General Faculties Council – OPEN SESSION
February 16, 2024 at 9am – 11am
Lincoln Park Room J301

IN ATTENDANCE:

Tim Rahilly, CHAIR	Lisa Graham	Joseph Nguyen
Chad London, VICE-CHAIR	Gillian Hynes	Nancy Ogden
Tala Abu Hayyaneh	Kalen Keavey	Jennifer Pettit
David Bird	Brenda Lang	Stephen Price
Julie Booke	Michelle LoGullo	Katharin Pritchard
Vicki Bouvier	Robyn Madden	Kari Roberts
Meagan Bowler	Moussa Magassa	Glen Ryland
Haroon Chehade	Rusna Mahoon	Marc Schroeder
Fiona Chetty	Colin Martin	Sara Sharun
Peter Choate	Tori McMillan	Leda Stawnychko
David Clemis	Lavinia Moldovan	Keir Stuhlmiller
Evan Cortens	Alexis Morris	Joyce Totton Deepa
Karim Dharamsi	Mary-Lee Mulholland	Upadhyaya Connie
Brooks DeCillia	Elaine Mullen	Van der Byl Phil
Lee Easton	Scott Murray	Warsaba
Maryam Elahi	Jacqueline Musabende	Kelly Williams-Whitt
Angela Faye Galeos	Mustansar Nadeem	Jonathan Withey

Resources
Amy Nixon, SECRETARY
Sheena Jensen, RECORDING SECRETARY

NOT IN ATTENDANCE:

Katherine Bright		Chris Rogerson
Liza Choi	Geri Lynn Gouglas	Saron Solomon
Anupam Das	Sally Haney	Marwaa Tahir Cheryl
Trevor Day	Carol Krol	Techentin
John Fischer	Lynne Lafave	
Shane Gannon	Jon Mee	
	Anh Nguyen	

The Chair called the meeting to order at 9:01AM.

Land Acknowledgement

Connie Van der Byl opened the meeting with a Land Acknowledgement.

1. **Approval of Agenda**

    Moved and seconded:
    THAT the Agenda for the February 16, 2024 General Faculties Council open session meeting be approved.
    Motion carried by unanimous consent

2. **Approval of Meeting Minutes**

    2.1.   Minutes from January 19, 2024

    Moved and seconded:
    THAT the Minutes of the January 19, 2024 General Faculties Council open session meeting be approved.
    Motion carried by unanimous consent

    2.2.   Business Arising from the Minutes
    There was no business arising from the minutes.

3. **Curriculum**

    Peter Choate, Chair of the Academic Programs and Curriculum Committee, briefly summarized the curriculum proposals prior to each vote.

    3.1.   Major Program Change – Information Design, BCMM

    Moved and seconded:
    THAT General Faculties Council approve the Major Program Change – Information Design, BCMM.
    Motion carried

    3.2.   Major Program Change – Bachelor of Education (BEd) - Elementary

    Moved and seconded:
    THAT General Faculties Council approve the Major Program Change – Bachelor of Education (BEd) - Elementary.
    Motion carried

    3.3.   Major Program Change – Bridge to Canadian Nursing, Certificate, BCN

    Moved and seconded:
    THAT General Faculties Council approve the Major Program Change – Bridge to Canadian Nursing, Certificate, BCN.
    Motion carried

    3.4.   Major Program Change – Child and Youth Care Counsellor, Minor

    Moved and seconded:
    THAT General Faculties Council approve the Major Program Change – Child and Youth Care Counsellor, Minor.
    Motion carried

    3.5.   Major Program Change – Early Learning and Child Care, Minor
    Moved and seconded:
    THAT General Faculties Council approve the Major Program Change – Early Learning and Child Care, Minor.
    Motion carried

3.6.   Major Program Change – Physical Literacy, BHPE

Moved and seconded:
THAT General Faculties Council approve the Major Program Change – Physical Literacy, BHPE.
Motion carried

3.7.   Major Program Change – Physical Literacy, BHPE (Honours)

Moved and seconded:
THAT General Faculties Council approve the Major Program Change – Physical Literacy, BHPE (Honours).
Motion carried

3.8.   Program Termination – Environmental Technology Certificate

Moved and seconded:
THAT General Faculties Council approve the Program Termination – Environmental Technology Certificate.
Motion carried

3.9.   Major Program Change – Geology, B.Sc. (Honours)

Moved and seconded:
THAT General Faculties Council approve the Major Program Change – Geology, B.Sc. (Honours).
Motion carried

3.10.   Approval in Principle – Spatial Data Science Post-Bachelor's Certificate

Moved and seconded:
THAT General Faculties Council approve the Approval in Principle – Spatial Data Science Post-Bachelor's Certificate.

