

**Academic Planning and Budget Committee
December 11, 2023 at 3pm – 5pm
University Boardroom A341**

IN ATTENDANCE:

Chad London	Provost and Vice-President, Academic, VICE-CHAIR
Mustansar Nadeem	Vice-President, Finance and Administration
Phil Warsaba	Vice-President, Students
Karim Dharamsi	Vice-Provost, Academic
Jonathan Withey	Deans' Council Representative
David Clemis	GFC Academic Staff Member (Arts)
Liza Choi	GFC Academic Staff Member (Health, Community and Education)
Marc Schroeder	GFC Academic Staff Member (Science and Technology)
Christian Cook	Academic Staff Member (Teaching and Learning)
Katharine Barrette	Academic Staff Member (University Library)
Safwan Younis	Student Representative

Resources

Evan Cortens	Director, Institutional Research and Planning
Mo Sadek	Director, Budgets and Resource Planning
Linda Van der Zande	Director, Office of the Provost
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

NOT IN ATTENDANCE:

Tala Abu Hayyaneh	Student Representative
Leda Stawnychko	GFC Academic Staff Member (Business & Communication Studies)

The Vice-Chair called the meeting to order at 3:00pm.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the December 11, 2023 Academic Planning and Budget Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from November 6, 2023

Moved and seconded:

THAT the Minutes of the November 6, 2023 Academic Planning and Budget Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Academic Plan Implementation Update

C. London gave a verbal update on the status of the Academic Plan implementation and supporting initiatives, including the establishment of the General Education Steering Committee and Experiential Learning Steering Committee. Work continues on developing measures for the University Strategic Plan and Academic Plan. The Academic Plan website redesign is currently underway and expected to launch in January. Questions were responded to about the process for determining the measures and the development of Faculty plans.

4. Budget Update

M. Nadeem provided a verbal budget development update on Draft 2 progress, the tuition increase approved by the Board of Governors, the pending communication from the Government on the operating grant, and upcoming opportunities for APBC's input. Next year's budget development schedule is being worked on with consideration of the timing to include consultations with various groups, including APBC. Questions were responded to about the faculty hiring process.

A request was made to revisit a set of recommendations that had been developed in 2019 by a former GFC Committee regarding integrating a role for GFC in the budget process. The Vice-Chair will consider the request with the VP Finance & Administration for the February or April 2024 APBC meeting, and reiterated his intention over the next year to further develop an understanding of what GFC and APBC's engagement in the budget development process will look like based on feedback and discussions.

5. Committee Chair Report

A copy of the most recent APBC Committee Chair's Report to GFC was provided for information.

6. New Business

There was no new business.

7. Adjournment 3:26PM