

Academic Planning and Budget Committee

November 17, 2022 at 3pm – 5pm

University Boardroom A341

IN ATTENDANCE:

Gaye Warthe, GFC Academic Staff Member, **CHAIR**

Elizabeth Evans (*Interim*), Provost and Vice-President, Academic, **VICE-CHAIR**

Mustansar Nadeem, Vice-President, Finance and Administration

Jennifer Pettit (*Interim*), Vice-Provost, Academic

Phil Warsaba, Vice-President, Students

Jonathan Withey, Deans' Council Representative

David Clemis, GFC Academic Staff Member (Arts)

Michael Uzoka, GFC Academic Staff Member (Science and Technology) (*via Google Meet*)

Christian Cook, Academic Staff Member (Teaching & Learning)

Cari Merkley, Academic Staff Member (University Library)

Haroon Chehade, Student Representative

Joseph Nguyen, Student Representative

Resources

Karianne Smith, AVP, Finance and Commercial Operations

Evan Cortens, Director, Institutional Research and Planning

Linda Van der Zande, Director, Provost's Office

Sheena Jensen, Assistant University Secretary, GFC, RECORDING SECRETARY

NOT IN ATTENDANCE:

Adam Cave, GFC Academic Staff Member (Business & Communication Studies)

Maggie Quance, GFC Academic Staff Member (Health, Community and Education)

The Chair called the meeting to order at 3:03pm and confirmed quorum.

1. Approval of Agenda (*motion*)

Moved and seconded:

THAT the Agenda for the November 17, 2022 Academic Planning and Budget Committee meeting be approved, as presented.

Motion carried by unanimous consent

2. Approval of Meeting Minutes

2.1. Minutes from March 10, 2022 (*motion*)

Moved and seconded:

THAT the Minutes of the March 10, 2022 Academic Planning and Budget Committee meeting be approved, as presented.

Motion carried by unanimous consent

- 2.2. Business Arising from the Minutes
There was no business arising from the minutes.

3. Welcome back and Introductions

Round-table introductions were made.

4. Academic Plan and the Role of APBC as governing body *(for discussion)*

It was explained that, as a governance body, APBC plays a primary governance role in providing advice and recommendations as the academic plan is developed. The information provided in the meeting package for the “Development of Academic Plan – Stakeholder Consultation” to follow the meeting was summarized, including an overview of the academic planning process.

An open discussion took place on APBC’s role and the approach to the planning process, and intent for the new plan. Questions were responded to for clarification on the following areas:

- Consultations, feedback and approval process
- Rationale for the composition and appointment of the Academic Plan Steering Committee members
- Higher Education Strategy Associates (HESA) role
- Consideration of the existing Academic Plan and the Collective Agreement in the development of an academic plan

5. APBC 2021-22 Assessment Results *(for discussion)*

The APBC 2021-22 Assessment Results were reviewed. A question about APBC’s work plan beyond the academic plan development was raised. This was noted for discussion before the end of the academic year as part of reviewing APBC’s Charter.

6. Draft Annual Plan for GFC

The draft APBC 2022-23 Annual Plan for GFC was reviewed.

7. Committee Chair Report

No report.

8. Report from the Senior Administrator to the Committee

No report.

9. Items for Information

The following items were received for information:

- 9.1. APBC Charter
- 9.2. APBC Membership

9.3. APBC Meeting Schedule

To align with the academic plan approval timelines, it was explained that a special APBC meeting at the end of May 2023 may be scheduled. Members will be updated once confirmed.

10. New Business

There was no new business.

11. Adjournment 3:53PM