

Academic Programs and Curriculum Committee
September 25, 2023 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Peter Choate	GFC Academic Staff Member, CHAIR
Phil Warsaba	Vice-President, Students, VICE-CHAIR
Evan Cortens	Dean, Faculty of Continuing Education & Extension
Stephen Price	Dean Representative
Nadine Van Wyk	Academic Staff Member - Faculty Curriculum Committee (Health, Community and Education)
Melanie Rathburn	Academic Staff Member - Faculty Curriculum Committee (Science and Technology)
Cari Merkley	Academic Staff Member - Faculty Curriculum Committee (University Library)
Adam Cave	Chair of a Faculty Curriculum Committee
Tala Abu Hayyaneh	Student Representative
Rusna Mahoon	Student Representative

Resources

Gaye Warthe	Faculty Curriculum Committee Chair
Shane Gannon	Faculty Curriculum Committee Chair
Nicole Cross	Designate for University Registrar
Cheryl Melatdoost	Academic Quality Assurance Coordinator
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

NOT IN ATTENDANCE:

Rob Boschman	Academic Staff Member - Faculty Curriculum Committee (Arts)
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The Chair called the meeting to order at 3:00pm.

1. Approval of Agenda (*motion*)

Moved and seconded:

THAT the Agenda for the September 25, 2023 Academic Programs and Curriculum Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from May 2, 2023 (*motion*)

Moved and seconded:

THAT the Minutes of the May 2, 2023 Academic Programs and Curriculum Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Committee Orientation *(for information)*

The following items were reviewed for information:

- 3.1. APCC Charter
- 3.2. APCC Membership List 2023-24
- 3.3. APCC Meeting Schedules 2023-24 and 2024-25 (revised)
- 3.4. APCC Annual Report 2022-23
- 3.5. Questions for 15-Day Consultation
- 3.6. Curriculum Change Impact Assessment
- 3.7. Policies for information/reference *(via Policy website)*
 - Extension Curriculum Policy
 - Grades Policy
 - Examinations Policy and Procedures
 - Program Definitions Policy
 - Curriculum Approval Policy for Ministry Approved Programs
 - Curriculum End User Manual – GFC Members
- 3.8. Accessing Proposals in Consultation
- 3.9. MRU Curriculum & Calendar Website

Clarification was provided on APCC's membership composition, policy reviews, and review of the Curriculum Change Impact Assessment document (coming forward later this Fall semester).

4. Curriculum

Faculty of Science and Technology:

- 4.1. New Program/Major – Data Science, BSc *(motion)*

Moved and seconded:

THAT the Academic Programs and Curriculum Committee recommends to the General Faculties Council the approval of the New Program/Major – Data Science, BSc.

Discussion:

- Questions were responded to for clarification about the direct admission process and attrition rates.

Motion carried

5. APCC Membership Review

- 5.1. Discussion to add representation from General Education *(for discussion)*

With removal of the "Teaching and Learning" representative position as per the definition of "Faculty" in the GFC Bylaws, and in recognition of the importance of having a voice from General Education on APCC, a discussion took place about adding representation from General Education that is best suited to APCC's mandate, specifically as it relates to General Education curriculum. It was agreed that the best representative to sit on APCC at this time is the Academic Director, Liberal Education.

Moved and seconded:

THAT the Academic Programs and Curriculum Committee recommends to the General Faculties Council that the Academic Programs and Curriculum Committee Charter be amended to add the “Academic Director, Liberal Education” to the Membership until the end of the 2024/25 academic year.

Discussion:

- An amendment to the main motion was proposed to include a term expiry (until the end of 2024/25) in anticipation of having more information about a revised General Education model, as per the forthcoming Academic Plan 2023-2030, and revisit the membership composition at that time.
- It was explained that this recommendation is based on current Curriculum Committee structures and addresses a current gap in APCC’s membership to have representation directly from General Education.

Moved and seconded:

To amend the main motion to add “until the end of the 2024/25 academic year”.

Motion carried

Main Motion carried, as amended.

6. Program Definitions Policy

6.1. Indigenous Faculty Focus Group Update

The Chair gave an update on discussions he had with an Indigenous faculty focus group, and with the Provost regarding the 3-credit Indigenous content requirement to understand APCC’s role in this work and responding to GFC’s direction to APCC with respect to the Program Definitions Policy. The Chair will share this update with the GFC Executive Committee at their next meeting.

6.2. Working Group Update

The group will continue their work this academic year on drafting revisions to the Program Definitions Policy.

7. Committee Chair Report

No report.

8. Report from Senior Administrator to the Committee

No report.

9. Faculty Council Approved Curriculum

The Faculty Council approved curriculum was provided for information.

10. New Business

There was no new business.

11. Adjournment 4:40PM