

1. ESTABLISHMENT AND AUTHORITY

The Board of Governors (Board) hereby establishes a standing committee called the Campus Development Committee as provided for in the Board of Governors Bylaws, and delegates to the Campus Development Committee the authorities set out in these Terms of Reference (**TOR**).

The Committee does not have decision-making authority except where, and to the extent that, such authority has been expressly delegated or assigned by the Board in these Terms of Reference or by a resolution of the Board.

All defined terms which are used, but not defined in these TOR, and which are defined in the Board of Governors Bylaws have the meaning given to such terms in the Board of Governors Bylaws.

2. PURPOSE

The Campus Development Committee will assist the Board of Governors in providing oversight of the University's buildings, facilities, and infrastructure to meet the educational, environmental, social, cultural and economic needs of the University. The Committee will do so by monitoring, evaluating and recommending to the Board of Governors significant facility and infrastructure matters of the University, including principles, planning and policies, in accordance with provincial legislation, the University's mandate, strategic vision and relevant policies and procedures.

3. MEMBERSHIP

Chair

External Member

Voting Members

At least three (3) Board members: one member will be an External Member who shall be named as Chair of the Board of Governors as *ex officio*
President and Vice-Chancellor as *ex officio*

Resource

Vice-President, Finance and Administration

4. RESPONSIBILITIES

Without restricting the generality of its role, and within its delegated authorities, the Campus Development Committee will:

Campus Development

- 4.1. Advise and make recommendations to the Board of Governors on matters which pertain to campus planning and development that fall within the purview of the Board.
- 4.2. Monitor and review the Campus Master Plan to ensure it supports Mount Royal's overall mission and strategic direction and make recommendations to the Board of Governors on changes to the plan.
- 4.3. Recommend to the Board of Governors major capital projects (projects with total budgets in excess of \$5 million), including the project plans, associated business plans and budgets for consideration and final approval by the Board of Governors.
- 4.4. Approve the appointment of prime consultants, prime contractors and construction managers for all approved projects with total project budgets in excess of \$5 million.
- 4.5. Recommend to the Board of Governors major policies related to capital projects, campus facility planning and property matters.
- 4.6. Maintain oversight with respect to ongoing capital projects, including oversight of any consultants and projects involved in campus planning.
- 4.7. Review and give strategic direction on overall design concepts and preliminary design concepts for major capital projects.
- 4.8. Review project cost estimates, revenue sources, and/or funding strategies.
- 4.9. Review, annually, the Capital Maintenance Renewal list, spending plans and project priorities.
- 4.10. Receive for information the Building and Land Information System (BLIMS).

General

- 4.11. Approvals related to major capital projects will be routed through the Finance Committee prior to recommendation to the Board for approval.
- 4.12. Approve an annual Committee work plan.

5. REPORT TO THE BOARD OF GOVERNORS

The Committee reports regularly to the Board of Governors with respect to its activities and decisions.

Approval History:

Approved by the Governance and Nominating Committee: June 8, 2023
Approved by the Governance and Nominating Committee: May 26, 2021
Approved by the Board of Governors: May 25, 2020
Approved by the Governance & Nominating Committee: May 14, 2019
Approved by the Governance & Nomination Committee: November 23, 2017
Approved by the Board of Governors: October 30, 2017
Approved by the Governance & Nominating Committee: June 24, 2015