeting / Activity				5,520		5,520		265	265	$ 5,785.63
President	November 28, 2025	Calgary	Department Meeting / Activity	(2M)		60			60			-	$ 59.78
President	December 4, 2025	Calgary	Department Meeting / Activity	(2M)		64			64			-	$ 64.43
President	December 14, 2025	Calgary	Department Meeting / Activity	(2M)		73.73			74			-	$ 73.73
									-			-	$ -
								-				-	**$ 6,221.42**