
**GFC Executive Committee (EC) Annual Report for General Faculties Council
2024-2025**

DATE: May 7, 2025

SUBMITTED BY: Tim Rahilly, Chair of EC

SUMMARY OF ACTIVITIES AND OUTCOMES

The Executive Committee (EC) met monthly to approve GFC agendas, ensured that requisite materials were available to facilitate discussion and deliberations, and that GFC decisions were recorded, transmitted and implemented. Matters recommended/approved:

- Recommended the GFC Bylaw Revision (Bylaw 11.5) to remove “International Activities Committee”
- Reviewed the GFC and Committees 2023-24 Assessment Results, oversaw the formal GFC discussion of the results, and reviewed the outcomes of GFC discussions of the results
- Approved the GFC and GFC Committees Meeting Schedules for 2025-26 and GFC/EC Schedules for 2026-27
- Established the Guidelines for Tributes at GFC

EC oversaw and participated in the GFC Governance Essentials sessions. The session topics were:

- September – Shared governance, expectations of members, and how members can demonstrate collegiality was explored by a panel of GFC members
- October – Role and function of GFC Committees was explored by a panel of GFC Committee Chairs/Vice-Chairs
- November – A panel of EC members shared their observations on the GFC 2023-24 Assessment Results in advance of the formal discussion of the results with GFC members in January 2025

EC members also joined various GFC new member orientation opportunities alongside the GFC Chair Tim Rahilly and GFC Vice-Chair Chad London, which included two GFC Member Orientation Meet and Greet sessions in September before the first GFC meeting, and a GFC Student Lunch after the October GFC meeting.

MATTERS FOR FUTURE CONSIDERATION

For the upcoming year, the Executive Committee will continue to review and discuss matters that arise from the work of Standing Committees and new business that comes forward for consideration.

EC will refer to the 2023-24 GFC assessment results and group discussion notes from January 2025 to inform GFC Governance Essentials session topics in the 2025-26 academic year.

For future GFC Assessments, EC will consider ways to streamline the process. GFC’s next assessment will occur in 2026 in accordance with GFC Bylaw 13. *GFC Assessment* to carry out an assessment of its performance and operations no later than two years following its last assessment.

COMMITTEE MEMBERSHIP

Tim Rahilly	President and Vice-Chancellor, CHAIR
Chad London	Provost and Vice-President, Academic, VICE-CHAIR
Geri Lynn Gouglas	University Registrar and Associate Vice-President, Enrolment Management
Jennifer Pettit	Deans' Council Representative
Peter Choate	GFC Academic Staff Member
Scott Murray	GFC Academic Staff Member
Leda Stawnychko	GFC Academic Staff Member
Elaine Mullen	GFC Academic Staff Member
Deepa Upadhyaya	GFC Academic Staff Member
Meekena Erkin <i>(May)</i> Fiona Chetty <i>(until April)</i>	Student Member of GFC
<u>Resources</u>	
Amy Nixon	General Counsel and University Secretary
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

SUMMARY OF MEETINGS

1. September 11, 2024
2. October 9, 2024
3. November 13, 2024
4. January 8, 2025
5. February 5, 2025
6. March 12, 2025
7. April 16, 2025
8. May 7, 2025

For additional information and meeting minutes, visit the [EC](#) webpage.