Academic Standards Committee
September 22, 2026 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Lee Easton	GFC Academic Staff Member, CHAIR
Karim Dharamsi	Vice-Provost, Academic, VICE-CHAIR
Phil Warsaba	Vice-President, Students
Kelly Williams-Whitt	Dean Representative
Ademola Adesola	GFC Academic Staff Member (Arts)
Milena Radzikowska	GFC Academic Staff Member (Business & Communication Studies)
Marty Clark	GFC Academic Staff Member (Health, Community & Education)
Dylan Webb	GFC Academic Staff Member (Science & Technology)
Hailey Siracky	Academic Staff Member (University Library)
Christina Lovestone	Continuing Education Representative
Julia Madden	Student Representative
Resources	
Geri Lynn Gouglas	University Registrar & Associate Vice-President, Enrolment Management
Radwa Mohamed	Academic Quality Assurance Coordinator

NOT IN ATTENDANCE:

Ambreen Abdul-Majid	Student Representative
Peter Ryan	MRFA Academic Policy and Governance Officer

The Chair called the meeting to order at 3:00PM.

1. **Approval of Agenda**
   Moved and seconded:
   THAT the Agenda for the September 22, 2026 Academic Standards Committee meeting be approved.
   Motion carried

2. **Approval of Meeting Minutes**
   2.1. Minutes from April 21, 2026
   Moved and seconded:
   THAT the Minutes of the April 21, 2026 Academic Standards Committee meeting be approved.
   Motion carried

   2.2. Business Arising from the Minutes
   There was no business arising from the minutes.

3. **ASC Orientation**
   3.1. Revised ASC Meeting Schedule – Approval of Oct. 26 Meeting Date

Moved and seconded:
THAT the revised ASC 2026-27 meeting schedule be approved.
Motion carried

The following information was reviewed and discussed:

3.2. ASC Membership
3.3. ASC Charter
3.4. Process for Program Reviews at ASC Meetings
  3.4.1. Academic Program Review Orientation Presentation
  3.4.2. Process Overview
  3.4.3. Program Review Feedback Form
  3.4.4. Program Review Approval Memo
3.5. For Reference:
  3.5.1. Quality Assurance Website
  3.5.2. Academic Program Review Policy and Procedures – Policy Website

Discussion:

- Any committee member's potential conflicts of interest for approval of program reviews would be addressed at the respective meeting.
- An overview was provided regarding the steps involved in the program review process prior to submitting the review to ASC.

4. ASC Assessment Results 2026

The ASC Assessment Results 2026 were reviewed.

5. Draft ASC 2026-27 Annual Plan

The draft ASC 2026-27 Annual Plan was reviewed and will be updated with input from committee members. The final draft will be brought to the October ASC meeting to finalize for submitting to GFC in November 2026.

6. Reports

6.1. Working Group Updates
  6.1.1. Working Group to Review Amending Processes for *The Institutional Tenure and Promotion Criteria* and *The Tenure, Permanency, and Promotion Handbook*
  The working group will reconvene to continue its work from prior to the summer break, and will be providing updates and a draft report to the ASC for feedback. The group aims to provide their findings to ASC for recommendation to GFC in April 2027.

6.2. Update on Academic Program Reviews
  A written update was provided on current, upcoming and in progress program reviews, and highlighted at the meeting.

6.3. Report from the Senior Administrator to the Committee
Karim Dharamsi gave a brief update about the General Education Steering Committee and Experiential Learning Steering Committee's (ELSC) focus for this academic year.

6.4. Committee Chair Report
No report.

7. New Business
There was no new business.

8. Adjournment 4:06PM