

**GFC Executive Committee**  
**August 31, 2022 at 3pm – 5pm**  
**University Boardroom A341**

**IN ATTENDANCE:**

Tim Rahilly, President and Vice-Chancellor, CHAIR  
Elizabeth Evans (Interim), Provost and Vice-President, Academic, VICE-CHAIR  
Geri Lynn Gouglas, University Registrar  
Jennifer Pettit, Deans' Council Representative (*via Google Meet*)  
Marc Schroeder, GFC Academic Staff Member  
Peter Choate, GFC Academic Staff Member  
Kari Roberts, GFC Academic Staff Member  
Yasmin Ahmed, Student Member of GFC

Resources

Amy Nixon, General Counsel and University Secretary  
Sheena Jensen, Assistant University Secretary, GFC, RECORDING SECRETARY

**NOT IN ATTENDANCE:**

Leah Hamilton, GFC Academic Staff Member  
Gaye Warthe, GFC Academic Staff Member

The Chair called the meeting to order at 3:05pm and confirmed quorum.

**1. Approval of Agenda (*motion*)**

***Moved and seconded:***

**THAT** the Agenda for the August 31, 2022 GFC Executive Committee meeting be approved.

***Motion carried***

**2. Approval of Meeting Minutes**

2.1. Minutes from May 11, 2022 (*motion*)

***Moved and seconded:***

**THAT** the Minutes of the May 11, 2022 GFC Executive Committee meeting be approved.

***Motion carried***

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

**3. Core GFC Membership Adjustments (*for discussion*)**

The recommendation to add two full-time academic staff members-at-large, elected by GFC, to the core GFC membership for the 2022-2023 academic year was supported by EC.

4. **GFC Bylaw Revision** (*motion*)

**Moved and seconded:**

**THAT** the GFC Executive Committee recommends that the General Faculties Council approve the revisions to the GFC Bylaws, as presented:

- Bylaw 3.1(d)(i) – *Additional Members – Senior Administration*

Discussion:

- Support for the motion was expressed, noting the importance of having both the AVP, Indigenization and Decolonization (already a member) and AVP, Equity, Diversity and Inclusion on GFC, and that the additional members proposed does not unreasonably alter the ratio of administration to faculty

**Motion carried**

5. **Committee Charter Revisions** (*singular motion*)

**Moved and seconded:**

**THAT** the revisions to the Academic Standards Committee Charter be recommended to General Faculties Council for approval.

**THAT** the revisions to the Teaching and Learning Committee Charter be recommended to General Faculties Council for approval.

**Motions carried**

6. **Format for GFC Orientation** (*for discussion*)

EC discussed and agreed to an alternative approach for GFC orientation this year, and had a preliminary discussion with ideas for next year's orientation format and opportunities. Meet and greet sessions for new member orientation will be coordinated by the Office of General Counsel and University Secretariat.

**ACTION:** EC will oversee an update of the GFC Orientation presentation for the next academic year, including consideration of the orientation format.

7. **Approval of GFC Agenda**

7.1. GFC Open Session Agenda – September 9, 2022 (*motion*)

**Moved and seconded:**

**THAT** the GFC Executive Committee approve the GFC Open Session Agenda for September 9, 2022.

**Motion carried**

7.2. Speaker for Territorial Land Acknowledgement (*for discussion*)

It was agreed to invite Moussa Magassa, Associate Vice-President, Equity, Diversity and Inclusion to give the territorial land acknowledgement at the September 9 GFC meeting.

**8. GFC Assessment Results Review and Next Steps** *(for discussion)*

A preliminary discussion took place about the results from the GFC and Committee Assessments conducted in May 2022. EC agreed to revisit the assessment results throughout the year to address areas/themes. Follow-up items include:

- Committee Chairs to receive assessment results verbatim related to their committees
- GFC to receive full assessment results at a later date
- Integrate the feedback into planning and delivery of GFC orientation in 2023-24
- Planning for a structured discussion of GFC to discuss the assessment results

ACTION: To discuss at October EC meeting

**9. Draft Executive Committee Annual Plan for GFC**

The Executive Committee 2022-23 Annual Plan was reviewed.

**10. Committee Chair Report**

No report.

**11. Items for Information:**

The following items were received for information:

- 11.1. EC Meeting Schedule
- 11.2. EC Membership
- 11.3. EC Charter
- 11.4. FYI: GFC Member Appreciation Lunch – May 19, following the GFC meeting

**12. New Business**

There was no new business.

**13. Adjournment 4:23PM**