



**BOARD OF GOVERNORS  
OPEN SESSION MINUTES**

December 2, 2021, 12:30 p.m.

By ZOOM Platform

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**PRESENT:**

Alex Pourbaix, Chair - Public Member  
Dawn Farrell- Chancellor  
Brenden Hunter- Public Member  
Karl Johannson - Public Member  
Chris Lee, Vice-Chair - Public Member  
Morgan Loberg - Staff Member  
Carrie Lonardelli - Public Member  
Denise Man – Public Member  
Jacqueline Musabende - Faculty Member

Joseph Nguyen – Student Member  
Kenna Olsen - Faculty Member  
Shannon Pestun - Alumni Member  
Tim Rahilly - President and Vice-Chancellor  
Sue Riddell Rose - Public Member  
David Routledge – Alumni Member  
Shannon Ryhorchuk - Public Member  
Spirit River Striped Wolf – Student Member

**RESOURCES:**

Elizabeth Evans, Interim Provost and Vice President, Academic  
Ameline Guillot, Executive Assistant  
Kathy Homer, Assistant University Secretary-Board, Recording Secretary  
Amy Nixon, General Counsel and University Secretary  
Paul Rossmann, Vice-President, University Advancement  
Annalise Van Ham, Vice-President, Finance & Administration

**REGRETS:**

Thomas O’Leary – Public Member  
Salimah Walji-Shivji - Public Member

**GUEST:**

Evan Cortens, Director, Institutional Research and Planning for Item #5

The Open Session was held virtually and a live stream link was provided to the Mount Royal University community.

**CALL MEETING TO ORDER**

**1. CALL THE MEETING TO ORDER**

A. Pourbaix, Chair of the Board of Governors, called the Open Session to order at 12:30 p.m., confirmed quorum and commenced with a territorial land acknowledgement.

**1.1 Conflict of Interest Declaration**

There were no conflicts declared.

## **ACTION ITEMS**

### **2. APPROVAL OF AGENDA**

Moved and seconded:

**THAT** the agenda be approved, as presented.

**CARRIED.**

### **3. APPROVAL OF MINUTES**

#### **3.1 Board Meeting, Open Session, October 7, 2021**

Moved and seconded:

**THAT** the minutes of the Open Session of the Board of Governors' meeting held October 7, 2021, be approved, as distributed.

**CARRIED.**

#### **3.2 Business Arising from the Minutes**

There was no business arising from the past set of minutes.

### **4. TUITION AND FEES: 2022-2023**

The Board of Governors considered the tuition and fees for 2022-2023, as proposed by the Tuition Fee Consultation Committee (TFCC). Background information was provided regarding the pathway for approval.

Mount Royal is committed to providing \$1M in bursary resources for students to support continuation in their programs of studies. The budget under development for 2022-2023 reflects the continuation of this financial support.

Clarification was provided regarding the obligation to publish international tuition and fee amounts. Mount Royal must publish the maximum that could be charged for the duration of the program.

Concern was raised regarding the tuition environment for students and the impact on students academically and emotionally. It was articulated that students will face difficulties due to the increases. Many students are at capacity and the increase will in turn add to mental health issues. Gratitude was expressed for the \$1M in bursary support, as this is greatly needed by students.

Moved and seconded:

**THAT** the Board of Governors approve the tuition and fee structure and rates for 2022/23 increasing tuition and fees as follows:

1. Domestic tuition and fees increased by 7% on average with specific rates for:
  - Bachelor of Business Administration (BBA) increased by 10%
  - Bachelor of Science programs changed to a uniform tuition rate across all majors, eliminating program fees with:
    - 10% increase for Cellular & Molecular Biology, Environmental Science, Geology, Health Science and General Science, programs previously excluding program fees;
    - 0.86% increase for Biology and Computer Science; and,
    - 6.87% decrease for Chemistry.

