

Academic Programs and Curriculum Committee
May 2, 2023 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Peter Choate, GFC Academic Staff Member, CHAIR

Evan Cortens (Interim), Dean, Faculty of Continuing Education & Extension

Stephen Price, Dean Representative

Shane Gannon, Academic Staff Member - Faculty Curriculum Committee (Arts)

Adam Cave, Academic Staff Member - Faculty Curriculum Committee (Business and Communication Studies)

Melanie Rathburn, Academic Staff Member - Faculty Curriculum Committee (Science and Technology)

David Clemis, Academic Staff Member - Faculty Curriculum Committee (Teaching & Learning)

Gaye Warthe, Chair of a Faculty Curriculum Committee

Tala Abu Hayyaneh, Student Representative

Joseph Nguyen, Student Representative

Resources

Nicole Cross, Designate for University Registrar

Sheena Jensen, Assistant University Secretary, GFC, RECORDING SECRETARY

NOT IN ATTENDANCE:

Peter Houston, Academic Staff Member - Faculty Curriculum Committee (University Library)

Tanya Stogre, Academic Staff Member - Faculty Curriculum Committee (Health, Community and Education)

Phil Warsaba, Vice-President, Students, VICE-CHAIR

The Chair called the meeting to order at 3:06pm.

1. Approval of Agenda (*motion*)

Moved and seconded:

THAT the Agenda for the May 2, 2023 Academic Programs and Curriculum Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from April 4, 2023 (*motion*)

Moved and seconded:

THAT the Minutes of the April 4, 2023 Academic Programs and Curriculum Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Draft Updates – Curriculum Impact Assessment Chart

Preliminary revisions to the Curriculum Impact Assessment Chart were reviewed, including additional rationale for required components (definitions/examples of cross-impact, student impact, and student input). Feedback and suggestions were provided for the following areas of the chart:

- consideration for ITS and Library Impact requirements
- moving program experiential learning to a Major Program Change
- approach to student input for consistency across submissions
- clarity of minor and editorial changes
- expanding the definition of cross-impact

The revised chart will be brought back with consideration of the feedback and suggestions shared.

4. Program Definitions Policy**4.1. Update on Indigenous faculty focus group consultation**

The Chair explained that he has met with Vicki Bouvier about coordinating a focus group with the Indigenous Faculty Collective for consultation on the Program Definitions Policy.

4.2. Working Group Update – No update.**5. APCC Charter Review**

The APCC Charter was reviewed. Discussion took place regarding the membership composition of academic staff members and senior administration. It was explained that a review of committee membership with respect to the establishment of Vice-Dean roles is being considered by the Executive Committee for all GFC standing committees.

6. Committee Chair Report

- 6.1. Draft APCC Annual Report to GFC 2022-23 – the draft annual report was reviewed.
- 6.2. Copy of APCC Chair's Report to GFC (April 2023) – shared for information.

7. Report from Senior Administrator to the Committee

No report.

8. APCC Membership List 2023-24

A copy of the APCC Membership List 2023-24 was shared for information.

9. Faculty Council Approved Curriculum

The Faculty Council approved curriculum was provided for information.

10. New Business

There was no new business.

11. Adjournment 4:31PM