

## 1. ESTABLISHMENT

The General Faculties Council (GFC) hereby establishes a standing committee called the Academic Standards Committee (Committee) as provided for in the GFC Bylaws, and delegates to the Committee the authorities set out herein.

The Vice-Provost, Academic shall act as the responsible senior administrator to the Committee, providing the link between senior administration and the Committee.

## 2. MEMBERSHIP

### Chair

Academic Staff Member of GFC, elected by GFC

### Vice-Chair

Vice-Provost, Academic (or designate)

### Members

- Vice-President, Students (or designate)
- MRFA Academic Policy and Liaison Officer
- One (1) Dean Representative, elected by Provost's Council
- One (1) Academic Staff Member of GFC from each of the Faculties of Arts, Business and Communication Studies, Science and Technology, and Health, Community and Education, elected by the respective Faculty Council
- One (1) Academic Staff Member from each of the Faculties of Teaching & Learning and the University Library, elected by the respective Faculty Council<sup>1</sup>
- Two (2) Student Representatives, elected by SAMRU

<sup>1</sup> *The Academic Staff Members of GFC from Teaching & Learning and the University Library will have the right of first refusal to serve on this Committee on behalf of the Faculty. If one of the Members does not wish to serve, the Academic Staff Member will be elected by the respective Faculty Council.*

### Resources

University Registrar (or designate)

Academic Quality Assurance Coordinator

### Recording Secretary

Assistant University Secretary, GFC

### **3. ROLE/PURPOSE**

The Committee provides advice and recommendations with respect to policies and other matters related to academic standards and quality assurance.

### **4. RESPONSIBILITIES**

Without restricting the generality of its role and within its delegated authorities, the Committee shall:

- 4.1 Advise on processes for academic quality assurance and unit reviews.
- 4.2 Approve cyclical program reviews and receive updates on the advancement plan for information as outlined in the Academic Program Review Policy.
- 4.3 Review reports to the Campus Alberta Quality Council (CAQC).
- 4.4 Receive updates for information and discuss a summary of the CAQC comprehensive institutional reviews and reports.
- 4.5 Recommend to the GFC on policies and procedures related to academic standards.
- 4.6 Recommend to the GFC on policies and procedures designed to establish criteria and methods for the evaluation and improvement of instructional processes and programs.
- 4.7 Recommend to the GFC on policies and procedures concerning the institutional criteria, including recommendations from any review of the detailed criteria developed by the Faculty Councils pertaining to the promotion and tenure of faculty members.
- 4.8 Recommend to the GFC any changes to the Tenure and Promotion Handbook that the Committee deems to be substantive.
- 4.9 Advise on matters related to the content of the University Calendar within the purview of GFC.
- 4.10 Establish, as required, subcommittees/work groups to address emerging issues as they relate to academic standards matters.

### **5. POWERS**

Other than, or in the absence of, specific delegations of authority from GFC or the GFC Executive Committee to act autonomously, the Committee's powers shall be limited to providing input and ideas, advising and making recommendations to GFC and other GFC standing committees.

## 6. DELEGATED AUTHORITIES

The Committee has the specific delegated authority to act autonomously as described below, on the condition that decisions made or actions taken under this delegated authority are reported to GFC.

6.1 Approve cyclical program reviews.