

## 1. ESTABLISHMENT

The General Faculties Council (GFC) hereby establishes a standing committee called the Teaching and Learning Committee (Committee) as provided for in the GFC Bylaws, and delegates to the Committee the authorities set out herein.

The Vice-Provost, Academic shall act as the responsible senior administrator to the Committee, providing the link between senior administration and the Committee.

## 2. MEMBERSHIP

### Chair

Academic Staff Member of GFC, elected by GFC

### Vice-Chair

Vice-Provost, Academic (or designate)

### Members

- Dean, University Library (or designate)
- Director, Academic Development Centre
- Manager, Learning Technologies (Academic Development Centre)
- One (1) Dean Representative, elected by Provost's Council
- One (1) Associate Dean/Vice Dean responsible for teaching and learning, elected by the Associate Deans/Vice Deans responsible for teaching and learning
- One (1) Academic Staff Member of GFC from each of the Faculties of Arts, Business, Communication Studies and Aviation, Science and Technology, and Health, Community and Education, elected by the respective Faculty Council
- One (1) Academic Staff Member from the University Library, elected by the Faculty Council<sup>1</sup>
- One (1) Representative from Continuing Education, determined by Continuing Education
- One (1) Academic Indigenization Committee Representative, elected by the Academic Indigenization Committee
- One (1) Student Affairs Representative, appointed by the Vice-President, Students
- Two (2) Student Representatives, elected by SAMRU

<sup>1</sup> The Academic Staff Members of GFC from the University Library will have the right of first refusal to serve on this Committee on behalf of the Faculty. If the Member does not wish to serve, the Academic Staff Member will be elected by the Faculty Council.

## Resources

- Associate Deans/Vice Deans responsible for teaching and learning, if not elected as a member of the Committee
- Chief Information Officer and Associate Vice-President, Information Technology Services (or designate)

## Recording Secretary

Assistant University Secretary, GFC

## 3. ROLE/PURPOSE

The Committee provides advice and recommendations with respect to policies and matters related to teaching and learning.

## 4. RESPONSIBILITIES

Without restricting the generality of its role and within its delegated authorities, the Committee shall:

- 4.1 Provide strategic advice to the GFC on teaching and learning practices that promote and sustain excellence and are aligned with the strategic direction of the University.
- 4.2 Recommend to the GFC on teaching and learning criteria that reflect national and international best practices.
- 4.3 Advise and recommend to the GFC on the development, implementation and assessment of learning outcomes, as appropriate.
- 4.4 Advising (or informing) on standards and best practices related to virtual and physical learning spaces.
- 4.5 Recommend on technological and physical infrastructure as it relates to academic priorities and plans.
- 4.6 Recommend innovation and experimentation with evolving learning and teaching modes, strategies, and technologies.
- 4.7 Recommend to the GFC on the policies and procedures designed to establish criteria and methods for the evaluation and improvement of instructional processes and programs.
- 4.8 Recommend to the GFC on practices, policies and procedures that will inform and/or enhance teaching and learning activities at the University, including the following:
  - a. Improving and/or assessing the quality of teaching in light of Mount Royal, provincial, national and international contexts;

- b. Distinguishing between teaching effectiveness, teaching excellence, scholarly teaching, and scholarship of teaching and learning;
  - c. The work of evaluation of teaching and learning from reports within the institution, including non-standard student/participant evaluations from reports within the institution, including non-standard student/participant evaluations of instruction; and,
  - d. Approaches to recognition and awards for teaching.
- 4.9 Receive and discuss agenda items from the University Library, on Library matters related to the work of the committee, and in support of teaching and learning.
- 4.10 Establish, as required, subcommittees/work groups to address emerging issues as they relate to teaching and learning matters.

## **5. POWERS**

Other than, or in the absence of, specific delegations of authority from GFC or the GFC Executive Committee to act autonomously, the Committee's powers shall be limited to providing input and ideas, advising and making recommendations to GFC and other GFC standing committees.