
**GFC Executive Committee (EC) Annual Plan for General Faculties Council
2025-2026**

DATE: September 9, 2025

SUBMITTED BY: Tim Rahilly, EC Chair

PRIORITIZED SUMMARY OF PROJECTED ACTIVITIES AND OUTCOMES

EC will meet monthly to address items in accordance with its Charter and the GFC Bylaws. EC will finalize GFC agendas, ensure materials are available to support deliberation, and oversee the accurate recording, communication, and implementation of GFC decisions. EC will also consider items and questions submitted to GFC, referring them to standing committees or to GFC as appropriate, and will continue to address issues arising from committee work and new business. EC will support member development by advising on orientations, ongoing governance essentials sessions, and the annual GFC elections. Individual EC members will participate in various orientation opportunities throughout the year.

In accordance with the [GFC Bylaws](#), EC will oversee the following this academic year:

- **Formal Committee Charter Review** (*Bylaw 11.2(e)*) – Standing Committees will review their charters at least once every three (3) years and when necessary recommend changes to GFC. Committees will submit their recommendations to EC for review and GFC approval at the end of this academic year.
- **GFC Assessment** (*Bylaw 13*) – GFC will carry out an assessment of its performance and operations no later than two years following its last assessment in accordance with a process approved by GFC Executive Committee. EC will consider ways to streamline the process based on previous feedback. The formal assessment is anticipated to be conducted in May 2026.

SCHEDULE OF MEETINGS AND PROJECTED ACTIVITIES

1. September 10, 2025
 - *GFC Governance Essentials Planning*
2. October 8, 2025
3. November 12, 2025
4. January 7, 2026
5. February 4, 2026
 - *Approve the GFC and Committees meeting schedules*
6. March 11, 2026
 - *GFC Assessment Planning*
7. April 8, 2026
8. May 6, 2026
 - *Committee Charter Review*

COMMITTEE MEMBERSHIP

Tim Rahilly	President and Vice-Chancellor, CHAIR
Chad London	Provost and Vice-President, Academic, VICE-CHAIR
Geri Lynn Gouglas	University Registrar and Associate Vice-President, Enrolment Management
Jennifer Pettit	Deans' Council Representative
Margaret MacConnachie	GFC Academic Staff Member
Katherine Bright	GFC Academic Staff Member
Scott Murray	GFC Academic Staff Member
Leda Stawnychko	GFC Academic Staff Member
Keir Stuhlmiller	GFC Academic Staff Member
Meekena Erkin	Student Member of GFC
<u>Resources</u>	
Amy Nixon	General Counsel and University Secretary
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

For additional information and meeting minutes, visit the [EC](#) webpage.