

GFC Executive Committee
September 13, 2023 at 3pm – 5pm
University Boardroom A341

IN ATTENDANCE:

Tim Rahilly	President and Vice-Chancellor, CHAIR
Chad London	Provost and Vice-President, Academic, VICE-CHAIR
Geri Lynn Gouglas	University Registrar and Associate Vice-President, Enrolment Management
Jennifer Pettit	Deans' Council Representative
Kari Roberts	GFC Academic Staff Member
Elaine Mullen	GFC Academic Staff Member
Deepa Upadhyaya	GFC Academic Staff Member
Marc Schroeder	GFC Academic Staff Member
Tala Abu Hayyaneh	Student Member of GFC

Resources

Amy Nixon	General Counsel and University Secretary
Sheena Dyer	Assistant University Secretary, GFC, RECORDING SECRETARY

NOT IN ATTENDANCE:

Peter Choate	GFC Academic Staff Member
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The Chair called the meeting to order at 3:05pm.

1. Approval of Agenda (*motion*)

Moved and seconded:

THAT the Agenda for the September 13, 2023 GFC Executive Committee meeting be approved.

Motion carried by unanimous consent

2. Approval of Meeting Minutes

2.1. Minutes from May 10, 2023 (*motion*)

Moved and seconded:

THAT the Minutes of the May 10, 2023 GFC Executive Committee meeting be approved.

Motion carried

2.2. Business Arising from the Minutes

There was no business arising from the minutes.

3. Committee Orientation (*for information*)

The following documents were provided for information:

- 3.1. EC Charter
- 3.2. EC Membership List 2023-24 – round-table introductions were made.
- 3.3. EC Meeting Schedule 2023-24 and 2024-25

3.4. EC Annual Report 2022-23

Discussion:

- T. Rahilly gave an overview of the role of the Executive Committee.
- A. Nixon updated EC on the format of the GFC Orientation and ongoing GFC development topics for the year.
- An update was provided on the GFC Bylaw and Committee structure review underway with the EC working group.

4. GFC Bylaw Revision (Membership) (*motion*)

Moved and seconded:

THAT the GFC Executive Committee recommends that the General Faculties Council approve the revision to the GFC Bylaws, as presented, for Bylaw 3.1.d.i. *Additional Members – Senior Administration* to add the “Vice-Provost Academic”.

Motion carried

5. Teaching and Learning Representatives on GFC and Committees (*for discussion*)

5.1. Current Term Lengths and Vacancies

EC discussed and agreed to the following approach for representatives from Teaching and Learning on GFC and Committees (regarding the GFC Bylaw definition of “Faculty”):

- Positions for academic staff members from the former Teaching and Learning Faculty-equivalent on GFC and GFC Committees will be permanently removed. Current serving member’s terms will be adjusted to 1-year (expiring June 30, 2024).

5.2. Editorial Revisions for APBC, ASC and TLC Charters

Revisions for APBC, ASC and TLC Charters were confirmed as editorial, to remove reference to the “Faculty of Teaching and Learning”, as GFC approved a revision to the definition of “Faculty” at their May 2023 meeting and these changes are to align with that revision.

6. GFC and Committees List of Vacancies (*for discussion*)

A discussion took place on addressing the academic staff member vacancies on GFC and Committees, and potential ways to fill those positions. Comments made were noted for consideration by the working group for the Committee structure review. It was proposed to bring the matter forward to the Deans’ Council for advice.

7. Approval of GFC Agenda

7.1. GFC Open Session Agenda – September 22, 2023 (*motion*)

Moved and seconded:

THAT the GFC Executive Committee approve the GFC Open Session Agenda for September 22, 2023.

Discussion:

- C. London informed EC that APBC recommended the Academic Plan 2023-2030 to GFC for approval at their September 11, 2023 meeting.

Motion carried

7.2. Speaker for Land Acknowledgement

Suggestions for a speaker for the September meeting were considered.

8. Following Up (GFC May 19, 2023) – “Feedback on GFC Assessment Results - MRU GFC Chair's Response”

The list of actions proposed in the “Feedback on GFC Assessment Results - MRU GFC Chair's Response” briefing note (included in the May 19, 2023 GFC meeting package) were reviewed and discussed. Items that had not yet been addressed will be considered by the GFC Bylaw review working group as part of their work.

The idea of a “GFC Placemat” containing summary information about GFC, the Academic Plan, and Robert’s Rules of Order was proposed. A draft will be brought to the next EC meeting for consideration.

9. Format of Senior Admin Reports *(for discussion)*

The format of the “GFC Chair and Vice-Chair Report” was considered and it was agreed that the current consolidated format is working well as it is streamlined and efficient, and a change to the format is not necessary at this time. It was explained that all senior administrators have the opportunity to contribute to this report, and to respond to questions related to their areas that may arise at GFC.

10. Committee Chair Report

No report.

11. New Business

There was no new business.

12. Adjournment 4:25PM