

Academic Programs and Curriculum Committee

October 4, 2022 at 3pm – 5pm

University Boardroom A341

IN ATTENDANCE:

Peter Choate, GFC Academic Staff Member, CHAIR

Phil Warsaba, Vice-President, Students, VICE-CHAIR

Evan Cortens (Interim), Dean, Faculty of Continuing Education & Extension

Stephen Price, Dean Representative

Shane Gannon, Academic Staff Member - Faculty Curriculum Committee (Arts) *(via Google Meet)*

Adam Cave, Academic Staff Member - Faculty Curriculum Committee (Business and Communication Studies)

Tanya Stogre, Academic Staff Member - Faculty Curriculum Committee (Health, Community and Education)

Melanie Rathburn, Academic Staff Member - Faculty Curriculum Committee (Science and Technology)

Peter Houston, Academic Staff Member - Faculty Curriculum Committee (University Library) *(via Google Meet)*

David Clemis, Academic Staff Member - Faculty Curriculum Committee (Teaching & Learning)

Gaye Warthe, Chair of a Faculty Curriculum Committee

Yasmin Ahmed, Student Representative

Joseph Nguyen, Student Representative

Resources

Nicole Cross, Designate for University Registrar

Sheena Jensen, Assistant University Secretary, GFC, RECORDING SECRETARY

Guests

Cheryl Melatdoost, Academic Quality Assurance Coordinator *(via Google Meet)*

The Chair called the meeting to order at 3:02pm and confirmed quorum.

1. Approval of Agenda *(motion)*

Moved and seconded:

THAT the Agenda for the October 4, 2022 Academic Programs and Curriculum Committee meeting be approved, as presented.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from May 3, 2022 *(motion)*

Moved and seconded:

THAT the Minutes of the May 3, 2022 Academic Programs and Curriculum Committee meeting be approved, as presented.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. APCC Orientation Information (for review)

3.1. Meeting Schedule and Membership
Received for information.

3.2. APCC Charter
The Charter was reviewed and it was recommended to add the Academic Quality Assurance Coordinator as a Resource to APCC's membership.

Moved and seconded:

THAT the Academic Quality Assurance Coordinator be added as a Resource to the APCC membership.

Motion carried

3.3. Questions for 15-day Consultation
The "Questions for 15-day Consultation" document was reviewed. The 15-day period is a recent change (previously it was 30-days), and feedback from members was shared. The effectiveness of this change will continue to be monitored as curriculum increasingly moves through the process since the change took effect. It was reminded that this document is intended to provide guidance to members when reviewing curriculum submissions. In response to feedback, notifications in Curriculog will be amended to when submissions enter the consultation process.

3.4. Credit Curriculum Impact Assessment
The Credit Curriculum Impact Assessment document was reviewed and an update will be made to include the course outline requirement for "Change of Credit Value". A discussion also took place around tracking program outcomes as it relates to "Change of course description (if more than 15% change in content or outcomes)". There was agreement that Faculty Curriculum Committees monitor these and make the assessment for their programs. To continue discussions at the next meeting, P. Warsaba and N. Cross will provide examples of past curriculum submissions that were originally submitted as editorial, but had to be resubmitted as a course change due to the level of content changing.

Update on the Three-Credit Indigenization Component

P. Choate gave an update and led a discussion on the three-credit Indigenization component work. Consultations with dr. linda manyguns has continued, and it was noted the transfer of 7 sacred teachings to the President of MRU on September 30, 2022.

APCC will continue its dialogue on implementation, while noting that several programs in MRU have made significant strides while others continue to seek advice and direction.

3.5. Policies:
The following policies were received for information:

- Credit Curriculum Approval Policy
- Extension Curriculum Policy

- Program Definitions Policy – work on updating the Program Definitions Policy for APCC’s review continues with the Associate Deans, Nicole Cross and other resources, as required.
- Grades Policy
- Examinations Policy and Procedure

3.6. Curriculog User Manual and Accessing Proposals in Consultation
Received for information.

3.7. MRU Curriculum & Calendar website
Received for information.

4. APCC 2021-22 Assessment Results *(for discussion)*

The results of the 2021-2022 APCC assessment survey were provided.

5. Discuss role of APCC in reviewing curriculog submissions *(for discussion)*

No further discussion.

6. Discuss Annual Plan and working groups *(for discussion)*

It was discussed that the areas of focus for APCC this year include the Program Definitions Policy, Work Integrated Learning, and the 3-Credit Indigenization Component. APCC will check-in at the end of the year about the effectiveness of changes in new policies that have connections to APCC’s work (re: curriculum).

7. Update on the Work Integrated Learning Working Group Report for APCC *(for discussion)*

The working group for Work Integrated Learning that was established last year provided a written report on the Inclusion of Work-Integrating Learning into Program Definitions Policy (May 16, 2022). This item will be carried forward for discussion at the next meeting.

8. Program Definitions Policy Working Group Updates *(for discussion)*

No further discussion.

9. Committee Chair Report

No additional report.

10. Report from Senior Administrator to the Committee

No report.

11. Faculty Council Approved Curriculum *(for information)*

The Faculty Council Approved Curriculum was provided for information.

12. New Business

There was no new business.

13. Adjournment 4:49PM