
GENERAL FACULTIES COUNCIL – OPEN SESSION

May 20, 2022

Virtual

IN ATTENDANCE:

Tim Rahilly, CHAIR	Mohamed El Hussein	Nancy Ogden
Elizabeth Evans, VICE-CHAIR	Maryam Elahi	Kenna Olsen
Yasmin Ahmed	Angela Galeos	Carlton Osakwe
Arianna Borrueal	Shane Gannon	Jill Parnell
Meagan Bowler	Geri Lynn Gouglas	Akash Parmar
Tom Buchanan	Sally Haney	Jennifer Pettit
Peter Choate	Tim Haney	Stephen Price
Liza Choi	Travis Imber	Kari Roberts
Erik Christiansen	Brenda Lang	Paul Rossmann
David Clemis	Michelle LoGullo	Peter Ryan
Christian Cook	Brad Mahon	Robyn Stewart
Holly Crowe	linda manyguns	Paul Varella
Trevor Day	Tori McMillan	Phil Warsaba
Doug Doucette	Cari Merkley	Gaye Warthe
Israel Dunmade	Lavinia Moldovan	Kelly Williams-Whitt
Lee Easton	Joseph Nguyen	Jonathan Withey

Resources

Amy Nixon, General Counsel and University Secretary
Sheena Jensen, RECORDING SECRETARY

Guests

Chris Rogerson, Executive Director, Student Affairs

NOT IN ATTENDANCE:

Terri Baker	Katharine McGowan	Tabussom Qureshi
Fiona Chetty	Nabeel Muhammad	Marc Schroeder
Nader Dehghany	Scott Murray	Bill Scott
Cynthia Gallop	Aida Patient	Michael Uzoka
Leah Hamilton	Michael Quinn	Therese Wiart Jenkinson

T. Rahilly, Chair, called the meeting to order at 9 a.m. and confirmed quorum.

TERRITORIAL LAND ACKNOWLEDGEMENT

T. Rahilly opened the meeting with a Territorial Land Acknowledgement.

APPROVAL OF AGENDA

Moved and seconded:

THAT the Agenda for the May 20, 2022 General Faculties Council open session meeting be approved.

Motion carried by unanimous consent.

APPROVAL OF MEETING MINUTES

Moved and seconded:

THAT the Minutes of the April 22, 2022 General Faculties Council open session meeting be approved, as presented.

Motion carried by unanimous consent.

Business Arising from the Minutes

There was no business arising from the minutes.

APPROVAL OF POLICIES

Curriculum Approval Policy for Ministry-Approved Programs Policy

Moved and seconded:

THAT the General Faculties Council approve the proposed revisions to the Curriculum Approval Policy for Ministry-Approved Programs effective Fall 2022.

Discussion:

- Information provided in the briefing note was summarized
- In response to comments flagging formatting and editorial items in the policy document, it was confirmed that formatting (such as numbering/text) and editorial changes will be corrected for consistency with roles in approval processes; the changes to be made were not considered to be material amendments to the final version
- Clarifications were provided in response to questions about initiating the Program Termination process, and the requirement to have support from Financial Services and Risk Management for the Letter of Intent for New Programs at that stage
- Comments were responded to about including EDI considerations in the curriculum approval process (APCC has acknowledged they are discussing this), and accessing the University General Education Curriculum Committee for approvals in a timely manner (new process flows should improve timelines)

Motion carried.

Grades Policy and Examinations Policy

Moved and seconded:

THAT General Faculties Council approve the proposed Grades policy effective Fall 2022.

Discussion:

- An overview of the information provided in the briefing note was given
- A motion was made to amend the main motion to include the subsequent proposed motions on the “Examinations policy” and rescinding the “Grades and Examinations Policy” as a singular motion:

Moved and seconded:

THAT the main motion be amended to include all three motions to be considered at once.

Motion carried

- With respect to communicating formal evaluation of feedback, a question was discussed if an exemption to section 4.4. (regarding 25% of the total final grade) could be included for certain cases (e.g. Honours programs where 100% of the grade is granted the last day of classes), noting that it had been in the previous version of the policy
 - In response, reference was made to feedback received during consultations and how this section was the most difficult area to address
 - Comments were shared both for and against having the exemption in the new version, including positive and negative impacts to students, Honours programs and project-based programs, and pedagogy considerations
 - Suggestions were made that considered other ways to create an exemption for Honours programs, but it was cautioned that it is complex and would require further analysis of ramifications before recommending a substantial change to the policy at this meeting
 - The following wording was proposed for section 4.5.a., explaining that an exemption for section 4.5. (regarding 50% of the total final grade) was already proposed, so this amendment allows section 4.4. to also be included: *“4.5.a. Where pedagogical practice does not permit formal evaluation feedback as stipulated in the previous two sections (4.4 & 4.5)..”*

Moved and seconded:

THAT the main motion be amended for the proposed Grades policy to include “with the amendment to section 4.5.a. to add the words *‘in the previous two sections (4.4 & 4.5)’*”.

Motion carried

Amended main motion:

THAT General Faculties Council approve:

- the proposed Grades policy, with the amendment to section 4.5.a. to add the words *“in the previous two sections (4.4 & 4.5)”*
- the proposed Examinations policy and procedures effective Fall 2022; and,
- the rescinding of the Grades and Examinations Policy effective end of Summer 2022.

Discussion:

- A concern was heard about voting on all three motions as a singular motion

Motion carried, as amended.

Student Conduct Policies

Moved and seconded:

THAT the General Faculties Council approve the following two (2) policies and procedures as recommended by the Student Affairs Committee:

- 1- Code of Student Community Standards Policy & Code of Student Community Standards Procedures
- 2- Code of Student Academic Integrity Policy & Code of Student Academic Integrity Procedures

The policies and procedures will be effective upon the rescinding of the existing Code of Student Conduct Policy by the Board of Governors.

