
**Academic Standards Committee (ASC) Annual Plan for General Faculties Council
2023-24**

DATE: November 15, 2023

SUBMITTED BY: Lee Easton, ASC Chair

I am pleased to provide General Faculties Council with the following plan to guide the work of the Academic Standards Committee this academic year.

PRIORITIZED SUMMARY OF PROJECTED ACTIVITIES AND OUTCOMES

- Review the following Program Reviews as currently scheduled:
 - Bachelor of English (ENGL)
 - Bachelor of Policy Studies (POST)
 - Bachelor of Sociology (SLGY)
 - Bachelor of Accounting (ACCT) + Advanced Accounting Certificate
 - Bachelor of Marketing (MKTG) + Advanced Marketing Certificate
 - Bachelor of Information Design (INFO)
- Review and offer feedback on the *Academic Program Review Policy* & its procedures.
- Complete revisions, in consultation with Indigenous faculty and the Office of the AVP, Indigenization and Decolonization, to the *Institutional Tenure and Promotion Criteria* such that they recognize Indigenous ways of knowing and doing.
- Review the proposed changes to the *Tenure and Promotion Handbook* and recommend same to GFC
- Examine the relationship between program accreditation reviews and the ASC's role with program reviews
- Examine the summary of the *Comprehensive Institutional Review* to determine its relationship to the mandate of Academic Standards
- Consider which policies, if any, might need revision to account for growth of Artificial Intelligence

SCHEDULE OF MEETINGS AND PROJECTED ACTIVITIES

1. Tuesday, September 26, 2023
2. Tuesday, October 31, 2023
 - Program Reviews: Bachelor of Arts – Policy Studies; Bachelor of Arts – English
3. Tuesday, December 5, 2023
 - Review the Academic Program Review Policy & Procedures
 - Revisions to the *Tenure and Promotion Handbook*
 - Discussion of *Comprehensive Program Review* summary
4. Tuesday, January 30, 2024
 - Relationship between program accreditation and program review
 - Consider policies that may be affected by AI
 - Program reviews as completed

5. Tuesday, March 12, 2024
 - Revisions to the *Institutional Tenure and Promotion Criteria*
 - Program reviews as completed
6. Tuesday, April 30, 2024

COMMITTEE MEMBERSHIP

Lee Easton, GFC Academic Staff Member, CHAIR

Karim Dharamsi, Vice-Provost, Academic, VICE-CHAIR

Phil Warsaba, Vice-President, Students

Marc Schroeder, MRFA Academic Policy and Governance Officer

Kelly Williams-Whitt, Dean Representative

Mary-Lee Mulholland, GFC Academic Staff Member (Arts)

Anh Nguyen, GFC Academic Staff Member (Business & Communication Studies) (*October – Present*)

Joyce Totton, GFC Academic Staff Member (Health, Community & Education) (*October – Present; Deepa Upadhyaya – September*)

Jon Mee, GFC Academic Staff Member (Science & Technology) (*November – Present; previously vacant*)

Chris Moxham, Academic Staff Member (Teaching & Learning)

Kalen Keavey, Academic Staff Member (University Library)

Tala Abu Hayyaneh, Student Representative

Fiona Chetty, Student Representative

Resources

Geri Lynn Gouglas, University Registrar & Associate Vice-President, Enrolment Management

Cheryl Melatdoost, Academic Quality Assurance Coordinator

Sheena Dyer, Assistant University Secretary, GFC, RECORDING SECRETARY

For additional information and meeting minutes, visit the [ASC](#) webpage.