

ACADEMIC STANDARDS COMMITTEE MEETING

April 20, 2022

VIRTUAL

IN ATTENDANCE:

Lee Easton	CHAIR, GFC Academic Staff Member
Michael Quinn	VICE-CHAIR, Vice-Provost and AVP, Academic
Phil Warsaba	Vice-Provost and AVP, Students
Peter Ryan	MRFA Academic Liaison Officer
Kelly Williams-Whitt	Dean Representative
Aida Patient	GFC Academic Staff Member (Arts)
Sally Haney	GFC Academic Staff Member (Business and Communication Studies)
Therese Wiart Jenkinson	GFC Academic Staff Member (Health, Community and Education)
Erik Christiansen	Academic Staff Member (University Library)
Haroon Chehade	Student Representative
Rusna Mahoon	Student Representative

Resources

Sheena Jensen RECORDING SECRETARY, Assistant University Secretary, GFC

Guests

Linda ManyGuns	AVP, Indigenization and Decolonization
Cheryl Melatdoost	Academic Quality Assurance Coordinator
Gwen O'Sullivan	Chair, Earth and Environmental Science
Melanie Rathburn	Associate Dean (Academic), Faculty of Science and Technology
Chris Rogerson	Executive Director, Student Affairs
Jonathan Withey	Dean, Faculty of Science and Technology

NOT IN ATTENDANCE:

Bill Scott	GFC Academic Staff Member (Science and Technology)
Cynthia Gallop	Academic Staff Member (Teaching & Learning)

L. Easton, Chair, called the meeting to order at 3:02pm and confirmed quorum.

APPROVAL OF AGENDA

Moved and seconded:

THAT the Agenda for the April 20, 2022 Academic Standards Committee meeting be approved.

Motion carried.

APPROVAL OF MEETING MINUTES

Moved and seconded:

THAT the Minutes of the February 16, 2022 Academic Standards Committee meeting be approved.

Motion carried.

Business Arising from the Minutes

There was no business arising from the minutes.

WORKING GROUP UPDATE ON INSTITUTIONAL TENURE AND PROMOTION CRITERIA

An update was shared about the draft of an Appendix for the *Institutional Tenure and Promotion Criteria*, and Dr. Linda ManyGuns gave an overview on the development of the Appendix, and responded to questions. A draft will be presented to ASC at the May 4 meeting for review and discussion.

It was indicated that they anticipate making a set of recommendations, including one related to acknowledging the challenges that faculty from historically excluded groups also face with respect to tenure and promotion processes.

L. ManyGuns left the meeting.

ENVIRONMENTAL SCIENCE PROGRAM REVIEW

A preliminary discussion took place about the Environmental Science program review to identify questions to ask the guests.

The guests, G. O'Sullivan, M. Rathburn and J. Withey, joined the meeting.

The guests responded to questions regarding the following aspects of the program review:

- Addressing the position the external reviewers had about the value of General Education within the program
 - It was suggested that they add to the advancement plan that they are working with the Department of General Education to explore thematic pathways, as well as communicating more about General Education through advising
- Addressing the external reviewer's remark about "claims without evidence" related to 7.14
 - It was suggested to include a comment or acknowledgement to this remark within the response to the external reviewers
- Consideration of a minor or moving in that direction
 - There is an LOI for a Certificate program in progress
- Exploring the flexibility of the program
 - It was suggested the program work towards aligning with changes that are forthcoming to the Program Definitions Policy, which would provide an opportunity to address the current exemptions in place
- If the specificity and timelines in the advancement plan are achievable
 - The program will be regularly reviewing the advancement plan, and explained that it provides them with a structure to build from

G. O'Sullivan, M. Rathburn and J. Withey left the meeting.

Moved and seconded:

THAT the Academic Standards Committee approves the Bachelor of Science - Environment Science Major program review, with the recommendation that the team add to their Advancement Plan General Education thematic pathways and advising.

The following recommendations to the self-study team were agreed upon:

- Adding to the advancement plan working with the Department of General Education to explore thematic pathways, as well as communicating more about General Education through advising
- Incorporate a response related to 7.14 and the external reviewer's remark about "claims without evidence"
- Ensuring alignment with the Program Definitions Policy
- It was noted the committee was satisfied with the level of detail and timelines indicated in the advancement plan, based on the guests's indication they will continually review the plan and do a mid-way check in with ASC

Motion carried.

C. Rogerson joined the meeting.

STUDENT CONDUCT POLICY HIGHLIGHTS PRESENTATION

The committee received a presentation from Chris Rogerson on the "Student Conduct Policy Highlights" that provided an overview on the current policies, review process, consultation inputs, and the new policy principles and framework, and responded to questions and comments.

Moved and seconded:

THAT the ASC meeting be extended by 15 minutes.

Motion carried.

C. Rogerson left the meeting.

REPORTS**Update on Cyclical Reviews**

Members were asked to consider a few questions in advance of a discussion at the May 4 ASC meeting related to what has worked well or not for reviewing cyclical program reviews, what is in academic program reviews, and advancement plan accountabilities. Attached to the minutes are updates on Cyclical Reviews.

Committee Chair Report

No report.

Report from the Senior Administrator to the Committee

Brief updates were provided on the comprehensive institutional review and the move to audit status processes underway, and upcoming senior leadership changes.

UPCOMING POLICY REVIEWS FOR MAY 4 ASC (GRADES AND EXAMINATIONS)

The committee was informed that the Grades and Exams policies will be presented to the Academic Standards Committee on May 4, 2022 for recommendation to GFC for approval.

NEW BUSINESS

No new business

ADJOURNMENT

5:12PM