Discussion:

- An overview of the information provided in the briefing note was provided
- Concern was raised about how this group of policies may be potentially confusing for students who will be interacting with these policies, including the way the policies are written that may require editorial and grammatical corrections
 - In response, it was explained that a significant amount of consultation with students and SAMRU had been undertaken in the development of these policies and procedures, noting that the process had been initiated by SAMRU; this was also confirmed by a student member of GFC and that SAMRU are comfortable the policies
 - The complexities were acknowledged, explaining that importance of including detail for the mechanisms students and faculty can use
- Questions and concerns were responded to for clarification regarding the following areas:
 - Addressing the ability for a Dean to delegate authorities, where appropriate, to Associate Deans in a way that resolves tension between policy and the Collective Agreement
 - A flow chart and training document for procedures is anticipated to accompany these policies and procedures

Motion carried.

Appreciation for the work of Karen Parsons and Darlene Saltesz in Student Community Standards was shared.

Policy Rescindment***Moved and seconded:***

THAT General Faculties Council approve the rescindment of following seven academic policies and any related procedures.

- Academic Record (Transcript) Policy
- Counterfeiting and Altering Policy
- Criminal Record Checks Students Policy
- Institutional Repository Policy
- Official Communication with Students Policy
- Parchments for Courses and Programs Policy
- Use of Instructional Guests Policy

Motion carried.**APPROVAL OF CURRICULUM****General Education Exemption – Physical Literacy*****Moved and seconded:***

THAT the General Faculties Council approves the GNED Exemption Request – Physical Literacy.

Discussion:

- The Chair of APCC explained how the committee spent a great deal of time reviewing this proposal to ensure understanding of how accreditation was an essential part of the exemption request

- A concern was expressed with the way the accreditation component was accommodated for and the impact to the General Education component of the program
- A question was asked if more information about the accreditation body for this program (CCUPEKA) and an explanation about why this accreditation is important could be provided
 - Explanation about the importance of this accreditation for students was given, including considerations beyond employment and that without this accreditation it puts students at risk of not having their degree recognized by other institutions when applying to postgraduate programs
 - It was also explained that having the accreditation as part of the program was a direct recommendation from CAQC when the program was started, and this exemption has existed since 2014 when the degree was implemented
 - The Chair of APCC also acknowledged the impact to General Education and that APCC reviewed it in significant detail when the proposal had come forward

Motion carried.

Bachelor of Aviation Letter of Intent

Moved and seconded:

THAT General Faculties Council approval of the Letter of Intent for a New Program for the Bachelor of Aviation Management.

Discussion:

- A summary of the information provided in the briefing note was given

Motion carried.

INVESTMENT MANAGEMENT AGREEMENT

T. Rahilly informed GFC that there have been no updates from the Government of Alberta on this matter, and asked if there were any comments or questions.

COMMITTEE CHAIR REPORTS

Executive Committee (EC)

T. Rahilly, Chair of EC, submitted a written report for the May 11, 2022 EC meeting and the EC Annual Report for 2021-22.

Academic Planning and Budget Committee (APBC)

E. Evans, Vice-Chair and acting Chair of APBC, submitted the APBC Annual Report for 2021-22.

Academic Programs and Curriculum Committee (APCC)

P. Choate, Chair of APCC, submitted the APCC Annual Report for 2021-22, and added that a working group of APCC for Work Integrated Learning provided a written report to the committee that will be a priority for APCC's work next year.

Academic Standards Committee (ASC)

L. Easton, Chair of ASC, submitted the ASC Annual Report for 2021-22.

Research and Scholarship Committee (RSC)

M. Quinn, Chair of RSC, submitted the RSC Annual Report for 2021-22.

Student Affairs Committee (SAC)

P. Warsaba, Chair of SAC, submitted the SAC Annual Report for 2021-22.

Teaching and Learning Committee (TLC)

C. Cook, Chair of TLC, submitted the TLC Annual Report for 2021-22, and shared an update about the new Learning Management System. Questions about the LMS can be emailed to LMS@mtroyal.ca.

QUESTION PERIOD

Written Questions

No written questions were submitted to GFC.

Questions from the Floor

There were no questions from the floor.

OTHER REPORTS

President and Vice-Chancellor

T. Rahilly submitted a written report, and highlighted aspects of the report at the meeting, with year-end well wishes, an update on the location of the Equity, Diversity and Inclusion office, plans for the National Day for Truth and Reconciliation 2022, the Scarborough Charter – Inter-Institutional Forum, and Convocation 2022.

Provost and Vice-President, Academic (Interim)

E. Evans submitted a written report with academic updates, and updates from the Vice-Provost and AVP, Academic, Vice-Provost and AVP, Students, and AVP, Indigenization and Decolonization. Areas of the report were highlighted at the meeting, including thanking Michael Quinn and Brad Mahon as they will be leaving Mount Royal, and an update on the success of funding through the enrolment expansion program offered by Advanced Education.

Moved and seconded:

THAT the meeting be extended by 5 minutes.

Motion carried by unanimous consent.

Discussion of Reports from Senior Administration

There was no discussion of reports from Senior Administration.

CONSENT AGENDA

Items Removed for Discussion

No items were removed for discussion.

Items for Information

The following items were received for information:

- Environmental Science Program Review
- GFC and Committees Election Results for 2022-2023
- GFC Assessment Information
- 2022-2023 GFC Meeting Schedule
- Committee Meeting Minutes
- Faculty Council Approved Curriculum

NEW BUSINESS

There was no new business.

The Chair expressed his thanks to GFC members, the GFC Executive Committee and the Office of General Counsel and University Secretariat for this year.

ADJOURNMENT 11:03AM