

General Faculties Council – OPEN SESSION
November 25, 2022 at 9am – 10am
Lincoln Park Room J301

IN ATTENDANCE:

Tim Rahilly, CHAIR	Cynthia Gallop	Stephen Price
Yasmin Ahmed	Shane Gannon	Katharin Pritchard
David Bird	Leah Hamilton	Maggie Quance
Julie Boone	Brenda Lang	Shelley Rathie
Arianna Borrueal	Moussa Magassa	Luis Rios
Vicki Bouvier	Rusna Mahoon	Kari Roberts
Meagan Bowler	linda manyguns	Paul Rossmann
Christine Brownell	Colin Martin	Peter Ryan
Adam Cave	Tori McMillan	Marc Schroeder
Fiona Chetty	Cari Merkley	Cheryl Techentin
Peter Choate	Lavinia Moldovan	Joyce Totton
Liza Choi	Nabeel Muhammad	Deep Upadhyaya
David Clemis	Elaine Mullen	Michael Uzoka
Christian Cook	Mustansar Nadeem	Connie Van der Byl
Evan Cortens	Guy Obrecht	Phil Warsaba
Anupam Das	Nancy Ogden	Gaye Warthe
Trevor Day	Kenna Olsen	Kelly Williams-Whitt
Maryam Elahi	Jennifer Pettit	Jonathan Withey

Resources

Amy Nixon, SECRETARY
Sheena Jensen, RECORDING SECRETARY

NOT IN ATTENDANCE:

Elizabeth Evans, VICE-CHAIR	Sally Haney	Aida Patient
Troy Burnett	Michelle LoGullo	Paul Varella
Erik Christensen	Geri Lynn Gouglas	Travis Imber
Lee Easton	Joseph Nguyen	Tabussom Qureshi

T. Rahilly, Chair, called the meeting to order at 9:03 a.m. and confirmed quorum.

Land Acknowledgement

Adam Cave opened the meeting with a Land Acknowledgement.

1. Approval of Agenda (motion)

Moved and seconded:

THAT the Agenda for the November 25, 2022 General Faculties Council open session meeting be approved.

Motion carried by unanimous consent

2. Approval of Meeting Minutes

2.1. Minutes from October 21, 2022 (*motion*)

Moved and seconded:

THAT the Minutes of the October 21, 2022 General Faculties Council open session meeting be approved.

Motion carried by unanimous consent

2.2. Business Arising from the Minutes

2.2.1. Allocation of Funds for Strategic Priorities for 2021-22

A response to the question raised at the September 9, 2022 GFC meeting was provided in the meeting package – Item 7.1. *GFC Chair and Vice-Chair Report* under section “*Public Sector Accounting Standard*”.

Follow-up responses to the two questions asked at the October 21, 2022 meeting were given:

- Regarding the request on the ratio of contract/full-time faculty, the Chair had referred the question to Evan Cortens, Director, Institutional Research and Planning, to provide a response directly to the GFC member who had asked the question.
- Regarding a report on the RPT/Interfolio transition, J. Pettit gave a brief status update on RPT.

3. Approval of Academic Policies

3.1. New Policies (*motion*)

Moved and seconded:

THAT the following research and scholarship policy and associated procedures be approved:

- Responsible Conduct in Research Policy
- Procedure for Addressing Allegations of Misconduct in Research
- Procedure for Conflict of Interest in Research (*to be effective upon rescindment of the CIO Policy & Procedures by Board*)
- Procedure for the Collection, Storage and Authenticity in Research Data

Discussion:

- A summary of the substantive changes made after the 30-day consultation period was provided in the meeting package.
- A member raised a concern about the reference to “non-disciplinary” actions in the proposed documents that may be taken against a researcher, and asked how the term came to be used, and why and how it was decided these actions were non-disciplinary. The member indicated that feedback was provided about aligning the policy and procedures with the Mount Royal Faculty Association Collective Agreement. A motion was made:

Moved and seconded:

THAT the research and scholarship policy and associated procedures be sent back to the GFC Research and Scholarship Committee to re-look at those non-disciplinary actions that are in the policies.

Discussion:

- In response to the concern, the Interim AVP, Research and Scholarship indicated that she had not previously received this feedback. An explanation was provided about how non-disciplinary actions referenced within the document are connected to the Tri-Agency and a broader research protocol being followed.
- A discussion took place about the process for non-disciplinary action in the proposed “*Procedure for Addressing Allegations of Misconduct in Research*” and whether or not it is in alignment with the Collective Agreement.
- It was reminded that pending approval of these proposed policies and procedures, the current Integrity In Research policies and procedures remain operational.

Motion carried

Main Motion tabled

3.2. Policies for Rescindment (*motion*)

This item was deferred as per the above motion.

4. Academic Planning Update

A presentation on the “Academic Plan 2023-2028” development and approval process was given that provided an overview of the following:

- Leadership, governance, oversight and support
- Academic Plan Steering Committee (overview and structure)
- Timeline (community consultations, “What We Heard” report, plan development)

The Chair advised that there will be a GFC Special Meeting scheduled in June 2023 for final approval of the Academic Plan.

