



Name: Tim Rahilly
 Title: President and Vice-Chancellor
 Period: January 01, 2026 to March 31, 2026

1) Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on University Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

***Other Transportation* includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc. (Note: Mileage is reimbursed on a per KM basis at MRU)
 ***Meals and Incidentals* at Mount Royal University are reimbursed on a per diem basis while on business travel
 ****Other* includes conference and professional development registration fees and other miscellaneous travel expenses

Position:	Dates:	Destination	Purpose	Receipted Expenses					Non-Receipted Expenses				
				Airfare	Other Transportation *	Accommodation	Other ***	Sub-total	Meals & Incidentals **	Other Transportation *	Sub-total	Grand Total	
President	Jan 10-13	Toronto	Conference - Attended	\$ 1,457.13	\$ 270.99	\$ 1,199.10		\$ 2,927.22	\$ 73.70		\$ 73.70	\$ 3,000.92	
President	Jan 28-Feb 7	India	Conference - Attended	\$ 11,549.61	\$ 150.44			\$ 11,700.05	\$ 1,157.38	\$ 101.40	\$ 1,258.78	\$ 12,958.83	
President	Feb 22-27	Hong Kong	Conference - Attended	\$ 6,793.47	\$ 220.29	\$ 1,679.20		\$ 8,692.96	\$ 502.74		\$ 502.74	\$ 9,195.70	
President	Mar 4-6	Victoria	Conference - Attended	\$ 1,490.92	\$ 274.87	\$ 513.18		\$ 2,278.97		\$ 24.44	\$ 24.44	\$ 2,303.41	
President	Mar 18-22	Halifax	Department Meeting/Activity	\$ 5,145.77	\$ 266.91	\$ 332.30		\$ 5,744.98			\$ -	\$ 5,744.98	
President	Mar 24	Calgary	Professional Development				\$ 5,228.08	\$ 5,228.08			\$ -	\$ 5,228.08	
Subtotals				\$ 26,436.90	\$ 1,183.50	\$ 3,723.78	\$ 5,228.08	\$ 36,572.26	\$ -	\$ 1,733.82	\$ 125.84	\$ 1,859.66	\$ 38,432

2) Hosting and Working Session Expenses

Mount Royal University Policy provides for hosting and working session expenses to be reimbursed for University business activity
 Business activity can include meetings with external parties(E) and MRU employees (M).

Position:	Dates:	Location	Purpose		Receipted Expenses				Non-Receipted Expenses				
					Meals	Transportation *	Other	Sub-total	Meals & Incidentals	Other Transportation *	Sub-Total	Grand Total	
President	Jan 19	Calgary	External Meeting - Business	1M, 2E	\$ 177.18			\$ 177.18			\$ -	\$ 177.18	
President	Jan 20	Calgary	Department Meeting	2M	\$ 76.82			\$ 76.82			\$ -	\$ 76.82	
President	Jan 29	Calgary	Department Meeting	2M	\$ 35.33			\$ 35.33			\$ -	\$ 35.33	
President	Feb 8	Calgary	Department Meeting	2M	\$ 52.70			\$ 52.70			\$ -	\$ 52.70	
President	February 11, 2026	Calgary	External Meeting - Government	1M			\$ 7.70	\$ 7.70			\$ -	\$ 7.70	
President	Feb 18	Calgary	External Meeting - Business	1M, 1E	\$ 72.49			\$ 72.49			\$ -	\$ 72.49	
President	Feb 26	Hong Kong	External Meeting - Business	2M, 1E	\$ 160.66			\$ 160.66			\$ -	\$ 160.66	
President	Mar 5	Victoria	External Meeting - Business	1M, 1E	\$ 13.19			\$ 13.19			\$ -	\$ 13.19	
President	Mar 12	Calgary	External Meeting - Business	1M, 1E	\$ 61.12			\$ 61.12			\$ -	\$ 61.12	
President	Mar 12 & 13	Calgary	External Meeting - Government	1M, 2E		\$ 7.48		\$ 7.48			\$ -	\$ 7.48	
President	Mar 13	Calgary	External Meeting - Business	1M, 1E	\$ 3.62			\$ 3.62			\$ -	\$ 3.62	
President	Mar 16	Calgary	External Meeting - Business	1M, 1E	\$ 70.62			\$ 70.62			\$ -	\$ 70.62	
President	March 17, 2026	Calgary	External Meeting - Business	1M			\$ 31.50	\$ 31.50			\$ -	\$ 31.50	
President	Mar 19	Halifax	Department Meeting	2M	\$ 66.92			\$ 66.92			\$ -	\$ 66.92	
Subtotals					\$ 790.65	\$ 46.68	\$ -	\$ 837.33	\$ -	\$ -	\$ -	\$ -	\$ 837