

**Academic Programs and Curriculum Committee**  
**December 6, 2022 at 3pm – 5pm**  
**University Boardroom A341**

**IN ATTENDANCE:**

Peter Choate, GFC Academic Staff Member, CHAIR  
Phil Warsaba, Vice-President, Students, VICE-CHAIR  
Evan Cortens (Interim), Dean, Faculty of Continuing Education & Extension  
Stephen Price, Dean Representative  
Shane Gannon, Academic Staff Member - Faculty Curriculum Committee (Arts)  
Adam Cave, Academic Staff Member - Faculty Curriculum Committee (Business and Communication Studies)  
Tanya Stogre, Academic Staff Member - Faculty Curriculum Committee (Health, Community and Education)  
Melanie Rathburn, Academic Staff Member - Faculty Curriculum Committee (Science and Technology)  
David Clemis, Academic Staff Member - Faculty Curriculum Committee (Teaching & Learning)  
Gaye Warthe, Chair of a Faculty Curriculum Committee  
Joseph Nguyen, Student Representative  
Resources  
Nicole Cross, Designate for University Registrar  
Cheryl Melatdoost, Academic Quality Assurance Coordinator  
Sheena Jensen, Assistant University Secretary, GFC, RECORDING SECRETARY

**NOT IN ATTENDANCE:**

Peter Houston, Academic Staff Member - Faculty Curriculum Committee (University Library)  
Yasmin Ahmed, Student Representative

The Chair called the meeting to order at 3:04pm and confirmed quorum.

**1. Approval of Agenda (*motion*)**

***Moved and seconded:***

**THAT** the Agenda for the December 6, 2022 Academic Programs and Curriculum Committee meeting be approved, as presented.

***Motion carried***

**2. Approval of Meeting Minutes**

**2.1. Minutes from November 14, 2022 (*motion*)**

***Moved and seconded:***

**THAT** the Minutes of the November 14, 2022 Academic Programs and Curriculum Committee meeting be approved, as presented.

***Motion carried***

**2.2. Business Arising from the Minutes**

There was no business arising from the minutes.

### 3. Curriculum (*motion*)

*Faculty of Science and Technology:*

#### 3.1. New Program/Major – Biology, B.Sc. (Honours)

***Moved and seconded:***

**THAT** the Academic Programs and Curriculum Committee recommends to the General Faculties Council the approval of the new program/major for Biology, B.Sc. (Honours).

Discussion:

- An overview of the submission was given
- Questions were responded to for clarification, including that the program description in the proposal explains the difference between the regular program and Honours to students

***Motion carried***

### 4. Recommendation for GFC – Three-Credit Indigenous Component

Discussion focused on reporting back to GFC on the original motion from GFC, where APCC was tasked with looking at this issue from a curriculum perspective and to work through the Program Definitions Policy. Consideration was given to the challenges with various university-wide solutions versus program specific obligations, the resources and mechanisms already in place to support this at the program level, where APCC's oversight resides, and the original mandate that was required of APCC. It was also considered how a solution could be used as a model for an EDI component, as well

There was consensus that the pathway should be to add the requirement for all programs to have a three-credit or equivalent component within the program, which would be considered during program reviews. This places the obligation for program specific solutions within the domain of programs.

**ACTION:** It was agreed to propose a revision to the Program Definitions Policy accordingly (to be drafted by the working group for APCC). The Chair will first bring this forward to the Executive Committee and GFC to ensure there is support for this pathway.

### 5. Program Definitions Policy Working Group Update (*for discussion*)

#### 5.1. Program Definitions Policy

A written update on "Definition of a course" and "Exemption to Program Definitions" was provided in the meeting package.

The draft recommendation for the creation of a subcommittee to review exemptions prior to GFC approval was discussed, including where the group would best fit within the process and timelines of an exemption request. The working group gathered feedback to continue working on the recommendation.

#### 5.2. Work Integrated Learning

No updates.

**6. Registrarial Review of Pedagogical Decisions**

A summary of a matter that had been addressed outside of APCC was given regarding the Registrar Office's involvement with respect to course outcomes when a request is received to schedule two courses as one offering.

**7. Committee Chair Report**

No report.

**8. Report from Senior Administrator to the Committee**

No report.

**9. Faculty Council Approved Curriculum *(for information)***

The Faculty Council Approved Curriculum was provided for information.

**10. New Business**

There was no new business.

**11. Adjournment 4:49PM**