- Bachelor of Computer Information Systems tuition to be harmonized with Bachelor of Science, resulting in a 5.87% increase.
  - All other programs increased by 6.32%.
2. International tuition to be increased to \$2,200 per course with subsequent years' maximum increases through 2025/26 as reflected in the tuition and fees summary.
  3. Mandatory non-instructional fees to be set at \$128 and \$305 per semester for full-time students for Recreation and Athletics Fee and the Student Services Fee respectively; part-time rates prorated as reflected in the tuition and fees summary.

**CARRIED. Three opposed.**

**5. MOUNT ROYAL UNIVERSITY ANNUAL REPORT: 2020-2021**

Mount Royal University publishes an Annual Report reflecting its performance and presenting the Audited Consolidated Financial Statements. The Annual Report is one of the accountability documents required by Advanced Education and its format and content are as prescribed by the Province. The Board of Governors reviewed and considered the Annual Report.

Moved and seconded:

**THAT** the Board of Governors approve the Mount Royal University Annual Report: 2020-2021, as presented.

**CARRIED.**

**6. COVID-19 RESPONSE AND PLANNING**

The Board of Governors received an update on the University's COVID-19 response. Information regarding the University Directive was presented to Board members as part of the meeting package.

**REPORTS**

**7. REPORTS**

**7.1 Board Chair**

A. Pourbaix, Board Chair, congratulated the President, Tim Rahilly, and the leadership team at Mount Royal for their response to the pandemic.

The University has successfully delivered in-person classes and services this fall semester in challenging circumstances. One key aspect of that success has been the University community's response and vaccination rate. He commended faculty, staff and students for doing their part to ensure Mount Royal is a safe place to learn, teach and work. He confirmed that Mount Royal's approach to the pandemic has been clearly communicated through the University's COVID-19 directive, which is supported by the Board of Governors.

**7.2 Chancellor**

D. Farrell, Chancellor, provided a written report that outlined meetings she attended, information on Chancellor's Corner and the launch of the Chancellor's Society. At the meeting, she noted some of the tours and key experiences she has had on campus.

**7.3 President and Vice-Chancellor**

President and Vice-Chancellor, Dr. Tim Rahilly, provided a written report that included information on adjusting to health measures and verifications, the retirement of the Vice-President, Finance and Administration, an update on the Universities Canada meetings and celebrating Mount Royal alumni

and supporters who were honoured for being chosen for the Top 40 under 40 and Top 7 over 70 awards.

#### **7.4 General Faculties Council**

The General Faculties Council report covering the meetings held October 22 and November 26, 2021, was received for information.

#### **7.5 Interim Provost and Vice-President, Academic**

E. Evans, Interim Provost and Vice-President, Academic, submitted a written report that provided updates on the following activities in the Division of Academic Affairs:

- COVID-19 update
- Registrar and enrolment
- Awards and recognition
- Launch of collaboration with Amazon Web Services
- Internationalization
- New dual credit offering with Calgary Board of Education
- Indigenization and Decolonization

Further information was provided regarding the Amazon Web Services, which is part of an initiative with Calgary Economic Development's EDGE UP 2.0 program to support the transition and reskilling of individuals who are unemployed or underemployed professionals in the Calgary area who have been displaced from the oil and gas sector or related industry for entry-level roles in cloud computing and to connect them to potential employers.

#### **7.6 Vice-President, Finance and Administration**

A. Van Ham, Vice-President, Finance and Administration, provided a written report that included updates from the Division of Finance and Administration regarding:

- Major capital project- Internal Renovation Master Plan
- Investment Management Agreements and performance-based funding
- Asset Retirement Obligations-impacts of new accounting standard implementation
- Division priority investments
- Recruitment of key personnel
- Pilot of Electric Vehicle stations in MRU parking

#### **7.7 Vice-President, University Advancement**

P. Rossmann, Vice-President, University Advancement, provided a written report on key initiatives within the University Advancement Division: Development; Alumni Relations; Marketing and Communications; and Community Relations.

P. Rossmann reported that Giving Day took place on November 30, 2021, he thanked those who participated and shared that \$262 650 was raised as a result. He provided details regarding the first-quarter results, noted the Alumni Achievement Awards were a success and that the SUMMIT magazine is now available.

