

**GFC Executive Committee
April 12, 2023 at 3pm – 5pm
University Boardroom A341**

IN ATTENDANCE:

Tim Rahilly, President and Vice-Chancellor, CHAIR
Chad London, Provost and Vice-President, Academic, VICE-CHAIR
Jennifer Pettit, Deans' Council Representative
Peter Choate, GFC Academic Staff Member
Leah Hamilton, GFC Academic Staff Member
Kari Roberts, GFC Academic Staff Member
Marc Schroeder, GFC Academic Staff Member
Gaye Warthe, GFC Academic Staff Member
Yasmin Ahmed, Student Member of GFC

Resources

Amy Nixon, General Counsel and University Secretary, SECRETARY
Sheena Jensen, Assistant University Secretary, GFC, RECORDING SECRETARY

NOT IN ATTENDANCE:

Geri Lynn Gouglas, University Registrar

The Chair called the meeting to order at 3:02pm.

1. Approval of Agenda (*motion*)

Moved and seconded:

THAT the Agenda for the April 12, 2023 GFC Executive Committee meeting be approved.

Motion carried by unanimous consent

2. Approval of Meeting Minutes

2.1. Minutes from March 8, 2023 (*motion*)

Moved and seconded:

THAT the Minutes of the March 8, 2023 GFC Executive Committee meeting be approved.

Motion carried by unanimous consent

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Reporting Structure of General Education and Academic Development Centre

EC received information and discussed the upcoming changes to the reporting structure of General Education and the Academic Development Centre. This information will be presented to GFC at the May 19, 2023 GFC meeting, along with a proposed GFC Bylaw Revision – Definition of “Faculty”. It was

confirmed to include the Notice of Motion in the April 21, 2023 GFC meeting package under the Consent Agenda – Items for Information (*Item 8.2.1*).

4. Committee Structure Review/Assessment Results

- 4.1. Potential for a Structured Discussion with GFC on AIC & IAC
With the Associate Vice-President, Indigenization and Decolonization position vacancy, it was supported to postpone discussion with GFC about the potential establishment of an Academic Indigenization Committee. In place of that discussion, EC agreed to add the “Strategic Plan Update” to the April 21 GFC agenda.
- 4.2. Structured Discussion Follow-up with GFC
EC provided suggestions to the Chair of GFC on responding to GFC’s feedback on the GFC Assessment Results, and discussed possibilities for addressing the feedback that was generated during the structured discussion (November 2022). A response from the Chair and discussion with GFC is planned for the May 19, 2023 GFC meeting.

P. Choate left the meeting.

5. Approval of GFC Agenda

- 5.1. GFC Open Session Agenda – April 21, 2023 (*motion*)
Moved and seconded:
THAT the GFC Executive Committee approve the GFC Open Session Agenda for April 21, 2023, as amended.
 - Amendments:
 - Replace “Reporting Structure of General Education and Academic Development Centre” with “Strategic Plan Update”
 - Remove AIC discussion and hold for future meeting
 - Add Information Item – “Notice of Motion – GFC Bylaw Revision for Definition of “Faculty”**Motion carried**
- 5.2. Speaker for Land Acknowledgement
Jonathan Withey was confirmed as the speaker for the April meeting. Suggestions were made for the May meeting and the University Secretariat will confirm a speaker.

6. Syllabus Guideline Recommendations – Possible Paths Forward

The Teaching and Learning Committee asked EC for advice on next steps regarding the “Syllabus Guidelines Recommendation – Possible Paths Forward”. With the search for a Vice-Provost, Academic in progress, it was supported to forward the document to the Provost’s Council to continue to address the recommendations and conclude the item.

7. Committee Chair Report

No report.

8. New Business

Yasmin Ahmed was thanked for her contributions to EC and GFC as her term comes to an end.

9. Adjournment 4:32PM