

**Academic Standards Committee  
May 3, 2023 at 3pm – 5pm  
University Boardroom A341**

**IN ATTENDANCE:**

Lee Easton, GFC Academic Staff Member, CHAIR  
Gaye Warthe, Designate for Vice-Provost, Academic, VICE-CHAIR  
Phil Warsaba, Vice-President, Students  
Kelly Williams-Whitt, Dean Representative (*via Google Meet*)  
Mary-Lee Mulholland, GFC Academic Staff Member (Arts)  
Sally Haney, GFC Academic Staff Member (Business & Communication Studies)  
Deepa Upadhyaya, GFC Academic Staff Member (Health, Community & Education) (*via Google Meet*)  
Cynthia Gallop, Academic Staff Member (Teaching & Learning)  
Erik Christiansen, Academic Staff Member (University Library)  
Tala Abu Hayyaneh, Student Representative

Resources

Geri Lynn Gouglas, University Registrar  
Cheryl Melatdoost, Academic Quality Assurance Coordinator (*via Google Meet*)  
Sheena Jensen, Assistant University Secretary, GFC, RECORDING SECRETARY

**NOT IN ATTENDANCE:**

Rusna Mahoon, Student Representative  
Peter Ryan, MRFA Academic Liaison Officer

The Chair called the meeting to order at 3:03pm.

**1. Approval of Agenda (*motion*)**

***Moved and seconded:***

THAT the Agenda for the May 3, 2023 Academic Standards Committee meeting be approved.

***Motion carried***

**2. Approval of Meeting Minutes**

**2.1. Minutes from April 5, 2023 (*motion*)**

***Moved and seconded:***

**THAT** the Minutes of the April 5, 2023 Academic Standards Committee meeting be approved.

***Motion carried***

**2.2. Business Arising from the Minutes**

The Broadcast Media Studies program review was amended as per ASC's suggestions and the revised Executive Summary and Advancement plan will be provided to GFC for information.

**3. Working Group Update (changes to *Institutional Tenure and Promotion Criteria* to recognize Indigenous ways of knowing and doing)**

A summary of the meeting with the ASC working group (L. Easton, K. Williams-Whitt, G. Warthe) and the Indigenous Faculty Collective was shared, in which the discussion considered ways to move forward in a timely manner. It was agreed that the IFC would review Appendix A, as well as consider how ASC can work with members of the IFC to bring the project to a conclusion. The work will continue into the next academic year and another meeting is being planned.

**4. Review of Criteria and Questions for ASC Review of Cyclical Program Reviews**

The “Criteria and Questions for ASC Review of Cyclical Program Reviews” was reviewed and no changes were recommended.

**5. Review of ASC Charter**

Proposed amendments to the ASC Charter were presented for review that considered membership composition, the work the Committee has or has not done, the forthcoming move to audit status, and editorial changes for clarity and title changes.

***Moved and seconded:***

**THAT** the Academic Standards Committee recommend amendments to the ASC Charter to the GFC Executive Committee.

***Motion carried.***

**6. Reports**

**6.1. Update on Cyclical Reviews – C. Melatdoost**

A written update was reviewed on current, upcoming and in progress reviews.

**6.2. Draft ASC Annual Report to GFC 2022-23**

The draft ASC Annual Report to GFC 2022-23 was reviewed.

**6.3. Chair’s Report and copy of ASC Chair’s Report to GFC (April 2023)**

A copy of the most recent ASC Chair’s Report to GFC was shared for information.

**6.4. Report from the Senior Administrator to the Committee**

No report.

**7. ASC Membership List 2023-24**

A copy of the ASC Membership List 2023-24 was shared for information.

**8. New Business**

There was no new business.

**9. Adjournment 3:58PM**