

Academic Planning and Budget Committee
September 29, 2025 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Leda Stawnychko	GFC Academic Staff Member, CHAIR
Chad London	Provost and Vice-President, Academic, VICE-CHAIR
Michael Lam	Vice-President, Finance and Administration
Karim Dharamsi	Vice-Provost, Academic
Phil Warsaba	Vice-President, Students
Jonathan Withey	Deans' Council Representative
Lee Easton	GFC Academic Staff Member (Arts)
Milena Radzikowska	GFC Academic Staff Member (Business, Communication Studies & Aviation)
Robyn Madden	GFC Academic Staff Member (Health, Community and Education)
Katharine Barrette	Academic Staff Member (University Library)
Meekena Erkin	Student Representative
Amal Mouaouia	Student Representative

Resources

Mohammad Amin	Director, Institutional Research and Planning
Mo Sadek	Associate Vice-President, Finance
Linda Van der Zande	Director, Office of the Provost
Stephanie Schneider	Director, Budgets and Resource Planning
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

NOT IN ATTENDANCE:

Chris Lovallo	GFC Academic Staff Member (Science and Technology)
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The Chair called the meeting to order at 3:00PM.

1. Approval of Agenda***Moved and seconded:***

THAT the Agenda for the September 29, 2025 Academic Planning and Budget Committee meeting be approved.

Motion carried**2. Approval of Meeting Minutes****2.1. Minutes from April 14, 2025*****Moved and seconded:***

THAT the Minutes of the April 14, 2025 Academic Planning and Budget Committee meeting be approved.

Motion carried

- 2.2. Business Arising from the Minutes
There was no business arising from the minutes.

3. APBC Orientation:

The following information was reviewed:

3.1. APBC Charter

Discussion:

- The Chair gave an overview of the committee's purpose and responsibilities.
- The committee will receive budget updates and academic planning updates throughout the year.

3.2. APBC Meeting Schedule

3.3. APBC Membership

C. London responded that he will consider a question raised about having representation from Continuing Education on the Committee.

4. Draft APBC 2025-26 Annual Plan

The Draft APBC 2025-26 Annual Plan was reviewed. It was explained that the frequency and timing of committee meetings aligns with budget process milestones and allows time for APBC to provide feedback.

5. Budget Orientation and Budget Development Update

Mo Sadek and Stephanie Schneider delivered a presentation titled "APBC Budget Presentation" that provided information about the budget context, trends, and annual budgeting cycle. Questions were responded to for additional information and clarification about base operating grants and funding, and reserves.

6. Q1 Forecast Update

Mo Sadek and Stephanie Schneider gave a high-level overview of the 2025-26 Q1 forecast (Statement of Operations).

7. 2023-2030 Academic Plan Implementation Update

Chad London shared implementation updates on strategic priorities in the Academic Plan:

- A new academic program development pre-approval process was piloted in Spring 2025 to ensure the investment of time and resources around program development work is thoughtfully managed across Mount Royal. Five of the nine program proposals submitted for the pilot have advanced to LOI development, while the others remain under review. The Fall 2025 pre-approval cycle is now underway.
- The Experiential Learning Steering Committee held its first meeting of the academic year on September 25, 2025. The committee will continue its work on developing an experiential

learning framework and draft recommendations over the Fall 2025 semester. Consultations on the draft recommendations are planned for Winter 2026.

- The General Education Steering Committee held its first meeting of the academic year on September 18, 2025. Building on its work on a conceptual Liberal Education model in 2024-2025, the committee will focus on model development over the Fall 2025 semester. Consultations on a draft model are planned for Winter 2026.
- Consultations for the Indigenization and Decolonization Strategic Framework (IDSF) are underway and expected to continue through October 2025. The IDSF is expected to be completed in Winter 2026.

In response to a question about the physical capacity of MRU's campus with respect to growth initiatives, C. London explained that infrastructure, traffic and parking are all being addressed. Suggestions were shared about ways to improve access to Mount Royal's campus and its buildings.

8. Committee Chair Report

A copy of the previous Committee Chair's Report to GFC was provided for information.

9. New Business

There was no new business.

10. Adjournment 4:13PM