

GFC Executive Committee
February 7, 2024 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Chad London	Provost and Vice-President, Academic, VICE-CHAIR
Geri Lynn Gouglas	University Registrar and Associate Vice-President, Enrolment Management
Jennifer Pettit	Deans' Council Representative
Peter Choate	GFC Academic Staff Member
Kari Roberts	GFC Academic Staff Member
Elaine Mullen	GFC Academic Staff Member
Deepa Upadhyaya	GFC Academic Staff Member
Marc Schroeder	GFC Academic Staff Member

Resources

Amy Nixon	General Counsel and University Secretary
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

Guests

Evan Cortens	Dean, Continuing Education
Christina Lovestone	Manager, Business Processes and Strategic Operations (Faculty of Continuing Education)

NOT IN ATTENDANCE:

Tim Rahilly	President and Vice-Chancellor, CHAIR
Tala Abu Hayyaneh	Student Member of GFC

The Vice-Chair called the meeting to order at 3:04PM.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the February 7, 2024 GFC Executive Committee meeting be approved.

Discussion:

- In response to a question, a GFC follow-up regarding Faculty Council Charters and Committees will come to an upcoming EC meeting.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from January 10, 2024

Moved and seconded:

THAT the Minutes of the January 10, 2024 GFC Executive Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Approval of 2025-26 GFC and EC Meeting Schedules

Moved and seconded:

THAT the General Faculties Council and Executive Committee meeting schedules for 2025-2026 be approved.

Discussion:

- A two-year calendar for GFC and EC meetings will continue, and other Committee schedules will be approved on a one-year cycle.
- It was noted that GFC meetings have been scheduled in consideration of the Board meeting schedule.

Motion carried

4. Approval of GFC Agenda

4.1. GFC Open Session Agenda – February 16, 2024

Moved and seconded:

THAT the Agenda for the February 16, 2024 GFC Open Session meeting be approved.

Motion carried

4.2. GFC Closed Session Agenda – February 16, 2024

Moved and seconded:

THAT the Agenda for the February 16, 2024 GFC Closed Session meeting be approved.

Motion carried

4.3. Speaker for Land Acknowledgement

A speaker will be confirmed for the next meeting based on suggestions discussed by the Committee.

5. Committee Structure Review Working Group Update

A brief update was given on the work that is underway by the Committee Structure Review working group. Recommendations will be forthcoming to EC for discussion, including about the two committees that have not yet been established (Academic Indigenization and International Activities).

6. GFC and Committee Attendance Record

EC reviewed the GFC and Committee Attendance Record for the current year, which is a distilled version of the attendance that is recorded in meeting minutes. Deans' Council will review this information annually, and EC discussed and agreed it does not need to be shared more broadly. It was discussed how tracking attendance is not intended to be punitive, and it was noted that to date attendance has been generally positive across GFC and Committees.

EC discussed that GFC member's should be reminded that attendance will continue to be tracked, and to review GFC Bylaw 3.3. *Absences*, which also applies to GFC Committees. This will be communicated via the EC Chair's Report to GFC.

E. Cortens and C. Lovestone joined the meeting.

8. CE Curriculum Policy Pre-Consultation

E. Evans and C. Lovestone collected feedback and responded to questions on the new "Board-approved Curriculum Policy". Discussion:

- Suggestions made for naming of the policy were in consideration of ensuring clarity about which programs the policy will apply to.
- The new policy is being classified a management policy due to amendments in the PSLA and adherence to Mount Royal University's Policy on University Policies and Procedures.
- Information will be provided to GFC prior to the policy going to the Board for final approval (following the 30-day consultation).

7. Annual Election Information

Received for information.

8. New Business

There was no new business.

9. Adjournment 4:12PM