Mount Royal University
Quarterly Expense Reporting

Name: Tim Rahilly



Quarterly Expense Reporting				Title:	President and Vice	resident and Vice-Chancellor				MOUNT ROYAL		
									UNIVERS	TY		
October 1, 2024 to De	ecember 30, 2024										-	
enses and Professional De	evelopment											
		niversity Business, attendance at and/or pr	resenting at o	onferences,								
*"Other Transportation"	" includes public transportation	rontal care taxi car convice foes parking	mileage etc	(Noto: Mileago is	roimburged on a n	or KM basis at MPI	I)					
					s reimbursed on a p	er kivi basis at iviki	J)					
					Receipted Expense	s			Non-Receipted			
				Other				Meals **	Other		Grand	
Dates:	<u>Destination</u>	Purpose	Airfare	Transportation *	Accommodation	Other ***	Sub-total	& Incidentals	Transportation *	Sub-total	Total	
10/ 1-2,2024	Edmonton, AB	APSN Meeting	1,269	194	296		1,760			-	1,760	
10/ 8-10,2024	Edmonton, AB	ABIE Strategic Planning Meetings	739	289	741		1,768	-	-	-	1,768	
10/16/2024	Calgary AB											
,,	50.60.17.15			27			27			-	27	
10/17/2024	Calgary,AB										[	
		the Arts		36			36				36	
10/27-30,2024	Ottawa, ON	Universities Canada Fall Meetings	2,783	361	1,456	-	4,600	-		-	4,600	
						126						
			732		448							
11/28/2024	Caigary,AB	Business Meeting										
			5,523	1,286	2,941	126	9,876	-	-	-	9,876	
		n expenses to be reimbursed for University U employees (M).	,	·	2,941	126	9,876	-	-	-	9,876	
University Policy provides	for hosting and working session		,	·	2,941	126 Receipted	9,876	-	Non-Receipted	-	9,876	
University Policy provides	for hosting and working session		,	·	2,941		9,876	-	Expenses	-		
University Policy provides ity can include meetings v	for hosting and working session		,	tivity		Receipted Expenses		- Meals &	Expenses Other	-	Grand	
University Policy provides ity can include meetings v	s for hosting and working session with external parties(E) and MR Purpose	U employees (M).	,	tivity	2,941  Transportation *	Receipted	Sub-total		Expenses	- Sub-Total	Grand Total	
University Policy provides ity can include meetings value meetings	s for hosting and working session with external parties(E) and MR  Purpose  Meeting(E 1)	U employees (M).	y business act	Meals 36		Receipted Expenses	Sub-total 36		Expenses Other	-	Grand Total 36	
University Policy provides ity can include meetings values:  10/22/2024 10/22/2024	s for hosting and working session with external parties(E) and MR  Purpose Meeting(E 1) Meeting(E 1, M 1)	U employees (M).	y business act	Meals 36 14	Transportation *	Receipted Expenses	Sub-total 36 14		Expenses Other	-	Grand Total 36 14	
University Policy provides ity can include meetings value in pates:  10/22/2024  10/22/2024  11/4/2024	e for hosting and working session with external parties(E) and MR  Purpose  Meeting(E 1)  Meeting(E 1, M 1)  Meeting(E 1)	U employees (M).	y business act	Meals 36 14 135		Receipted Expenses	Sub-total 36 14 170		Expenses Other	-	Grand Total 36 14 170	
Dates: 10/22/2024 11/4/2024 11/8/2024	e for hosting and working session with external parties(E) and MR  Purpose  Meeting(E 1)  Meeting(E 1, M 1)  Meeting(E 1)  Meeting(E 1)	U employees (M).	y business act	Meals 36 14	Transportation *	Receipted Expenses	Sub-total 36 14		Expenses Other		Grand Total 36 14	
University Policy provides ity can include meetings value in pates:  10/22/2024  10/22/2024  11/4/2024	s for hosting and working session with external parties(E) and MR  Purpose Meeting(E 1) Meeting(E 1, M 1) Meeting(E 1) Meeting(M 1) Meeting(M 1) Meeting(E 1)	U employees (M).	y business act	Meals 36 14 135	Transportation *	Receipted Expenses	Sub-total 36 14 170 62		Expenses Other	-	Grand Total 36 14 170 62	
Dates: 10/22/2024 11/4/2024 11/20/2024	e for hosting and working session with external parties(E) and MR  Purpose  Meeting(E 1)  Meeting(E 1, M 1)  Meeting(E 1)  Meeting(E 1)	U employees (M).	y business act	Meals 36 14 135	Transportation *	Receipted Expenses	Sub-total 36 14 170 62 7		Expenses Other	-	Grand Total 36 14 170 62 7	
