

GFC Executive Committee
September 10, 2025 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Chad London	Provost and Vice-President, Academic, VICE-CHAIR
Geri Lynn Gouglas	University Registrar and Associate Vice-President, Enrolment Management
Jennifer Pettit	Deans' Council Representative
Margaret MacConnachie	GFC Academic Staff Member
Katherine Bright	GFC Academic Staff Member
Scott Murray	GFC Academic Staff Member
Leda Stawnychko	GFC Academic Staff Member
Keir Stuhlmiller	GFC Academic Staff Member
Meekena Erkin	Student Member of GFC

Resources

Amy Nixon	General Counsel and University Secretary
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

NOT IN ATTENDANCE:

Tim Rahilly	President and Vice-Chancellor, CHAIR
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The Vice-Chair called the meeting to order at 3:02PM.

1. Approval of Agenda

Moved and seconded:

THAT the Agenda for the September 10, 2025 Executive Committee meeting be approved.

Motion carried

2. Approval of Meeting Minutes

2.1. Minutes from May 7, 2025

Moved and seconded:

THAT the Minutes of the May 7, 2025 Executive Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Approval of APCC Charter Revision Recommendation (Membership)

Moved and seconded:

THAT GFC Executive Committee recommends to the General Faculties Council that the Academic Programs and Curriculum Committee Charter be amended to extend the term for the Academic Director, Liberal Education until the end of the 2025/26 academic year.

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Discussion:

- The Committee expressed support for the Academic Director, Liberal Education to continue to be a member of APCC, and the Committee also noted that specifying term limits in Charters is not an effective governance mechanism. Charters are formally reviewed by Committees automatically every three years.
- The recommendation will be returned to APCC with the recommendation that they remove the term limit footnote for the Academic Director, Liberal Education.
- The Academic Director, Liberal Education can continue to attend APCC meetings as a guest and participate in discussions of the Committee until the membership revision is finalized.

Motion defeated

4. Approval of GFC Agenda

4.1. GFC Open Session Agenda – September 19, 2025

Moved and seconded:

THAT the Agenda for the September 19, 2025 GFC Open Session meeting be approved.

Discussion:

- An overview of the agenda items was given.
- In response to a question, it was explained that for the GFC Governance Essentials panel, the panel was composed of administrators unlike past panels that had faculty and/or students. That's because this session is focused specifically on the operational and administrative supports that make GFC's academic governance work possible. This will be explained to GFC when panelists are introduced.

Motion carried

4.2. Speaker for Land Acknowledgement

A volunteer sign-up form, developed following the May 7, 2025 EC meeting, will be circulated to GFC members via the GFC meeting package distribution emails. Suggestions for a speaker for the September GFC meeting were provided, and C. London agreed to confirm one of the suggested individuals.

C. London reported back to EC, as a follow-up from the previous meeting discussion, that John Fischer had met with Indigenous faculty, who expressed affirming feedback for Land Acknowledgements at GFC.

5. Draft EC Annual Plan

The draft EC 2025-26 Annual Plan was reviewed.

6. GFC Governance Essentials Planning

EC reviewed and finalized the draft plan for the September 2025 GFC Governance Essentials session.

EC discussed potential topics for upcoming GFC development sessions (October and November), with emphasis on aligning to governance priorities and member development. Suggested themes included:

- Exploring the impact and purpose of GFC through examples (e.g., program reviews, faculty/department contributions)
- Highlighting meaningful work of GFC and benefits of membership (including student perspectives)
- Overview of GFC Committees and their roles

The University Secretariat will prepare a draft plan for the next two sessions for EC's review at the next meeting.

7. GFC Orientation Schedule Details

The University Secretariat presented the orientation schedule, including a new session for Committee Chairs and Vice-Chairs. Following the November sessions, feedback will be collected from members to guide future orientation planning. Feedback on the GFC Governance Essentials will continue to be collected following each session and shared with EC.

8. GFC and Committees List of Vacancies

An update was provided on current vacancies on GFC and GFC Committee for 2025-26.

9. For Information

The following items were provided for information:

- 9.1. EC Meeting Schedule
- 9.2. GFC & Committees Meeting Schedule
- 9.3. EC Membership
- 9.4. EC Charter

10. New Business

There was no new business.

11. Adjournment 3:57PM