Discussion:
- In response to questions, additional information was shared for clarification on the purpose for developing a post-bachelor certificate and delivery of the program.
- The *Curriculum Approval Policy for Ministry Approved Programs* applies to this program.

Motion carried

4.   Budget Update

Chad London, Provost and Vice-President Academic, and Mustansar Nadeem, Vice-President Finance and Administration, presented a GFC Budget Update. The following feedback was received and acknowledged for consideration. It was noted that work is already underway to further engage the Academic Planning and Budget Committee in the budget development process.
- Provide more detailed information about the budget for future updates.
- Enhance the involvement of the Academic Planning and Budget Committee in the budget development process.
- Provide more information on how Academic Plan initiatives will be resourced.

5.   Committee Chair Reports

5.1.   Executive Committee

A written Committee Chair report was provided for information and highlighted at the meeting. A question was responded to for clarification of the GFC Bylaw for attendance, reiterating that members should familiarize themselves with this Bylaw and that attendance tracking is not intended to be punitive.

5.2.   Academic Planning and Budget Committee

No report.

5.3.   Academic Programs and Curriculum Committee

A written Committee Chair report was provided for information. It was highlighted that the draft CE curriculum policy will be entering the 30-day consultation period shortly. An overview was provided on the purpose of this policy for non-ministerial approved programs. In response to a question, it was explained that micro-credentials will specifically be addressed within this new policy.

5.4.   Academic Standards Committee

A written Committee Chair report was provided for information and highlighted at the meeting. A question was responded to about the scope and timelines for the Generative Artificial Intelligence in Teaching and Learning (AI) Working Group, which was also noted in the GFC Chair and Vice-Chair Report for more details.

5.5.   Research and Scholarship Committee

No report.

5.6.   Student Affairs Committee

A written Committee Chair report was provided for information.

Questions were responded to about the work plan and composition of the Excellence in Academic Advising Advisory Committee, such as possible intersections with GFC or SAC. The Terms of Reference and membership list were shared with academic leadership. They are in early stages of planning so intersections with GFC and SAC are not yet known.

5.7.   Teaching and Learning Committee

No report.

6.   Question Period

6.1.   Written Questions

No written questions were submitted for inclusion in the package.

6.2.   Questions from the Floor

- A concern was raised about the curriculum approval process, specifically related to checks and balances for originators and designation of a minor change that does not require GFC approval.
    - An overview of the curriculum approval process and Curriculum Approval Policy was given, including the approval mechanisms throughout the process for ensuring that the information contained in the submission is accurate and complete, and for resolving any formal objections to a submission (e.g. review by the Registrar/ERCRC).
    - The Academic Programs and Curriculum Committee (APCC) also reviews the Curriculum Change Impact Assessment document that has a set of criteria for each change type.
    - In response to a follow up question, it was explained that APCC could be asked to consider an appeal if it cannot be resolved within the Faculty or between two Faculties.
- Was a Faculty Complement Plan approved in the Fall?
    - It was explained that work is in progress for developing a faculty complement strategy that will inform complement planning.
- Has the General Education Program Review been shared with GFC?
    - This has not yet been reviewed by the Academic Standards Committee.
    - It is not known at this time when it will be brought to ASC and GFC.

7.   Other Reports

7.1.   GFC Chair and Vice-Chair Report

The GFC Chair and Vice-Chair submitted a written report.

Questions:
- What is the composition of the EDI Strategic Plan Advisory Committee, and how was that Committee and the formation of the focus groups proposed?
    - The Associate Vice-President, EDI, advised that the list of committee members will be posted on the EDI website.
    - He explained how the committee was formed, including consultation with various groups including the EDI Advisory Committee, EDI office, Faculties and employee groups, to ensure that a variety of EDI perspectives are represented on the Committee.
    - An overview of the consultation process plans was given, including focus groups, and explained that there will be other ways for everyone to contribute to the development of the EDI Strategic Plan.
- Concerns were heard with respect to the selection process for membership of the EDI Strategic Plan Advisory Committee.
- A suggestion was made related to the Generative Artificial Intelligence in Teaching and Learning (AI) Working Group to encourage Administration to first look at what Mount

Royal's approach to AI will be more broadly to help inform the approach to AI in the context of teaching and learning.

8. **Consent Agenda**

   8.1. Items Removed for Discussion

   There were no items removed for discussion.

   8.2. Items for Information

   The following items were received for information:
   8.2.1. Annual Election Information
   8.2.2. GFC Meeting Schedule 2024-2025 and 2025-2026
   8.2.3. Committee Meeting Minutes
   8.2.4. Faculty Council Approved Curriculum

9. **New Business**

   There was no new business.

10. **Adjournment   10:19AM**