5. Committee Annual Plans and Chair Reports

5.1. Executive Committee

The EC 2022-23 Annual Plan was submitted. A written Committee Chair report of the November 16, 2022 EC meeting was provided.

5.2. Academic Planning and Budget Committee

The APBC 2022-23 Annual Plan was submitted. A written Committee Chair report of the November 17, 2022 APBC meeting was provided.

5.3. Academic Programs and Curriculum Committee

The APCC 2022-23 Annual Plan was submitted. A written report was circulated to GFC members of the November 14, 2022 APCC meeting that was highlighted at the meeting by the APCC Chair.

5.4. Academic Standards Committee

The ASC 2022-23 Annual Plan was submitted. A written Committee Chair report of the November 9, 2022 ASC meeting was provided.

5.5. Research and Scholarship Committee

The RSC 2022-23 Annual Plan was submitted. A written Committee Chair report of the November 15, 2022 RSC meeting was provided.

5.6. Student Affairs Committee

The SAC 2022-23 Annual Plan was submitted. A written Committee Chair report of the October 24, 2022 SAC meeting was provided.

Questions:

- In the SAC Annual Plan, clarification was requested about what the initiatives in this item were referring to: *“Continue to recommend initiatives specifically designed to broaden access, support and services for equity-deserving students.”*
 - The SAC Chair explained that this is a continuation of SAC’s work from last year to include equity-deserving categories (including Indigenous students) of students in awards applications, which was completed this academic year.
- A request was made to have a discussion on addressing access to gender-inclusive washrooms on campus because there is a need for safe places on campus for non-binary and transgender folks, and examples of the challenges with the lack of access were shared.
 - Tim Rahilly acknowledged the concern.
 - Additional comments were made in support of the importance of the issue raised.
- A question was asked for clarity on the deferred exams process and medical note requirements related to illness or stress to request an exam deferral, noting that there have been communications issued to students that do not align with the Examinations Policy.
 - The VP, Students requested more information be provided for additional understanding of the question and concerns raised in order to be able to respond accordingly and to determine if the issues are to be addressed centrally or at the department-level.
 - The Chair asked that the GFC member provide more information to the VP, Students for follow-up directly outside of GFC.

5.7. Teaching and Learning Committee – C. Cook

The TLC 2022-23 Annual Plan was submitted. A written Committee Chair report of the October 27, 2022 TLC meeting was provided.

6. Question Period (20 minutes)

6.1. Written Questions

No written questions were submitted for inclusion in the package.

6.2. Questions from the Floor

- A concern was raised with respect to the update on Academic Planning regarding how the process had been initiated without consultation with GFC or the Executive Committee.

Moved and seconded:

THAT the meeting be extended for 15 minutes.

Motion carried

- Follow-up questions were raised from Item 5.6. regarding exam deferral requests, including whether other members would affirm the comments that were made about how the university is responding to various issues related to health accommodations for ensuring fairness across departments, and suggesting additional spaces for scheduling deferred exams on campus if there was an issue with that.
 - T. Rahilly acknowledged the concern and will be taking it away.
 - The VP, Students advised that if a student has an issue getting an accommodation exam time scheduled to go to Access and Inclusion Services for assistance.
 - There are currently no plans to include an exam center for the G-Wing space renovation, though they are opening up floor space.
- In response to a question, it was confirmed that HESA prepared the environmental scan document to support Mount Royal's academic planning that was provided in the meeting package.

7. Other Reports

7.1. GFC Chair and Vice-Chair Report

The GFC Chair and Vice-Chair submitted a written report with academic updates.

7.2. Report from the Board of Governors

A written report was submitted for the October 13, 2022 Board of Governors open session meeting.

8. Consent Agenda

8.1. Items Removed for Discussion

There were no items removed for discussion.

8.2. Items for Approval (*singular motion*)

8.2.1. Temporary Peer Evaluation Forms

8.2.2. ADC Non-Standard Instrument Review

8.2.3. APCC Charter Revision

8.2.4. Library Faculty Council Charter Revision

Moved and seconded:

THAT the General Faculties Council approve the Consent Agenda items for the November 25, 2022 Open Session:

- THAT General Faculties Council approves that the Temporary Peer Evaluation Forms for use during the COVID-19 Pandemic be removed from use, effective January 4, 2023.
- THAT the Academic Development Centre Non-standard Instrument review be approved.
- THAT the revisions to the Academic Programs and Curriculum Committee Charter be approved.
- THAT the Library Faculty Council Charter is approved, as presented.

Motion carried by unanimous consent

8.3. Items for Information

The following items were received for information:

- 8.3.1. Committee Meeting Minutes
- 8.3.2. Faculty Council Approved Curriculum

9. New Business

There was no new business.

10. Adjournment 10:08AM