

1. ESTABLISHMENT

The General Faculties Council (GFC) hereby establishes a standing committee called the Student Affairs Committee (Committee) as provided for in the GFC Bylaws, and delegates to the Committee the authorities set out herein.

The Vice-President, Students shall act as the responsible senior administrator to the Committee, providing the link between senior administration and the Committee.

2. MEMBERSHIP

Chair

Vice-President, Students (or designate)

Vice-Chair

Student Representative, elected by SAMRU

Members

- Executive Director, Student Affairs
- President, Mount Royal Staff Association
- One (1) Deans' Council Representative, elected by Deans' Council
- One (1) Academic Staff Member from each Faculty, elected by the respective Faculty Council
- One (1) Iniskim Centre Representative, appointed by the Iniskim Centre
- One (1) Student Affairs Representative, appointed by the Vice-President, Students
- Two (2) Student Representatives, elected by SAMRU

Resources

- Registrarial designate
- Executive Director, Development (or designate)

Recording Secretary

Assistant University Secretary, GFC

3. ROLE/PURPOSE

The Committee provides advice and recommendations with respect to policies and matters related to student conduct and other student affairs matters.

4. RESPONSIBILITIES

Without restricting the generality of its role and within its delegated authorities, the Committee shall:

General

- 4.1 Promote continued improvement of programs and policies related to student academic affairs.
- 4.2 Recommend to the GFC on the University's policies and procedures related to student affairs.
- 4.3 Review of issues may be requested by GFC or its standing committees.
- 4.4 Establish, as required, subcommittees/work groups to address emerging issues as they relate to student affairs matters.

Student Conduct

- 4.5 Recommend to the GFC on policies and procedures concerning student conduct, discipline and appeals.
- 4.6 Appoint representatives to serve on Student Appeals Committees and ensure training program is delivered to members.

Student Awards

- 4.7 Approve terms of reference and criteria for all awards administered by the University, as appropriate.
- 4.8 Recommend to the GFC on any new policy or revisions to existing policies governing scholarships, bursaries, and awards.
- 4.9 Appoint representatives to serve on Student Awards Selection Committees.

5. POWERS

Other than, or in the absence of, specific delegations of authority from GFC or the GFC Executive Committee to act autonomously, the Committee's powers shall be limited to providing input and ideas, advising and making recommendations to GFC and other GFC standing committees.

6. DELEGATED AUTHORITIES

The Committee has the specific delegated authority to act autonomously as described below, on the condition that decisions made or actions taken under this delegated authority are reported to GFC.

- 6.1 Approve terms of reference and criteria for all awards administered by the University, as appropriate.
- 6.2 Appoint representatives to serve on Student Appeals Committees and ensure training program is delivered to members.
- 6.3 Appoint representatives to serve on Student Awards Selection Committees.