

December 1, 2023

1:00 p.m.

MRU, EC 2010

PRESENT:

Chris Lee, Chair-Public Member
Brenden Hunter – Public Member
Pam Karlenzig - Staff Member
Jacqueline Musabende - Faculty Member
Joseph Nguyen – Student Member
Thomas O’Leary – Public Member

Tim Rahilly - President and Vice-Chancellor
Kari Roberts - Faculty Member
David Routledge – Alumni Member
Shannon Ryhorchuk - Public Member
Rob Schaefer – Public Member
Anisa Tilston – Student Member

RESOURCES:

Kathy Homer, Acting University Secretary, Recording Secretary
Chad London, Provost and Vice-President, Academic
Mustansar Nadeem, Vice-President, Finance and Administration
Paul Rossmann, Vice-President, University Advancement
Phil Warsaba, Vice-President, Students

REGRETS:

Sherri Evers – Public Member
Dawn Farrell- Chancellor
Carrie Lonardelli- Public Member

Shannon Pestun - Alumni Member
Salimah Walji-Shivji- Public Member

CALL MEETING TO ORDER

1. CALL THE MEETING TO ORDER

C. Lee, Chair of the Board of Governors, called the Open Session to order at 1:00 p.m., confirmed quorum, and A. Tilston commenced with a land acknowledgement.

1.1. Conflict of Interest Declaration

There were no conflicts declared.

ACTION ITEMS

2. APPROVAL OF AGENDA

Moved and seconded:

THAT the agenda be approved, as distributed.

CARRIED.

3. APPROVAL OF MINUTES

3.1. Approval of Minutes of Meeting Held on October 12, 2023.

Moved and seconded:

THAT the minutes of the Open Session of the Board of Governors’ meeting held October 12, 2023 be approved as distributed.

CARRIED.

3.2. Business Arising from the Minutes

There was no business arising from the past set of minutes.

4. TUITION AND FEES: 2024-2025

The Board considered the regulated tuition and mandatory non-instructional fees for the 2024-2025 academic year as presented in the meeting package.

R. Schaefer, Chair of the Finance Committee, explained the steps involved in considering the suggested increases to tuition and fees. Emphasizing the modest nature of the increases, he underscored the balance between addressing affordability concerns and ensuring that MRU maintains its capacity to uphold the current standard of quality education. The focus remains on sustaining excellence in education. He reported the students were consulted on the recommendations and that the Finance Committee approved all recommendations.

T. Rahilly spoke to the consultation process and noted the analysis that went into the proposal and that the recommendations are endorsed by the senior administration.

In response to a question, explanation for the 10% increase to the Transitional Vocational Program (TVP) was provided.

Moved and seconded:

THAT the Board of Governors approve the tuition and fees for 2024-2025 as set out in the attached documents and as recommended by the Finance Committee.

CARRIED.

REPORTS

5. REPORTS

5.1. Board Chair

C. Lee, Board Chair, provided a written report and highlighted the events he attended from September to November.

5.2. Chancellor

D. Farrell, Chancellor, provided a written report highlighting the dinner held with Provost's Council and the Chancellor's Dialogue series set for spring 2024.

5.3. President and Vice-Chancellor

President and Vice-Chancellor, T. Rahilly, provided a written report that included updates regarding: the Chancellor search; progress on the University Strategic Plan; Equity Diversity and Inclusion initiatives; an academic update; Foundation; Alumni Relations; Marketing; Communications; Enrolment Management; Student Affairs; and International Education.

T. Rahilly conveyed his congratulations to the new Chair, Chris Lee, and discussed their recent trip to Edmonton as a chance for an orientation in government relations.

He also bid farewell to Paul Rossmann, the Vice-President of University Advancement, acknowledging the significant influence P. Rossmann has had in the development of the university including contributions to buildings, scholarships, marketing, communications, alumni relations, and advancement.

