

Academic Planning and Budget Committee
November 6, 2023 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Chad London	Provost and Vice-President, Academic, VICE-CHAIR
Mustansar Nadeem	Vice-President, Finance and Administration (<i>via Google Meet</i>)
Karim Dharamsi	Vice-Provost, Academic
Jonathan Withey	Deans' Council Representative
David Clemis	GFC Academic Staff Member (Arts)
Leda Stawnychko	GFC Academic Staff Member (Business & Communication Studies)
Liza Choi	GFC Academic Staff Member (Health, Community and Education)
Marc Schroeder	GFC Academic Staff Member (Science and Technology)
Christian Cook	Academic Staff Member (Teaching and Learning)
Katharine Barrette	Academic Staff Member (University Library)
Tala Abu Hayyaneh	Student Representative (<i>via Google Meet</i>)

Resources

Karianne Smith	AVP, Finance and Commercial Operations
Evan Cortens	Director, Institutional Research and Planning
Linda Van der Zande	Director, Office of the Provost
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

Guests

Mo Sadek	Director, Budgets and Resource Planning
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NOT IN ATTENDANCE:

Phil Warsaba	Vice-President, Students
Safwan Younis	Student Representative

The Vice-Chair called the meeting to order at 3:02pm.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the November 6, 2023 Academic Planning and Budget Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from September 11, 2023

Moved and seconded:

THAT the Minutes of the September 11, 2023 Academic Planning and Budget Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

2.1.1. Debrief – thoughts on APBC’s role in the Academic Planning process

With the completion of the academic planning process upon GFC’s approval of Mount Royal’s Academic Plan 2023-2030 in September 2023, APBC debriefed on their role in the process, as it related to APBC Charter section 4.1. *Recommend on planning, policies and priorities with respect to the University’s longer-term academic mission.* Committee members offered observations, reflections, and suggestions for consideration in future academic planning processes.

3. APBC Charter Revision (Membership – to add a Resource)

Moved and seconded:

THAT the Academic Planning and Budget Committee recommends that the membership be revised in the APBC Charter to add the “Director, Budgets and Resource Planning” as a Resource.

Motion carried

4. Budget Development Overview (2024/25 – 2026/27)

A budget development overview (2024/25 – 2026/27) was presented that covered:

- Current context
- Annual budgeting cycle
- Strategic priorities

Questions were responded to for additional information and clarification on funding from the Government of Alberta, assumptions, and surplus management. Members shared feedback for management to consider, including suggestions for sharing additional information with APBC at future meetings (e.g. KPIs, additional analysis), and seeking APBC’s advice earlier in the budget development stages.

D. Clemis left the meeting.

5. Draft APBC 2023-24 Annual Plan

The draft APBC 2023-24 Annual Plan was reviewed.

6. Committee Chair Report

6.1. Copy of APBC Committee Chair Report to GFC – September 2023

A copy of the most recent APBC Committee Chair’s Report to GFC was provided for information.

7. New Business

There was no new business.

8. Adjournment 4:22PM