Dates: 10/22/2024 11/4/2024 11/12/2024 11/28/2024 11/28/2024	Purpose Meeting(E 1)	U employees (M).	y business act	Meals  36 14 135 62	Transportation *	Receipted Expenses	Sub-total 36 14 170 62 7		Expenses Other	-	Grand Total 36 14 170 62 7	
Dates: 10/22/2024 11/4/2024 11/12/2024 11/28/2024 11/29/2024 11/29/2024	Purpose Meeting(E 1) Meeting(E 2)	U employees (M).	y business act	Meals  36 145 62 123 77 72	Transportation *	Receipted Expenses	Sub-total 36 14 170 62 7 8		Expenses Other		Grand Total 36 14 170 62 7 8 77	
Dates: 10/22/2024 11/4/2024 11/20/2024 11/29/2024 11/29/2024 11/29/2024 11/29/2024	Purpose Meeting(E 1) Meeting(E 2) Meeting(E 1)	U employees (M).	y business act	Meals  36 14 135 62  123 77	Transportation *	Receipted Expenses	Sub-total 36 14 170 62 7 8		Expenses Other	-	Grand Total 36 14 170 62 7 8	
Dates: 10/22/2024 11/4/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 12/2/2024 12/2/2024	Purpose Meeting(E 1) Meeting(E 2) Meeting(E 1) Meeting(E 1) Meeting(E 1)	U employees (M).	y business act	Meals  36 14 135 62  123 77 72 69	Transportation *  35  7 8	Receipted Expenses Other	Sub-total 36 14 170 62 7 8	Incidentals	Expenses Other Transportation *	-	Grand Total 36 14 170 62 7 8 8 77 72 69	
Dates: 10/22/2024 11/4/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 12/2/2024 12/2/2024	Purpose Meeting(E 1) Meeting(E 2) Meeting(E 1) Meeting(E 1) Meeting(E 1)	U employees (M).	y business act	Meals  36 145 62 123 77 72	Transportation *  35  7 8	Receipted Expenses Other	Sub-total 36 14 62 7 8 77 69	Incidentals	Expenses Other Transportation *		Grand Total 36 14 170 62 7 8 77 69	
Dates: 10/22/2024 11/4/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 12/2/2024 12/2/2024	Purpose Meeting(E 1) Meeting(E 2) Meeting(E 1) Meeting(E 1) Meeting(E 1)	U employees (M).	y business act	Meals  36 14 135 62  123 77 72 69	Transportation *  35  7 8	Receipted Expenses Other	Sub-total 36 14 170 62 7 8	Incidentals	Expenses Other Transportation *	-	Grand Total 36 14 170 62 7 8 8 77 72 69	
Dates: 10/22/2024 11/4/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 11/20/2024 12/2/2024 12/2/2024	Purpose Meeting(E 1) Meeting(E 2) Meeting(E 1) Meeting(E 1) Meeting(E 1)	U employees (M).	y business act	Meals  36 14 135 62  123 77 72 69	Transportation *  35  7 8	Receipted Expenses Other	Sub-total 36 14 170 62 7 8	Incidentals	Expenses Other Transportation *	-	Grand Total 36 14 170 62 7 8 8 77 72 69	
,	*"Other Transportation *"Other Transportation *"Meals and Incidenta **"Other" includes coi  Dates: 10/ 1-2,2024 10/ 8-10,2024 10/16/2024 10/17/2024	vith professional organizations, and participating in profe  *"Other Transportation" includes public transportation,  **"Meals and Incidentals" at Mount Royal University ar  ****Other" includes conference and professional devel  Dates: Destination  10/ 1-2,2024 Edmonton, AB  10/ 8-10,2024 Edmonton, AB  10/16/2024 Calgary,AB  10/17/2024 Calgary,AB  10/27-30,2024 Ottawa, ON  11/25-27,2024 Edmonton, AB	Ill reimbursable expenses for travel activities while on University Business, attendance at and/or provith professional organizations, and participating in professional development.  *"Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, **"Meals and Incidentals" at Mount Royal University are reimbursed on a per diem basis while or ***"Other" includes conference and professional development registration fees and other miscel    Dates:	Ill reimbursable expenses for travel activities while on University Business, attendance at and/or presenting at contity professional organizations, and participating in professional development.  *"Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc.  **"Meals and Incidentals" at Mount Royal University are reimbursed on a per diem basis while on business travers.  ****Other" includes conference and professional development registration fees and other miscellaneous travers.  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***Receipted Expenses**  ***Other*** Other ***Other** Other**