Positive comments were received regarding the "Faculty Kudos" section, commending the accomplishments of MRU faculty members.

5.4. General Faculties Council

The General Faculties Council report for the meetings held on October 20th and November 24th, 2023, was received for information. T. Rahilly reported that the third of three orientation sessions took place last meeting and that he has committed to providing more information around the University budget.

COMMITTEE MATTERS

6. AUDIT AND RISK COMMITTEE

6.1. Committee Report

S. Ryhorchuk, Chair of the Audit and Risk Committee, provided a written report and highlighted that the Committee met this morning to receive a status update on the IT systems in place and related strategy; the Internal Audit Plan; the Enterprise Risk Management program and a software demonstration; a report on the University's insurance; and the second quarter financial reports.

7. CAMPUS DEVELOPMENT COMMITTEE

7.1. Committee Report

A written report from the November 20, 2023 meeting was included in the package for information. D. Routledge, Chair of the Campus Development Committee, provided remarks regarding the progress of the G-Wing and Springbank Hangar projects.

8. FINANCE COMMITTEE

8.1. Committee Report

R. Schaefer, Chair of the Finance Committee, provided a written report and outlined the topics discussed at the meeting held this morning.

9. GOVERNANCE AND NOMINATING COMMITTEE

9.1. Committee Report

C. Lee, Chair of the Governance and Nominating Committee, provided a written report and summarized the topics discussed at the November 20, 2023 meeting. He highlighted the University Strategic Plan progress and encouraged the gallery to read the Plan.

CONSENT AGENDA

10. ITEMS REMOVED FOR DISCUSSION

There were no items removed from the consent agenda for discussion.

Moved and seconded:

THAT the Board of Governors approve the consent agenda items for the December 1, 2023 Open Session.

CARRIED.

11. ITEMS FOR APPROVAL

11.1. Institute Annual Reports 2022-2023

THAT the Board of Governors accept and approve the 2022-2023 Annual Reports from the Mount Royal University Institutes.

11.2. Tuition and Fees Consultation Committee Terms of Reference

THAT the Board of Governors approve the Tuition and Fees Consultation Committee Terms of Reference as presented.

11.3. BMO Mastercard Facility Increase

THAT the Board of Governors approve an increase to the credit limit for the Bank of Montreal (BMO) Mastercard facility from \$1.5M to \$3.0M.

11.4. Policy for Rescindment

THAT the Board of Governors approve the rescindment of the following policies effective December 1, 2023:

- 11.4.1. Retirement Policy*
- 11.4.2. Interview Expenses-Faculty and Management Policy*
- 11.4.3. Employee Benefits - Holiday Policy*
- 11.4.4. Vacation-Management Policy*
- 11.4.5. Professional Leave Policy*
- 11.4.6. Appointment of FT Faculty Policy*
- 11.4.7. Offers of Employment to Faculty Policy*
- 11.4.8. Teaching Overload, Full-time Academic Staff*
- 11.4.9. Selection of a Dean, Director Academic Affairs Division Policy*

11.5. Policy for Approval

- 11.5.1. Selection, Review and Reappointment of a Dean Policy
 - 11.5.1.1. Procedure for Selection of a Dean
 - 11.5.1.2. Procedure for Reappointment of a Dean

THAT Board of Governors approve the new Selection, Review and Reappointment of a Dean Policy and its associated Procedures.

12. ITEMS FOR INFORMATION

12.1. HRC Terms of Reference

Received for information.

12.2. Financial Reports: Second Quarter to September 30, 2023

Received for information.

12.3. University Insurance

Received for information.

12.4. Internal Renovation Project Update

- 12.4.1. G-Wing

Received for information.

OTHER BUSINESS

13. NEW BUSINESS

There was no new business for the Board to consider.

14. ADJOURNMENT

Moved and seconded:

THAT the Board of Governors meeting be terminated at 1:30 p.m.

CARRIED.