

Academic Programs and Curriculum Committee
September 9, 2025 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Phil Warsaba	Vice-President, Students, VICE-CHAIR (<i>Interim APCC Chair</i>)
Dimitra Fotopoulos	Dean, Faculty of Continuing Education (<i>Acting Dean</i>)
Rob Boschman	Academic Staff Member - Faculty Curriculum Committee (Arts)
Reza Chowdhury	Academic Staff Member - Faculty Curriculum Committee (Business, Communication Studies & Aviation)
Nadine Van Wyk	Academic Staff Member - Faculty Curriculum Committee (Health, Community and Education)
Cari Merkley	Academic Staff Member - Faculty Curriculum Committee (University Library)
Adam Cave	Chair of a Faculty Curriculum Committee
Meekena Erkin	Student Representative

Resources

Nancy Ogden	Faculty Curriculum Committee Chair
Melanie Rathburn	Faculty Curriculum Committee Chair
Geri Lynn Gouglas	University Registrar & Associate Vice-President, Enrolment Management
Tabussom Qureshi	Academic Quality Assurance Coordinator
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

Guests

David Clemis	Academic Director, Liberal Education
Gaye Warthe	Vice-Dean, Health, Community and Education

NOT IN ATTENDANCE:

Stephen Price	Dean Representative
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The Chair called the meeting to order at 3:00PM.

1. Approval of Agenda***Moved and seconded:***

THAT the Agenda for the September 9, 2025 Academic Programs and Curriculum Committee meeting be approved.

Motion carried**2. Approval of Meeting Minutes****2.1. Minutes from April 30, 2025*****Moved and seconded:***

THAT the Minutes of the April 30, 2025 Academic Programs and Curriculum Committee meeting be approved.

Motion carried**2.2. Business Arising from the Minutes**

There was no business arising from the minutes.

3. APCC Orientation

The following information was reviewed and discussed as part of the APCC member orientation:

- 3.1. Questions for 15-Day Consultation
- 3.2. Curriculum Impact Assessment - Required Components
- 3.3. Quick Links:
 - Curriculum Approval Policy for Ministry Approved Programs
 - Program Definitions Policy
 - MRU Curriculum & Calendar Website
 - Curriculum End User Manual – GFC Members (*formerly Curriculog*)
 - Accessing Proposals in Consultation

4. APCC Charter – Proposed Revision (Membership)

The Chair explained that the Academic Director, Liberal Education term on APCC expired in June 2025 but, as the General Education model review is still ongoing, extending the term through 2025/26 ensures continued General Education representation at APCC. Membership can be reassessed when further information about the model is released.

Moved and seconded:

THAT APCC recommends to the GFC Executive Committee for recommendation to the General Faculties Council that the Academic Programs and Curriculum Committee Charter be amended to extend the term for the Academic Director, Liberal Education until the end of the 2025/26 academic year.

Discussion:

- The Chair advised that this position on APCC would be revisited again at the last APCC meeting, once more is known about the General Education model review.

Motion carried

5. APCC 2025-26 Annual Plan Draft

The APCC 2025-26 Annual Plan draft was reviewed and discussed. It was agreed to add another projected activity that is anticipated to come forward this year: “Review and comment on LOI (Letter of Intent) process for new programs”.

6. Committee Chair Report

No report.

7. Faculty Council Approved Curriculum

Received for information.

8. For Information

The following items were provided for information:

- 8.1. APCC Meeting Schedule
- 8.2. APCC Membership

9. New Business

There was no new business.

10. Adjournment 3:48PM