## **COMMITTEE MATTERS**

### **8. AUDIT AND RISK COMMITTEE**

#### **8.1 Committee Report**

S. Ryhorchuk, Chair of the Audit and Risk Committee, reported that the purpose of the December 2nd meeting was to recommend the Mount Royal Annual Report to the Board, to meet with the Office of the Auditor General for the Entrance Conference of the 2021-2022 Financial Audit, to receive an update on the University insurance and to receive the first-quarter financial reports.

### **9. CAMPUS DEVELOPMENT COMMITTEE**

#### **9.1 Committee Report**

A written report from the November 15, 2021 meeting was included in the package for information. D. Routledge, Chair of the Campus Development Committee, expressed gratitude for the work being done to ensure a safe campus environment.

### **10. FINANCE COMMITTEE**

#### **10.1 Committee Report**

K. Johannson, Chair of the Finance Committee, reported that the Finance Committee met to consider the Tuition and Fees for 2022-2023, the first-quarter financial reports and the Mount Royal Annual Report.

#### **10.2 Budget Development: 2022-2023 to 2024-2025**

The Board received a preliminary update of budget assumptions for the upcoming fiscal periods of 2022-23, 2023-24, and 2024-25. A balanced budget plan will come before the Board in March 2022.

### **11. GOVERNANCE AND NOMINATING COMMITTEE**

#### **11.1 Committee Report**

A. Pourbaix, Chair of the Governance and Nominating Committee, provided a written report summarizing the discussions from the November 15, 2021 meeting. At the meeting, he clarified the update proposed for the Governance and Nominating Committee charter regarding the Investment Management Agreement pathway for approval.

#### **11.2 Honorary Degree Candidates- Call for Nomination**

The Board was asked to identify potential candidates for Honorary Degrees and to submit nominations to the University Honours Committee (formerly the Honorary Appointments Committee) by December 15, 2021 (Spring Convocation) or March 15, 2022 (Fall Convocation).

## **CONSENT AGENDA**

### **12. ITEMS REMOVED FOR DISCUSSION**

There were no items removed from the consent agenda for discussion.

Moved and seconded:

**THAT** the Board of Governors approve the consent agenda items for the December 2, 2021, Open Session.

**CARRIED.**

**13. ITEMS FOR APPROVAL**

**13.1 Institutes' Annual Report: 2020-2021**

*THAT the Board of Governors accept and approve the 2021 Annual Reports from the Mount Royal University institutes.*

**13.2 Investment Policy**

*THAT the Board of Governors approve of the changes to the Investment Policy, as presented.*

**13.3 Banking Resolution**

*THAT the Board of Governors approve the authorized investment signing officers, effective December 2, 2021.*

**13.4 Governance and Nominating Committee Charter Update**

*THAT the Board of Governors approve the changes to Governance and Nominating Committee Charter to formalize the pathway for the approval of the Investment Management Agreement.*

**13.5 Tuition and Fee Consultation Committee Terms of Reference**

*THAT the Board of Governors approve the 2021 updated Terms of Reference for the Tuition and Fees Consultation Committee.*

**14. ITEMS FOR INFORMATION**

**14.1 Human Research Ethics Board Annual Report: 2020-2021**

Received for information.

**14.2 The Calgary Journal Annual Report: 2020-2021**

Received for information.

**14.3 Internal Renovations Update**

Received for information.

**14.4 Capital Construction Projects Update**

Received for information.

**14.5 University Insurance**

Received for information.

**14.6 Financial Reports: First Quarter to September 30, 2021**

Received for information.

**14.7 Audit and Risk Committee Charter**

Received for information.

**14.8 Finance Committee Charter**

Received for information.

**OTHER BUSINESS**

**15. NEW BUSINESS**

There was no new business identified for the consideration of the Board.

**16. ADJOURNMENT**

Moved and seconded:

**THAT** that the Board of Governors meeting be adjourned at 1:30 p.m.

***CARRIED.***